

Humanities Montana

FY25 Budget Justification Narrative

Jill Baker, Executive Director

Humanities Montana (HM) is in a healthy financial position as we approach FY25.

- The proposed budget estimates a revenue of \$1,313,397 and expenses of \$1,249,059 which leaves a positive margin of \$64,338.
- It includes a conservative increase of 1.6% in expenses over the FY24 Budget which is less than the 3% inflation.
- Spends down the significant carry-over funds before October 31, 2025.
- A plan has been developed to increase private foundation support over the next year to begin to diversify our funding sources so that we are less reliant on government funding.
- The majority of the budgeted expenses are based on last year's actual costs.

Revenue:

The primary source of revenue for HM continues to be the federal grant from the National Endowment for the Humanities (NEH) which traditionally accounts for nearly 90% of HM's revenue. In FY25, we plan to increase income from private foundations from 8% to 15% so that NEH accounts for closer to 80% of HM's revenue.

Expenses:

Salary, Benefits and Payroll Taxes

Over the past year, I have focused on bringing the organization to full capacity for staffing including hiring a full time Development and Communications Director as well as a full time Fiscal Operations Director. Jenny Bevill's hours have also been increased to 32 hours per week, with 12 hours dedicated to Montana Center for the Book programming and 20 hours per week to the Democracy Project. Competitive salaries for these positions have been based on salary surveys from the Federation of State Humanities Councils. I have included a 3% cost of living increase for all positions.

General and Administration

These expenses are largely based on previous year's actual costs with an adjustment for inflation. I have included a breakdown of these expenses for your reference.

Montana Conversations and Speakers in the Schools

HM will have more information about the capacity of these popular speaker's bureau programs by the end of FY24. The FY25 budget is based on the estimated expenses for FY24.

Re-grants

This budget amount remains the same as previous years.

		Humanities MONTANA				
			FY 24 Budget	FY 24 Actual (June 30)	FY 25 Budget	JB Notes
		Revenue				
		NEH State Operating Grant	\$903,746.00	\$ 261,035.00	\$ 903,746.00	<i>Estimated Award FY25</i>
		Carry over from FY 23 to FY 24	\$293,620.00	\$ 293,620.00	\$ -	
		Carry over from FY 24 to FY 25			\$ 154,651.00	<i>Carry over will be spent by end of FY25</i>
		National History Day Grant Carry Over	\$ 2,192.00	\$ 19,710.00	\$ -	
		United We Stand Grant Carry Over	\$ 39,000.00	\$ 37,283.00	\$ -	
		Total NEH Revenue	\$ 1,238,558.00	\$ 611,648.00	\$ 1,058,397.00	81%
		Other Grant Support				
		Engelhard Foundation Carry Over 2022	\$ 30,000.00	\$ 29,113.00	\$ -	<i>Carry over is spent</i>
		Engelhard Foundation 23-25 Grant	\$ 80,000.00	\$ 77,456.00	\$ 50,000.00	<i>Estimated Remaining amount FY25</i>
		Montana Cultural Trust	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	
		Academy of American Poets Carry Over		\$ 4,900.00	\$ -	<i>Carry over is spent</i>
		Other Grant Revenue	\$ -	\$ 600.00	\$ 130,500.00	
		Total Other Grant Support	\$ 115,000.00	\$ 117,069.00	\$ 190,500.00	15%
		Other Revenue				
		Board meeting expense donation	\$ 5,000.00	\$ 3,327.00	\$ 5,000.00	
		Montana Conversations Copay	\$ 4,000.00	\$ 6,675.00	\$ 8,000.00	
		Montana Conversations Expense Donations	\$ 1,000.00	\$ 866.00	\$ 1,000.00	
		Unrestricted Donations	\$ 36,000.00	\$ 16,262.00	\$ 37,500.00	
		Restricted Donations	\$ 16,000.00		\$ 7,500.00	<i>Humanities Awards event</i>
		Interest & Misc. Earnings	\$ 6,000.00	\$ 11,426.00	\$ 5,500.00	
		Total Other Revenue	\$ 68,000.00	\$ 38,556.00	\$ 64,500.00	5%
		Total Revenue	\$ 1,421,558.00	\$ 767,273.00	\$ 1,313,397.00	
		Expenses				
		Salary, Benefits and Payroll Taxes	\$ 590,092.00	\$ 358,799.00	\$ 667,588.00	<i>3% increase, benefits cost</i>
		General and Administration	\$ 172,244.00	\$ 85,436.00	\$ 141,064.80	
		Board Expense	\$ 30,000.00	\$ 15,869.00	\$ 26,000.00	
		Outreach	\$ 4,000.00	\$ 1,195.00	\$ 2,000.00	
		Fundraising	\$ 12,800.00	\$ 13,944.00	\$ 37,286.00	
		Lobbying/Humanities on the Hill	\$ 6,000.00	\$ 2,695.00	\$ 6,000.00	
		Special Events	\$ 16,000.00		\$ 5,000.00	<i>Humanities Awards event</i>
		Regrants	\$ 150,000.00	\$ 52,996.00	\$ 153,120.00	<i>150K in regrants plus grant writing workshops;</i>
		Regrants travel/outreach	\$ 5,000.00	\$ 1,385.00	\$ 5,000.00	
		Regrants professional development	\$ 500.00	\$ -	\$ 1,000.00	
		Montana Conversations	\$ 60,000.00	\$ 42,196.00	\$ 60,000.00	
		Montana Conversations travel/program outreach	\$ 5,000.00	\$ 1,231.00	\$ 1,000.00	
		Montana Conversations professional development	\$ 1,000.00	\$ 529.00	\$ 1,000.00	
		Speakers in the Schools	\$ 65,000.00	\$ 54,816.00	\$ 66,000.00	
		United We Stand	\$ 23,000.00	\$ 27,893.00	\$ -	<i>Special Project completed FY24</i>
		National History Day		\$ 18,591.00	\$ -	<i>Special Project completed FY24</i>
		American Academy of Poets		\$ 4,900.00	\$ -	<i>Project is completed FY24</i>
		Center for the Book (LAL, NatBkFest)		\$ 289.00	\$ -	
		Big Sky Reads	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	<i>\$500 Book Club grants</i>
		National Book Festival	\$ 3,000.00	\$ 783.00	\$ 3,000.00	<i>Travel and materials</i>
		Democracy Project	\$ 68,500.00	\$ 53,862.00	\$ 68,000.00	
		Total Expenses	\$ 1,232,136.00	\$ 743,409.00	\$ 1,249,058.80	
		Net	\$ 189,422.00	\$ 23,864.00	\$ 64,338.20	