



BOARD MEETING NOTEBOOK

May 19-21, 2022– Bozeman, MT

Humanities MONTANA

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AGENDA
Spring board meeting
May 19-21, 2022
Bozeman, Montana

[Click here](#) to record cost share.

Thursday, May 19

- 3pm Residence Inn check-in
 6195 E. Valley Center Rd. Bozeman, MT 59718
- 4:30pm Tour of American Indian Hall
 Meet at MSU-Bozeman
- 6:00pm Dinner
 Residence Inn lobby

Friday, May 20

- 9am Welcome – Carla Homstad
- Land acknowledgement – David Dietrich
- Board spotlight—Carla Homstad
- 9:15 **Action item: Review and approval of minutes**
 February 3-4, 2022
 March 23, 2022
- Public comment
- 9:30am Executive director report – Randi Tanglen
- 9:45am Grants committee report – Jennifer Corning
- 10:15am Finance and audit committee report – Eric Sanders
- 10:45am Break
- 11:15am Presentation from Yellowstone Gateway Museum – Karen Reinhart
 “Montana’s Native People: Perspectives on the Clovis Child”
- 12pm Lunch

- 1pm Programs committee report – Jeanette Fregulia
- 1:30pm Trusteeship committee report – Laura Mitchell Ross
Development report – Sara Stout
- 2pm Extreme History Project – Crystal Alegria
Presentation on Bozeman history
- 2:45pm Break
- 3:00pm Executive session
Executive director evaluation
- 4pm Conclude meeting for day
- 5pm Begin gathering at Rib and Chop House
2159 Burke St., Bozeman, MT 59718
- 6pm Dinner at Rib and Chop House
2159 Burke St., Bozeman, MT 59718

Saturday, May 21

- 9am Welcome – Carla Homstad
- 9:15am Strategic planning process committee – David Dietrich and Jennifer Corning
- 9:45am Racial equity audit review committee – April Charlo and Jeanette Fregulia
- 10:15am **Action item: Grants recommendation**
- 10:30am **Action Items: 2021 financial audit and IRS Form 990**
- 10:45am Board discussion
Evaluation of meeting format and process; being back in person; board committees and leadership form; ideas for future meetings; setting meeting dates for next year
- 11:15am Adjourn
Box lunches available
- 12pm Residence Inn check-out

[Click here](#) to record cost share.

Mission and Vision

Our Mission

Humanities Montana serves communities through stories and conversation. We offer experiences that nurture imagination and ideas by speaking to Montanans' diverse history, literature, and philosophy.

Our Vision

To achieve our goal, Humanities Montana —

- provides programs that tell our diverse stories
- facilitates conversations about the most pressing issues
- supports Montana's cultural institutions through grants and partnerships
- offers humanities such as history, literature, and philosophy to nurture memory, imagination, and ideas

BOARD OF DIRECTORS

2022

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**Board of Directors
2022 Committee Assignments**

Grants Committee

Chair: Lynda Grande

Susan Hughes, Carol Bradley, Ramey Growing Thunder, Jennifer Corning,
Francine Spang-Willis

Trusteeship Committee

Chair: Laura Mitchell Ross

Debbie Garland, April Charlo, David Dietrich, Lathie Poole

Finance and Audit Committee

Chair: Eric Sanders

Carla Homstad, Jamie Doggett

Program Committee

Chair: Jeanette Fregulia

Ashby Kinch, Caroline Bitz, Jessica Flint, Glory Blue Earth, Esther Beth Sullivan

Strategic Planning Process Committee (ad hoc)

Co-chairs: David Dietrich and Jennifer Corning

Jamie Doggett, Jessica Flint, Jeanette Fregulia, Carla Homstad, Lathie Poole,
Eric Sanders

Racial Equity Audit Review Committee (ad hoc)

Co-chairs: April Charlo and Jeanette Fregulia

Carol Bradley, Carla Homstad (ex officio), Jennifer Corning, Lynda Grande, Lathie
Poole, Esther Beth Sullivan

Humanities Montana Board Meeting, Virtual, February 3-4, 2022, Minutes

February 3, 2022

Present: Caroline Bitz, Glory Blue Earth-Highley, Carol Bradley, April Charlo, Jennifer Corning, David Dietrich (Vice Chair), Jamie Doggett, Jessica Flint, Jeanette Fregulia, Debbie Garland, Carla Homstad (Chair), Susan Hughes, Ashby Kinch, Lathie Poole, Laura Mitchell Ross, Francine Spang-Willis, and Esther Beth Sullivan. **Absent:** Lynda Grande, Ramey Growing Thunder, and Eric Sanders. **Staff:** Kim Anderson, Taylor Mudford, Sara Stout, Randi Tanglen, and Jodi Todd.

Welcome, land acknowledgement, and meeting protocols

The Humanities Montana board of directors convened over Zoom on Thursday, February 3, at 5:03 pm. Carla Homstad welcomed everyone. David Dietrich offered the land acknowledgement. Carla gave a brief overview of the meeting protocols, asking board members to not use the chat to make substantive comments. The chat will only be used to let the chair know if a board member has a comment to share with the full board.

New chair goals for 2022

Carla's goals for her term as chair are to bring cohesion to the board during a time of virtual meetings and to encourage the courage to question our assumptions as well as the compassion to understand others' points-of-view.

Introduction of new board members

David introduced new board members, Francine Spang-Willis and Esther Beth Sullivan. Both new members gave brief overviews of their family, professional, and academic backgrounds and expressed their excitement to be board members.

Agenda review and approval of minutes

Carla asked if there were any questions regarding the agenda for the board meeting.

David Dietrich moved to approve the minutes of the September 23-24, 2021, board meeting. Jamie Doggett seconded. A poll was administered, and 17 votes were received. The motion passed unanimously.

Jamie Doggett moved to approve the minutes of the November 20, 2021, special meeting of the board. Jeanette Fregulia seconded. A poll was administered, and 16 votes were received. The motion passed with 16 votes to approve and one abstention.

What do the humanities mean to you?

Carla facilitated a board discussion on "what do the humanities mean to you." Board members reflected on the role of the humanities in their lives and the role of Humanities Montana in the state.

Executive Director report

Randi Tanglen introduced Taylor Mudford, the interim office manager.

Earlier in the week, the NEH sent its report and close-out letter from the June 2021 virtual site visit. Randi encouraged all board members to read the report and close-out letter on their own, but discussed some of the recommendations offered by the NEH. Some of the

recommendations have already been or are being addressed, but others, such as building and expanding core programs and eliminating other programs, will need board input during strategic planning. Beth Sullivan commented on the glowing nature of the report and offered congratulations.

Randi next gave an update on staff transitions and restructuring. Three new positions will be hired over the next few months to account for staff resignations and the July 1 retirement of Kim Anderson. A permanent office manager, a programs officer, and a grants officer will be hired in the coming months. The goal is to have at least some of these new hires onboarded by the spring board meeting.

Humanities on the Hill will be virtual this year, enabling board members and all staff to participate in meetings with Montana's congressional delegation in early March. Randi will send out an invitation for board participation after the board meeting.

Strategic planning process committee report

David Dietrich and Jennifer Corning are co-chairs of the strategic planning process committee. The committee has been active since the last board meeting and has selected a facilitator, Ned Cooney of Echo Ventures Consulting. The full board will have the opportunity to participate in five virtual strategic planning sessions with Ned to be scheduled between March 2022 and May 2022.

Grants committee report

Jennifer gave an update on the grants committee report. Humanities Montana has received 12 grant applications for the April 20 deadline. The committee recommends funding the following:

- James Welch Literary Festival, Aasaissto Language Society, East Glacier, \$10,000
- First Voices, Thresh Inc, NYC, \$2,000
- Talk Series: Language Reclamation and Beyond, UM, Missoula, \$5,000
- Story of Butte, Butte Citizens for Preservation and Revitalization, Butte, \$7,500
- Blackfeet Ethnoecology Mapping Project, Blackfeet Tribal Historic Preservation Office, Browning, \$6,100
- Philosophy Symposia Series, Merlin CCC, Helena, \$3,750
- Buckskin and Cloth Dresses, April Martin, Busby, \$4,000 (research fellowship grant)

Jennifer provided a brief overview of each application. Carla asked why Unreserved's application was not funded; Kim explained that the application's budget was not clear, but that Unreserved would be encouraged to resubmit at the next grant deadline.

Kim shared data regarding grants awarded in 2021. Thirty-eight percent (38%) of grants awarded in 2021 were to BIPOC-led or BIPOC-focused projects. Thirty-six percent (36%) of awards went to youth projects. Eighteen percent (18%) of awards went to rural communities. The goal is to keep rural grant funding around 33%.

Carla asked if there was crossover between BIPOC-led projects and rural grant applications. Kim confirmed there was some overlap. Debbie Garland asked if Kim had ideas for increasing rural grant applications and projects. Kim indicated it would be a good topic for strategic planning to address.

Program committee report and programs update

Jeanette Fregulia thanked the committee for their work. She highlighted that several upcoming program events will be virtual and encouraged board members to attend. She announced that the committee will schedule a “Bring Your Own Book” club meeting for board members to build community, since the board has not been meeting in person.

Kim gave a few updates on programs. Despite programs being virtual, 25 Montana Conversations have been booked so far in fiscal year 2022, along with 15 Speakers in the Schools programs. Kim gave an overview of the A More Perfect Union (AMPU) initiative, a special program funded through the NEH. AMPU funding will support this year’s Gather Round DIY toolkits. The kits will include U.S. poet laureate Joy Harjo’s anthology *Living Nations, Living Words* and will be launched through two outdoor “humanities in the wild” events. There will also be a series of virtual discussions with Mandy Smoker Broadus and a possible culminating event with Mandy and Joy Harjo. The second aspect of this program is a partnership with the Big Sky Film Institute’s Native Film Club in high schools and panels with Indigenous filmmakers at their documentary film festival in February.

The Democracy Project is active at three libraries—Missoula, Billings, and Whitehall. The groups will showcase their processes and projects in late spring.

Closing comments

Carla gave a brief overview of the February 4 meeting agenda and then concluded the meeting at 6:45 pm.

Friday, February 4, 2022

Present: Glory Blue Earth-Highley, Carol Bradley, April Charlo, Jennifer Corning, David Dietrich (Vice Chair), Jessica Flint, Jeanette Fregulia, Debbie Garland, Lynda Grande, Carla Homstad (Chair), Susan Hughes, Ashby Kinch, Lathie Poole, Laura Mitchell Ross, Eric Sanders, Francine Spang-Willis, and Esther Beth Sullivan. **Absent:** Caroline Bitz, Jamie Doggett, and Ramey Growing Thunder. **Staff:** Kim Anderson, Taylor Mudford, Sara Stout, Randi Tanglen, and Jodi Todd.

Welcome and Public Comment

The meeting was called to order at 1:02 pm. Carla Homstad welcomed the board and thanked them for their attendance. She asked for public comment; there were no public participants or comments.

Board member spotlight

Carla provided a board member spotlight of Jessica Flint, highlighting her background and her connection to the humanities and Montana.

Trusteeship committee report

Laura Mitchell Ross pointed out the NEH’s recommendation from the site visit report that Humanities Montana become more self-sufficient for funding and not as reliant upon the NEH. For several years, the trusteeship committee has been discussing the formation of a committee on philanthropy to enhance Humanities Montana’s outreach and fundraising, especially in rural parts of the state. The trusteeship committee has asked Sara Stout to create a process for moving forward with this initiative in the coming months.

Laura next highlighted the importance of board giving. In 2021, board giving was at 85%, compared to 100% in 2020. The trusteeship committee has developed a board participation document for the board members to sign, which was included in the board meeting notebook.

Carla asked about updating the board matrix. Laura discussed the work to build a balanced and effective board and what goes into finding and selecting board members. Carla asked a follow-up question from the committee minutes regarding when Eric Sanders and Jamie Doggett started their terms. Randi clarified that Eric's and Jamie's terms started in 2020 and expire at the end of 2022, when they will have the opportunity to renew for a second three-year term.

Development report

Sara Stout gave an overview of the organization's development goals and outlook for 2022 and 2021's development data. There was a 38% increase in donors in 2021 and lapsed donors decreased by 40%. She also gave an update on pending grant applications. When she concluded, she asked for any questions; several board members thanked Sara for her work.

Finance and audit committee report

Eric Sanders pointed the board to the October 2021 budget-to-actual report in the board meeting notebook. He reported that Humanities Montana ended FY21 in the black with a preliminary net income of \$12,584. This doesn't include any unspent NEH award funds. The most significant difference between the FY21 budget passed by the board and the actual results was \$573,257 in NEH SHARP funding. This was offset by SHARP grantmaking of \$531,195 and the difference of about \$42,000 used for SHARP administration and SHARP-related programming expenses.

There is more of an NEH carry-forward revenue than originally planned. The actual carry-over is \$222,338; Eric noted that the majority of this has already been obligated to existing projects in the FY22 budget passed by the board.

On the expenses side, personnel expenses came in under budget last year because Jodi now separately reports salary and benefit expenses for programs funded by other grants. Due to virtual programming and the pandemic, all direct program expenses, with the exception of grants, came in under budget. Due to NEH SHARP funding, grants were over budget. Eric also reported that the FY21 audit with JCCS is proceeding fine.

With only one month into the current fiscal year, actual expenses are in line with budgeted expectations. Jeanette asked about the negative net income on the December 2021 profit-and-loss sheet. Jodi Todd said the negative balance was because Humanities Montana recorded revenue in previous years that it is spending in the current fiscal year, using the Engelhard Foundation funding as an example. The apparent loss on the P&L sheet is due to accrual (rather than cash-based) accounting, and the negative number does not represent a debt owed.

Eric concluded by calling for the board members to report cost-share to match the NEH grant funds; Humanities Montana is about \$60,000 behind in the cost-share and has until January 31, 2025 to make the match. Eric asked board members to consider joining the finance and audit committee and said the committee may recruit non-board members to join the committee in a non-voting, advisory capacity.

Anti-racism audit report

Carla introduced the racial equity audit report from Widerstand Consulting. She opened the floor for comment from board members. Several board members noted that the report offered

important insights and recommendations to help the organization move forward in its racial equity efforts. There were also some questions and reservations about the report's recommendations and if they are within the scope of Humanities Montana's mission.

This discussion continued for about 40 minutes. As a next step, Carla formed an ad-hoc committee to study the report and how to use its recommendations. The committee will be co-chaired by April Charlo and Jeanette Fregulia. A call will be put out next week for five additional board members to join the committee.

Action Item

Carla stated that the recommendations for grant funding came to the board from the grants committee as a seconded motion. There was no additional discussion. David called the question and a poll was administered:

Motion to approve grants committee recommendation to fund:

- **James Welch Literary Festival, Aasaistto Language Society, East Glacier, \$10,000**
- **First Voices, Thresh Inc, NYC, \$2,000**
- **Talk Series: Language Reclamation and Beyond, UM, Missoula, \$5,000**
- **Story of Butte, Butte Citizens for Preservation and Revitalization, Butte, \$7,500**
- **Blackfeet Ethnoecology Mapping Project, Blackfeet Tribal Historic Preservation Office, Browning, \$6,100**
- **Philosophy Symposia Series, Merlin CCC, Helena, \$3,750**
- **Buckskin and Cloth Dresses, April Martin, Busby, \$4,000 (research fellowship grant)**

The motion passed unanimously.

Final thoughts and schedule of next meetings

Carla proposed meeting in person in May or June in Bozeman. A survey will be sent to the board to find a suitable date. Carla adjourned the meeting at 3:20 pm.

Humanities Montana

Special meeting of the board

March 23, 2022

Present: Carla Homstad (chair); David Dietrich (vice chair); Caroline Bitz; Glory Blue Earth-Highley; Carol Bradley; April Charlo; Jennifer Corning; Jamie Doggett; Jessica Flint; Jeanette Fregulia; Lynda Grande; Ramey Growing Thunder; Lathie Poole; Laura Mitchell Ross; Eric Sanders; Francine Spang-Willis; Esther Beth Sullivan

Absent: Debbie Garland; Susan Hughes; Ashby Kinch

Staff: Randi Tanglen (executive director)

The special meeting of the Humanities Montana board was called to order on Zoom at 5:03 pm. Carla Homstad welcomed the board and David Dietrich offered the land acknowledgement. Carla asked for public comment. Randi Tanglen responded that the meeting had been publicized on Humanities Montana's website, and no members of the public requested the Zoom link.

Carla stated that the purpose of the special meeting was to approve a facilitator for the racial equity audit review committee. The rationale for securing a facilitator is to provide structure to committee discussions and to ensure that Jeanette Fregulia and April Charlo, as committee co-chairs, could fully participate in the conversations.

Three facilitator options were discussed at the committee meeting on March 21. (Meeting minutes and facilitator options were shared with the full board.) One option offered services beyond the scope of what the committee needed and was much more expensive than the other options. That left the choice between Judge Gregory Todd in Billings and EmpowerMT in Missoula. The committee had voted 4-3 to recommend Judge Todd. Carla explained that the committee was not entirely comfortable moving forward with a split vote.

Jessica Flint said she accepts the committee's vote and that the committee should be allowed to make the decision on their own. Eric Sanders asked for a summary from the committee members who voted for or against the recommendation of Judge Todd.

David Dietrich provided an overview of Judge Todd's experience and qualifications as a facilitator. April Charlo said she appreciated EmpowerMT's experience with conversations around the topic of race. She spoke with Judge Todd on the phone after the committee meeting. April said she would accept the vote of the committee. Jeanette said she is not comfortable placing April in that position. Other committee members agreed.

The discussion continued along several lines of deliberation:

- It was clarified that the role of the facilitator is to help the committee come to consensus regarding how to use the recommendations of the racial equity audit, not to produce a written report or board presentation.
- The full board will review the recommendations of the committee.
- Randi confirmed that funds are available in the FY22 budget passed by the board to secure the services of the facilitator. Funds of up to \$3,000 are available in what was budgeted for strategic planning.
- Francine Spang-Willis said that discussion on racial equity should be facilitated by experts in that area to ensure historically marginalized folks or minorities on

the board are safe in these difficult discussions. David said that the expert perspective was provided by Widerstand in the audit.

- In terms of process, the special meeting of the board was scheduled before the committee's split vote. The full board meeting was called for the sake of transparency.

Carol Bradley moved that the racial equity audit committee co-chairs select the external facilitator for the committee meetings. Caroline Bitz seconded. In the discussion, it was clarified that if the motion passes, the co-chairs could make a decision that overrides the committee's initial vote. Jessica asked if committee members who originally voted to recommend Judge Todd feel safe with the selection of a different facilitator. Jennifer Corning responded that she feels comfortable with the co-chairs making the decision. **The motion was approved with 12 in favor, 1 opposed, and 4 abstentions.**

Jeanette and April will follow up with Randi concerning next steps in contacting a facilitator.

The meeting was adjourned at 5:57 pm.

Overview

This meeting will provide opportunities for the board to hear from our grantees, learn about the history of Bozeman, and honor Kim Anderson as she nears retirement after 23 years of service to Humanities Montana. You'll hear updates on strategic planning, the racial equity audit, and Humanities Montana's latest programming initiatives, along with great news regarding our financial audit and NEH site visit.

Staff transitions

In March, Humanities Montana posted three full-time positions—office manager, programs manager, and grants manager—to replace current and anticipated staff vacancies. Even in the challenging job market, Humanities Montana received 19 applications for office manager; 33 applications for programs manager; and 20 applications for grants manager. We incorporated inclusivity best practices into all components of the searches—from writing and circulating the postings; reviewing applications and interviewing candidates; and onboarding and welcoming new staff to the office. All positions are in-person and based in our office in Missoula with possible opportunities for hybrid work.

On May 9, Julie Ramone started as our new office manager. Julie comes to Humanities Montana with success in working with diverse communities and experience with federal data collection and reporting. She has extensive office and program management experience and has worked with organizations such as the Senior Community Service Employment Program in Missoula and the Montana United Indian Association in Butte. As I write this report, we are interviewing several qualified finalists for the programs manager and grants manager positions. The start date for these positions will be on or around June 1.

Communications

In January, we engaged [Upward Public Relations](#) in Missoula as a resource to help us with social media posts and press releases until we are fully staffed. The results have been successful, and we have been seeing more of our press releases getting published in newspapers throughout the state. Lee Enterprises has been publishing the “Golden Anniversary” letters from our monthly newsletter. We will retain these services for another several months until the full staff is onboarded and we can assess communication needs and capacity.

Valerie Manne of Digital Spark Creative in Butte is a digital communication contractor who has worked with Humanities Montana over the past three years. She updates our website and collaborates with staff on digital projects (such as the [Poets Laureate pages](#) and our [Annual Report](#)); she also designs our monthly newsletter and other communications. With feedback from staff, Valerie has updated our [brand guidelines](#) and developed four specific brand attributes: welcoming, inspiring, collaborative, and fun.

50th Anniversary

Humanities Montana is celebrating our 50th anniversary this year! We have budgeted funds to acknowledge our 50th, but the pandemic prevented us from planning in-person celebrations to take place in 2022. Kim's retirement celebration in Missoula next month is an opportunity to reconnect with long-time supporters and friends. We are working with Upward Public Relations for special outreach and publicity for our 50th anniversary in the fall and reaching out to the Governor's office regarding a proclamation to acknowledge 50 years of the humanities in Montana.

National Endowment for the Humanities (NEH)

Soon after the board met in February, we received the close-out letter and report from our June 2021 NEH site visit. The letter and report were positive, stating that Humanities Montana "is thriving with innovative and impactful humanities programs and effective strategic partnerships." The report provided recommendations that guided the strategic planning sessions over the past three months. Both the report and the close-out letter are included in this board meeting notebook.

Last month, the state council executive directors had the opportunity to virtually meet with NEH Chair Shelly Lowe. Chair Lowe expressed her appreciation for and support of the work of the state councils. She has already outlined an [ambitious equity action plan](#) that names the state humanities councils as "essential partners in the agency's efforts to advance equity and support underserved communities."

We will see a slight increase in our FY22 NEH state operating grant award to \$758,619. This is an increase from \$717,500 in FY21. We have already requested our state operating grant for FY23 which included submitting an Annual Plan, attached to this report.

Federation of State Humanities Councils (FSHC)

The FSHC held an in-person executive director's retreat in Washington, D.C., March 9-11. Attending the retreat in D.C. provided me with invaluable professional development and support. The Federation also hosted virtual Humanities on the Hill sessions that same week. Humanities Montana staff and board members virtually met with aides from Montana's three congressional offices in late March to report on our activities over the past year—including the distribution of SHARP grants—and to advocate for "a robust increase" to the NEH and the Federal/State Partnership funding. Since that time, the Federation has updated the request to "at least \$204 million for NEH" and "at least \$66 million for the humanities councils through the Federal/State Partnership."

Gratitude

The board has been exceptionally busy over the past several months with strategic planning, the racial equity audit, and supporting the staff during a time of transition and change. Thank you for your steadfast leadership and governance.

I want to especially extend my gratitude to Kim Anderson. I have valued Kim's support, guidance, patience, and good humor as we have worked closely together over the past two years. Her 23 years with Humanities Montana have left an invaluable impact on the organization and the state.

Respectfully submitted,

Randi Lynn Tanglen, Ph.D.
Executive director

Humanities Montana Site Review

Humanities Montana Site Reviewers

June 9-11, 2021

Chair: Jean Wortman

Dayna Del Val

President and CEO

The Arts Partnership

Fargo, ND

Dayna Del Val is president and CEO of The Arts Partnership in Fargo, North Dakota. Under her leadership Arts Partnership has grown into a dynamic, responsive community organization. In 2017, Arts Partnership received the Governor's Award for the Arts for Outstanding Arts Organization. A freelance writer, Del Val has also served as an adjunct professor at Minnesota State University Moorhead, North Dakota, where she taught English and entertainment entrepreneurship. She has a BA in theatre arts from Minnesota State University Moorhead and an MA in English composition from North Dakota State University Fargo. Del Val has held leadership positions on several boards including North Dakota Association of Nonprofit Organizations and Arts North Dakota; additionally, she served as commissioner, City of Fargo Arts and Culture Commission from 2015 to 2017.

Janet L. Gallimore

Executive Director and State Historic Preservation Officer

Idaho State Historical Society

Boise, ID

Janet Gallimore directs a dynamic state agency comprised of the Idaho State Museum, Idaho State Archives and State Records Center, State Historic Preservation Office, and Historic Sites program. She has successfully developed community collaborations and has worked with state, federal, tribal, and local governments, and private and nonprofit sectors to achieve organizational, fiscal, and programmatic goals. Gallimore holds an MS in business from National Lewis University and a BA in business and fine art from Barat College. A graduate of the J. Paul Getty Museum Management Institute, Gallimore is currently a member of the steering committee for the national History Relevance Campaign. She has served as a peer reviewer for American Association of Museums (AAM) and its museum accreditation program and is on the National Field Committee of the Museums and Community Initiative of the AAM; and she has served in numerous capacities on regional and national boards, including the American Association for State and Local History and National Council for State Historic Preservation Officers.

In 2018, Gallimore was awarded the distinction of CEO of Influence by the Idaho Business Review. In 2019, she received the Idaho Humanities Council's Outstanding Achievement in the Humanities Award.

Humanities Montana Site Review Report

Site Review: June 9-11, 2021 (conducted virtually)
Site Reviewers: Dayna Del Val (The Arts Partnership)
Janet Gallimore (Idaho State Historical Society)
NEH Representative: Jean Wortman

Introduction

The site review for Humanities Montana took place virtually via Zoom from Wednesday, June 9 through Friday, June 11, 2021. The site reviewers Dayna Del Val, president & CEO of The Arts Partnership, and Janet L. Gallimore, executive director and state historic preservation officer, Idaho State Historical Society, joined NEH program officer Jean Wortman on the visit. The reviewers thank Humanities Montana for arranging for meetings with the board and the staff of Humanities Montana and four key focus groups that included program presenters, statewide partners, grantees, and donors.

The reviewers were very impressed with the overall work and programs of Humanities Montana and the devotion of its staff, board, and affiliates who fulfill the organization's mission of serving communities through stories and conversations.

The programs of Humanities Montana are robust, relevant, and responsive. Because of an additional infusion of CARES funding, more grants could be made than ever before, enhancing the impact and visibility of Humanities Montana. New programs, like their 2020 *Democracy Project* for high school students, a partnership with the Library Foundation of Los Angeles, the Engelhard Foundation, and Missoula and Billings libraries, provide context to contemporary issues and teach the importance of a civil society. The rapid pivot to virtual in response to the global pandemic and weekly emails kept 5,000 people connected and mindful during a very challenging year. The continuity of board leadership, the acquisition of a new and energizing executive director, along with appropriate organizational infrastructure and statewide team of staff and affiliates, positions Humanities Montana for a high level of future success.

The reviewers found no concerns and respectfully offer these recommendations, in advance of strategic planning, as a validation of direction and opportunity to enhance relationships:

- Continue to cultivate private funding sources to advance self-sustainability
- Focus on building stronger and more expansive core programs, rather than diluting capacity with too many initiatives
- Build Humanities Montana's brand and reputation through aggressive marketing and promotion
- Update succession plans for leadership and key staff positions
- Cultivate and foster formal relationships and reporting/meeting opportunities with the governor, Montana legislature, and congressional members
- Continue to prioritize youth, Tribal, and rural audiences in order to balance program appeal and impact across urban and rural areas

Montana is BIG. It covers 94 million acres and yet is one of the least populated states. But its history is HUGE, having been established in 1889 and serving as the current home to 12 Tribal Nations.

Most of the audience of Humanities Montana is defined as rural. The reviewers were intrigued by the concept that there are “seven Montanas” when one considers the reality of geography and distance.

With nearly half of its population living in communities of fewer than 2,500 people, Humanities Montana has significant challenges in outreach, but an equally important opportunity to serve as an educational thought leader and institutional anchor.

Humanities Montana is a “big fish” in the educational and cultural infrastructure of the state. Alongside partners like the Montana Historical Society, Montana Arts Council, the Montana State Library, and many cultural organizations that serve as community gathering centers, the council leverages its humanities focus across a strong statewide network.

An ongoing challenge is the balance of programs serving rural and urban communities and ensuring that humanities programming remains relevant. The focus on youth, rural, and Tribal communities is an effort to strike this balance. The organization did such an outstanding job building its statewide presence and impact, due in part to the infusion of additional CARES Act federal funds into regranting programs. With even more funding through future ARP funding, the organization has the potential to create even more value for the state and its partners and perhaps leverage new donors. This may help to position the organization for continued success and visibility when faced with “normal” funding circumstances. Humanities Montana’s digital reach in the past year was also exemplary. When the public returns to expecting in-person programming, the budget of any growth initiatives may be impacted by additional travel and transportation expense for staff, speakers, and affiliates.

It appears an opportune time for Humanities Montana’s executive leadership to engage with state and local elected officials to discuss how the organization might serve as a moderator in safe discussions providing alternative perspectives, information, and understanding in what grounds Montanans in their values. This would likely have cross-generational appeal, particularly for those Montanans interested in education, and those seeking growth and new opportunities.

While that landscape is still being shaped, the conversations about Montana’s history, culture, art, and distinctive communities can add great value to conversations about contemporary issues and provide a positive and multidisciplinary lens on the road ahead. History provides an authentic lens with which to view the present. Offering context that demonstrates how issues of the past were surfaced and resolved provides information and understanding. Historical context and perspective sharing can provide a place to start when addressing difficult conversations.

The Council and the Humanities

The reviewers found that Humanities Montana programs and subgrant awards function at a high level and make a significant impact in the cultural life of rural, Tribal, school, and library communities and partners. The core programs serve a broad audience via discussions in community centers and schools in urban and rural areas. Specific programs, such as *Speakers in the Schools* and the *Democracy Project*, target middle and high school youth. Four sub-granting programs provide vital support to large institutions, smaller communities and organizations, and scholars. In focus group conversations, partners, donors, and grantees attested that Humanities Montana is essential to enhancing public knowledge and civic education. Many powerful stories were shared throughout our discussions. A moving story from grantee Rachel Gregg of the Big Sky Film Institute, a *Gather*

Round Partner, illuminates program relevance. Ms. Gregg discussed the alarming increase of missing and murdered Indigenous women. The northwest Montana Blackfeet Nation, one of the largest 10 Tribes in the country, began a boxing club to teach women how to defend themselves which is documented in *Blackfeet Boxing: Not Invisible*, a film supported by the Big Sky Film Festival. In a group conversation, participants discussed what it means to be a warrior. An answer that resonates is: “A warrior is what a bystander is not.”

Scholarship flows through all Humanities Montana programs and grants. Humanities scholars present over 300 statewide programs annually and all grants require the involvement of humanities scholars. These scholars reflect traditional, academic backgrounds and also include Tribal elders.

A challenge acknowledged by staff and affiliates is overall awareness of Humanities Montana. The goal of the organization is to build its brand recognition and transform it from a hidden gem to a “real” gem; to be a recognized, shining statewide leader in storytelling, meaningful conversations, and community engagement. For this reason, the reviewers recommend continued and purposeful statewide marketing to ensure the programs and services of the organization are leveraged and maximized through strategic messaging and public information.

Staff consider programming from two primary angles: their council-conducted programs such as *Speakers in the Schools*, which are generated in house, and collaborative content developed in partnership with other organizations such as the University of Montana School of Journalism for the *Informed Citizen* project. This allows HM to reach new audiences with rich humanities programming. Existing partnerships that staff have developed across the state help HM reach their targeted audiences: 12–35-year-olds, Native people, and rural communities. Several people who live and operate in the harder-to-reach areas of the state commented on the value of Humanities Montana’s programming to help them engage their constituents in important conversations. They also noted that they likely would not be able to operate without the important role Humanities Montana plays in their funding, programming, and access to quality content.

Staff evaluate the effectiveness of their programming through several processes, including pre- and post-event surveys, tracking the number of audience or downloads, and anecdotal stories told from their partners. For example, when the Folger Library’s exhibition, *Shakespeare’s First Folio*, was brought to Missoula through a Humanities Montana-funded program, a young teen was hardly engaged while his class toured the exhibit. As they moved on, he stopped, alone in front of the pages, and read aloud the “To be or not to be” soliloquy. It is impossible to quantifiably measure that moment, but it is even more impossible not to understand the impact of a moment like that. Of this moment, Missoula library consultant Julie Edwards said, “Data is good, but transformation is essential.” It is important that staff are inviting and collecting the stories of their work because while numbers are important, individual impact has incredible value and power, particularly to engage new funders.

It is also clear that grantees are held to a high standard and that the grants outline the stated goals and requirements of Humanities Montana. With the 2019 evaluation of several of the grant programs to assess their efficacy, that should only continue to increase and evolve. We heard from several grantees that staff are extremely approachable and helpful in working through the application process. Also, staff are responsive to new opportunities for grant making, always looking for new partnerships where a humanities element could be added to enhance the overall program, reach new audiences, and grow visibility for the organization.

Humanities Montana is very clear about the definition of “advocacy” in their grantmaking and programming. While they provide support for facilitating and holding challenging conversations, they do not support program content that has one angle, be that political, religious, etc. A past board member stated that the council does advocate for the humanities: “We welcome proposals which demonstrate ‘advocacy’ in the sense of stimulating critical reflection by employing established scholarly techniques of argumentation and persuasion.” This is a subtle but incredibly important distinction and one that staff, and board understand, uphold, and value.

According to the council’s self-assessment report, “Every page of our website acknowledges the NEH, and all grantees are required to acknowledge our funding as well as the NEH. Our monitoring of final reports and events ensures that requirement is fulfilled.”

The Effectiveness of Collaborations and Partnerships

Humanities Montana clearly works hard and intentionally to develop excellent and diverse collaborations and partnerships across the state. Beyond the expected museums, libraries, and schools, we met with film makers, writers, Native leaders, journalists and podcasters, brewery owners, and nonprofit leaders such as the Big Sky Documentary Film Festival and the Montana Arts Council. All these partners spoke glowingly of the relationship they have with Humanities Montana. There were long-established relationships as well as newer ones as ideas come to the fore and technology continues to evolve the way the humanities can be presented. Repeatedly, we heard people say Humanities Montana has put a real emphasis on developing relationships in the hard-to-reach corners of the state and with the most rural of areas, including several of the reservations and Tribal lands. In fact, the board of directors now meets every other year at one of Montana’s seven Indian reservations to ensure they are keeping Native communities front and center in their strategic planning and programming.

The way HM pivoted programming during COVID was also noted repeatedly. To reach a broad demographic, they created a weekly *DIY* and *Digital Humanities* email. These were sent to more than 5,000 people for 52 straight weeks. These emails allowed them to utilize in a new, more accessible way, some of the programming they had to pause because of COVID, and it provided access to the entire state versus who could join the conversation or lecture in person in a library, museum, or school.

Staff and board members all spoke highly of the relationships they sustain with both old and new partners. It is clear they understand that this is the single best way to provide excellent content as well as reach the broadest possible number of Montanans.

The Quality of Operations

The board and staff are in sync about the mission and vision of the organization. They repeatedly addressed the desire to support traditional humanities programming while also understanding that they have a pivotal role to play in helping to facilitate, educate, and illuminate the valuable role of civil discourse, civics, diversity, and democracy to all the citizens of Montana.

They are about to launch a new strategic planning process later this year or early in 2022. Because of the strength of their executive director, that work is already happening in advance of formalizing it with a facilitated plan. Not unlike most nonprofits, they operate on a small budget with a lean staff, but they are slowly, and smartly, working to expand their funding opportunities with a robust development plan, initiated by the board. To advance additional, sustainable organizational support, they created a development director position in 2018. The board clearly understands they have a

significant role to play in diversifying the funding model of the organization and seems ready to get to work. We were heartened to hear that the board endorsed the executive director to work with an executive consultant to help her acclimate to the position, to prepare for the strategic planning process, and to think about operations from a high level as the organization transitions out of the pandemic.

We feel strongly that it is imperative that serious succession planning be put in place ASAP for replacing Kim Anderson, director of programs and grants. She was repeatedly brought up by partners, board members, and grantees as a remarkable asset to the organization and to everyone else. It will be important that she is able to introduce the new person to her main contacts, help transition the grantees and partners to a new person, and ensure that this new hire is an excellent fit with the staff. One of the strengths of the organization seems to be the cohesion of the staff; frankly, that is how they are likely able to do as much as they do, given their size. This position is a linchpin position and must be carefully and intentionally integrated into the team.

We also believe it is important for the board to identify and formalize a liaison between Humanities Montana and the governor's office as well as the federal delegation. Being in real relationship with state programs and elected officials is beneficial for the health and viability of funding for Humanities Montana as an organization.

Conclusion

The most significant strength of Humanities Montana is its staff. Their responsive, collaborative, curiosity-filled desire to ensure that all citizens have access to their programming and that as many humanities-based ideas as possible have a place from which to garner funding and support means they are reaching a significant number of counties and helping to ensure that this content reaches even the most remote communities. Their core programs are also a major asset to their work: *Montana Conversations* and *Speakers in the Schools* have a strong history and record of success that spans the entirety of the state's geography and demographics. Other programs such as the *Gather Round DIY Toolkit*, *Think and Drink*, *The Democracy Project* and *Hometown Humanities* are reaching new audiences in different ways that should help grow their core audiences. Something to consider going forward is how to maintain an active digital presence. The *DIY* emails were used by a significant audience during COVID. They should engage with members of that group and determine the value in continuing to produce content in this way. While time consuming, it might be the kind of gateway to their programming that helps to build audience, even for future in-person events.

One challenge as they continue to gain recognition will be to not say yes to too many opportunities. They will need to carefully weigh the pros and cons to any additional programs because they are already doing a lot and with a very small staff. Taking on much more has the potential to burnout current staff and dilute the quality of their work.

When asked to describe the organization, we heard words such as "helpful," "welcoming," "authentic," "creative," "a critically needed resource," "enlightening," "community-building," "energetic," "deliberate," and "enriching." Their intentional work to be an active player in the state is resonating with partners and grantees and their future is quite bright, indeed.

Respectfully Submitted,

Dayna Del Val

Janet L. Gallimore

A handwritten signature in dark ink that reads "Dayna DelVal". The signature is written in a cursive style with a large, looped 'D' and 'V'.

President & CEO, The Arts Partnership

A handwritten signature in dark ink that reads "Jant L. Miller". The signature is written in a cursive style with a large, looped 'J' and 'M'.

Executive Director, Idaho State Historical Society

February 2, 2022

Randi Tanglen
Humanities Montana
311 Brantly
Missoula, MT 59812-7848

Dear Randi,

Following the November 2021 meeting of the National Council on the Humanities, I am pleased to send you the site review report based on Dayna Del Val and Janet Gallimore's review of Humanities Montana's (HM) self-assessment report, and other related HM materials, and their participation in the May 2021 virtual site review. The site review report was reviewed by Acting Chair Adam Wolfson and his staff, members of the National Council on the Humanities, and the Office of Federal/State Partnership. This letter highlights key recommendations.

Randi, I was pleased to report to members of the National Council Committee on Federal/State Partnership that under your leadership HM is thriving with innovative and impactful humanities programs and effective strategic partnerships. HM continues to be a fiscally prudent nonprofit that consistently delivers high-quality programs and resources to communities across Montana. The site team credited your vision, the board's steady leadership, and the staff's fortitude, for HM's successful pivot to virtual humanities programming, expeditious distribution of CARES Act awards to cultural organizations across the state, innovative programs, such as weekly DIY Humanities emails, and seamless continuation of operations despite the challenges posed by the pandemic.

The reviewers were impressed by the rich humanities scholarship that informs HM's programs, both council-conducted programs and grant funded projects, and by the council's extensive network of scholarly advisors that includes Tribal elders, public humanists, and scholars working in academia. Reviewers urged HM to continue to prioritize targeted audiences: youth, rural communities, and Native Americans. The site review team applauded the impactful humanities programs HM has developed for youth audiences such as the new *Democracy Project* and well-established *Speakers in the Schools*. We encourage HM to continue to build relationships with Tribal communities and Native-led organizations, and to invite Native Americans to take leadership roles as advisors, board members, and co-partners in planning, presenting, and evaluating programs.

From the site visit meetings, it is clear that HM serves as a valuable partner for cultural organizations across the state. The array of partnerships ensure access to humanities resources across a geographically broad state. Like many councils, HM struggles with visibility. The reviewers recommended that HM develop a marketing campaign to build brand recognition for HM's programs and services, expand its digital presence to attract new audiences, and foster formal relationships with the Governor's Office and other state officials to raise awareness of HM's central role in the state's cultural ecosystem.

The reviewers found HM to be an operationally sound organization. They commended HM for its current work building institutional capacity; assessing grantmaking and program development using a racial equity and accessibility lens; and creating a stratified development plan. Noting that HM has had recent success raising funds from private foundations, reviewers recommended that board and staff work in tandem to continue to build relationships with foundations, establish stronger ties with state government, and cultivate individual donors in order to leverage NEH support and diversify income streams. In planning for the retirement of HM's long-serving senior program officer; reviewers encouraged HM to develop a succession plan for this "linchpin" position.

The Acting Chair's staff and the National Council appreciated HM's careful preparation of self-assessment materials and the insights and recommendations of the site visitors and hope their report will serve Humanities Montana well in future planning. National Council members welcomed you to your new position and commended the successful transition in leadership. They were pleased that HM continues to be a creative and responsive humanities organization and commend the council for its focus on youth programming and commitment to Indigenous communities. Committee members noted that, going forward, it will be important to continue to monitor demographic changes in the state, and the consequences those changes may have on areas of interest. Overall, National Council members expressed enthusiasm for HM's work and the council's dedication to championing and supporting public humanities throughout the state.

Members of the Chair's staff and our General Counsel have requested that our office issue a reminder to all councils about the rules related to lobbying activity with this letter. As you may remember, the General Terms and Conditions for General Support Grants to State Humanities Councils provide that the recipients of Congressionally-appropriated funds cannot use those funds to pay for personal services, advertisements, letters or other devices intended to influence a member of Congress, a jurisdiction, ***or an official of any government***, to favor or adopt any legislation, policy or appropriation. (Citing 18 U.S.C. § 1913)

In addition, OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards make it clear that a non-profit organization may not use federal funds in any attempt to influence: (a) the introduction of federal or state legislation; (b) the enactment or modification of any pending federal or state legislation through communication with any member or employee of the Congress or

state legislature; or (c) the enactment or modification of any pending federal or state legislation by preparing, distributing, or using publicity or propaganda, or by urging members of the general public to contribute or participate in any mass demonstration, march, rally, fund raising drive, lobbying campaign or letter writing or telephone campaign [i.e., grassroots lobbying].

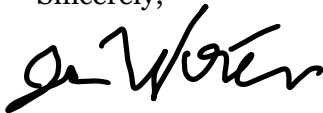
To be clear, nothing within the NEH grant documents or OMB Administrative Requirements prohibits state humanities councils from directly lobbying Congress, state legislatures, and federal and state officials, and encouraging members of the public to do so through so-called “grass-roots” lobbying efforts. However, you may not use federal funds to support any of those efforts.

By June 1, 2022, Humanities Montana must submit this first-year interim via eGMS Reach. Looking to the future, on June 1, 2024 HM will submit a three-year interim narrative report that connects your current work with the 2021 self-assessment and site visit report. In 2026, the assessment and review process will begin again.

The site review process is meant to be informative to NEH and meaningful to the state humanities councils as they look toward future challenges and opportunities and as they consider the needs of the citizens they serve. We hope the self-assessment process and the recommendations presented by the site reviewers and NEH can assist you in your endeavors.

Finally, I would like to extend my appreciation for the time and effort you and your colleagues devoted to preparing the self-assessment report and participating in the site review. I thank you all for the wonderful work you are doing to advance the public humanities in Montana. I enjoyed the opportunity to learn more about the work of the council and will look forward to visiting Montana at some point in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jean Wortman', written in a cursive style.

Jean Wortman
Program Officer

Cc: Carla Homstad, Board Chair

Enclosures: Site Visit Report

**Humanities Montana
FY2023 Annual Plan
NEH General Operating Support Grant Application
(Submitted May 2, 2022)**

1) Overall goals for council-conducted programs and council subaward-making (general goals);

1. Coming out of the pandemic, we will maintain and grow our subaward program with an emphasis on outreach to and follow-up with Native American-led and -serving organizations and organizations in rural communities.
2. We will deliver council-conducted programs such as Montana Conversations, Speakers in the Schools, Hometown Humanities, and other humanities programs throughout the state.
3. Council-conducted programs will focus on youth, rural, and Native American audiences as well as contemporary issues and untold Montana stories.
4. Our staff will continue to sharpen and refine strategies for a robust development and fundraising program, including marketing and communication strategies.
5. Our board will implement a new three-year strategic plan that includes evaluation of Humanities Montana's subaward programs and council-conduct programs; resource strategies; and DEI goals.

2) Anticipated outcomes, aligned to goals:

(Each numbered outcome corresponds with the numbered goal above.)

1. Humanities Montana will support the state's cultural infrastructure and community-based humanities projects by awarding several dozen subawards throughout Montana and will attract applications from new subawardee partnering organizations.
2. Programs such as Montana Conversations, Speakers in the Schools, and Hometown Humanities will augment communities' humanities programs and provide humanities programs in communities with limited programming resources.
3. Humanities Montana will attract new and more diverse audiences and constituents.
4. Humanities Montana will gradually become less dependent on NEH funds and more visible throughout the state.
5. Humanities Montana will become a more effective, vibrant, and inclusive organization.

3) Anticipated audiences served and plans to reach new and/or underserved audiences:

- Humanities Montana typical audience members for council-conducted programs have been white and middle-aged or senior citizen constituents.
- Since 2019, Humanities Montana has developed new council-conducted programs to strategically increase our reach with youth, rural, and Native American audiences. Our Democracy Project was designed for high-school aged youth and will continue into FY2023 (funded with private funds). We have recruited Native American speakers for Montana Conversations and Speakers in the Schools. Virtual programs have enhanced our reach to rural audiences. These efforts will continue into FY2023.
- Our CARES Act and SHARP grant outreach put us in contact with several Native-led organizations we had not partnered with before, but it also made us aware of gaps in our

outreach to and partnerships with Native-led and minority-serving cultural organizations in Montana.

- Starting in summer 2022, we are placing ads in several Native-run and Tribal community newspapers regarding our grants (subaward) program.
- Similarly, we will place ads in rural, agricultural-based newsletters and newspapers to increase awareness of our grant (subaward) resources.
- Recommendations from our 2022 racial equity audit will help us develop specific strategies to reach new and traditionally underserved audiences during this funding period.

4) Process for determining board composition and for soliciting nominations for board members:

- The Humanities Montana Trusteeship Committee uses a Board Matrix which states “Humanities Montana prioritizes, supports, and invests in diversity, equity, and inclusion for board member recruitment, board member selection, and board member leadership.” Board members self-identify in the areas of Accounting/Legal, Education/Academia, Government Affairs/Advocacy, Fundraising/Development, Nonprofit Governance, Rural, and Diversity.
- Board members are very involved in the board member recruitment and selection process, and the Trusteeship committee evaluates each board application in relation to the Matrix.
- The opportunity to apply and nominate individuals for the Humanities Montana board is publicized through a statewide press release as well as the Humanities Montana monthly newsletter, social media, and website. In recent years, our new board members include a mix of individuals who were self-nominated or nominated by former board members.

5) Plans for meeting cost-share requirements, including subaward cost-share, plans to raise outside funds, and a list of which staff members/human resources are involved in the council’s fundraising effort:

- Humanities Montana will meet its cost-share requirements during the granting period through subawardee cost-share; board cost-share and in-kind donations; program sponsor and speaker in-kind donations; and foundation, corporate, and individual donations.
- Full-time Development Director Sara Stout and Executive Director Randi Lynn Tanglen are actively engaged in foundation, corporate, and individual donor outreach with a focus on stewardship and growth.
- The development director organizes an annual campaign including ongoing fund strategies such as year-round appeals, a year-end appeal, and an Annual Report.
- In 2022, the council introduced new planned giving and bequest opportunities to celebrate its 50th anniversary; outreach regarding these opportunities will continue into 2023.

6) Goals, anticipated challenges and/or changes in the council’s organization, operations, and/or governance, as well as plans to manage change and mitigate risk:

- In FY2023, Humanities Montana will have recently hired three new staff members to replace our long-serving director of programs and grants and two staff members who left in 2021. A detailed and strategic onboarding process for these new staff members will continue to be implemented into 2023, with an emphasis on relationship building with

constituents, procedural and program knowledge, NEH compliance and reporting, and database skills training.

- With reduced programs and travel during the pandemic, the opportunity to gather cost-share was diminished. Humanities Montana has become more deliberative and strategic about monitoring cost-share on a quarterly basis and applied for the NEH's FY2021 cost-share waiver. We anticipate a return to typical cost-share levels with increased in-person council-conducted programs and travel.
- Concerns regarding a possible change to the NEH funding formula for state councils could possibly reduce Humanities Montana's revenue in the coming years. We are mindful of this and hope to have sufficient notice if such a change were to be implemented.
- In terms of mitigating risk, we purchase Directors' and Officers' Liability Insurance and ERISA bond insurance; we purchase Workers' Compensation Insurance through Montana's State Fund; our presenters for Montana Conversations and Speakers in the Schools complete Independent Contractor forms in compliance with the Montana Department of Labor & Industry; we continue building our reserve or contingency fund with income from our Montana Community Foundation endowments; we reserve sufficient funds to cover sick and annual leave liabilities for employees. We also conduct an annual audit of our finances to make sure we are conforming with federal law, best accounting practices, and internal control norms. In the coming year we would like to evaluate our cyber security risk and the need for secure cyber security insurance.

Board information

1. Number of board members as per bylaws (including gubernatorial appointees); *15-20*
2. Number of gubernatorial appointees as per bylaws: *up to 6, no more than 25%; the 2018 Restated By-Laws instruct that "[t]he governor of the state of Montana may currently appoint four directors."*
3. Current number of board members/current number of gubernatorial appointees: *16/4 (20 total board members)*
4. Number of members on which you base the number of gubernatorial appointees: *16-19; gubernatorial appointees may not represent more than 25% of the total board.*
5. For board members, length of regular appointment term (in years): *3*
6. For board members, renewable term (yes/no): *yes*
7. For board members, maximum years of continuous service: *6 years*
8. For gubernatorial appointees, length of term (in years): *4 years*
9. For gubernatorial appointees, renewable term (yes/no): *yes*
10. For gubernatorial appointees, maximum years of continuous service: *8 years*
11. For gubernatorial appointees, co-extensive with governor's term (yes/no): *yes*
12. For board chairs, length of term (in years): *1 year*
13. For board chairs, renewable term (yes/no): *yes*
14. For board chairs, maximum years of continuous service: *2, but can be extended an additional year if the board so chooses, but this is not usual.*

Humanities Montana
Grants committee meeting
May 10, 2022

Present: Lynda Grande (chair); Carol Bradley; Jennifer Corning; Francine Spang-Willis. Ramey Growing Thunder and Susan Hughes were absent. Staff: Randi Tanglen (executive director) and Kim Anderson (director of programs and grants).

Lynda Grande called the meeting to order at 10:02 am and welcomed the committee. She asked Randi Tanglen for an update on whether the committee was encouraged to award the entire \$30,000 earmarked for this grant deadline. Randi noted that the committee had flexibility, and with a smaller number of applications, they should feel free to award under that amount if appropriate. Kim shared her screen so that the committee could review the rankings and comments for each application.

The committee considered the following applications:

- Children's Festival of the Book 2022, Bozeman Public Library Foundation, Bozeman, \$4,000 Average Score 4.8
- Celebrating the Legacy of Red Cloud: Cross-Cultural Friendships, Montana State University Billings, Billings, \$5,000 Average Score: 4.4
- Elk River Arts & Lectures FY 2023 Lecture Series, Elk River Arts & Lectures, Livingston, \$10,000 Average Score: 4.3
- Crow Summer Institute 2022, Crow Language Consortium, Hardin, \$10,000 Average Score: 4.1
- Adventure Backpacks, Friends of the Liberty County Library, Chester, \$5,000 Average Score 3.6
- Lightening Creek Oral History Project, Crosscut Mountain Sports Center, Bozeman, \$4,000 Average Score: 3.5
- Creating a Community Dance in Red Lodge, Red Lodge Area Community Foundation, Red Lodge, \$3,000 Average Score: 3.4
- 2022 Yellowstone History Journal, Yellowstone Historic Center, West Yellowstone, \$4,000 Average Score: 3.2
- Memorial's Undoing: Horror without Monsters, Double Bind Media, Helena, \$20,000 Average Score: 2.5

Total Requested: \$60,000

Linda started with the lower-ranked grants and the committee commented on each one. Nine board members read and commented on the 9 regular grant applications. In particular there was discussion about the humanities content of Creating a Community Dance in Red Lodge. Kim noted that the caller was a member of our Montana Conversations catalog and that he did provide historical context during dances. There was also discussion about the Lightening Creek Oral History Project and the eventual accessibility of the grant product. Discussion then moved to the highest ranked projects. The Children's Festival of the Book and Crow Summer Institute proposals prompted a conversation about repeat funding of annual projects. Concerns were expressed about the humanities content of the Adventure Backpacks and about why Wyoming funding wasn't a part of the Celebrating the Legacy of Red Cloud proposal.

Carol Bradly moved to recommend funding for:

- **Children's Festival of the Book, Bozeman Public Library Foundation, Bozeman, \$2,000**
- **Celebrating the Legacy of Red Cloud: Cross-Cultural Friendships, Montana State University Billings, Billings, \$5,000**
- **Elk River Arts & Lectures FY 2023 Lecture Series, Elk River Arts & Lectures, Livingston, \$7,500**
- **Crow Summer Institute 2022, Crow Language Consortium, Hardin, \$10,000**
- **Creating a Community Dance in Red Lodge, Red Lodge Area Community Foundation, Red Lodge, \$1,800**
- **Lightning Creek Oral History Project, Crosscut Mountain Sports Center, Bozeman, \$2,000**

And decline to recommend funding for the remaining requests. Staff also will communicate to the Red Lodge project that the dance caller can be provided through Montana Conversations applications.

Jennifer Corning seconded the motion. The motion passed unanimously.

TOTAL RECOMMENDED AWARD: \$28,300

The meeting adjourned at 10:57 AM

May 2022

Regrant Report

FY 2022 Year To Date Regrants: We have awarded 23 grants, totaling \$54,024 (see complete list of grants awarded in 2022 following this report). Sixteen of the grants awarded have been opportunity grants; six awards were regular grant applications that came in at the December 20th deadline, and one award went to a research fellowship.

The minutes of the grant committee's May 10th meeting also follow this report and constitute the committee's recommendations for actions on the April 20th grant applications. Jennifer Corning will report on the committee's recommendations at the board meeting. Many thanks to all board members who read and commented on the April 20th deadline applications and to the grants committee for taking those comments into consideration and crafting a recommendation for action for the full board.

As an example of the good work our regular grants support you'll also find, in this notebook, a final report from the Friends of the Yellowstone Gateway Museum for their project titled Montana's Native People: Perspectives on the Clovis Child.

Finally, here's a look ahead at grants-funded events scheduled for this summer:

May 17, Music and Mental Health Panel, Whitefish High School, 6-8 pm

June 4, Hands on Montana!, Lewistown Art Center, all-day

June 9, Food for Thought: An Evening of Great Conversation, Billings Public Library, 6-9 pm

June 10-12, Mullan Road Conference, Rivers & Plains Society, Fort Benton, multi-day

June 13-17, Institute on Collaborative Language Research Conference, [COLANG 2022](#) University of Montana, see website for full schedule

July 28-30, the [James Welch Native American Lit Festival](#), downtown Missoula, see website for full schedule

If you would like to attend any of these events as a board evaluator please contact me and I'll make the arrangements!

2022 Regrant Summary

Grant				Award
Number	Project Name	Organization Name	City	Amount
22R001	One Book Belgrade 2022	Belgrade Community Library	Belgrade	\$1,000.00
22R002	Melstone History Highway Sign Panel #3	Melstone Area Foundation	Melstone	\$1,000.00
22R003	James Welch Native American Literature Festival	Aasaistto Language Society	East Glacier	\$10,000.00
22R004	Philosophy Symposia Series	Merlin CCC	Helena	\$3,750.00
22R005	Blackfeet Ethnoecology Mapping Project	Blackfeet Tribal Historic Preservation Office	Browning	\$6,100.00
22R006	Talk Series: Language Reclamation and Beyond	University of Montana Linguistics Department	Missoula	\$5,000.00
22R007	Story of Butte	Butte Citizens for Preservation and Revitalization	Butte	\$7,500.00
22R008	First Voices	Thresh, Inc.	New York	\$2,000.00
22R009	Buckskin and Cloth Dresses	April Martin	Busby	\$4,000.00
22R010	Romey Stuckart Essay and Talk	Missoula Art Museum	Missoula	\$1,000.00
22R011	Annual Youth Concert	Helena Symphony	Helena	\$1,000.00
22R012	MPN Playwrights Conference 2022	Montana Playwrights Network	Helena	\$1,000.00
22R013	Teen Book Boxes Extension Program	Billings Public Library	Billings	\$1,000.00
22R014	Nadia Bolz-Weber Lecture Event	Rocky Mountain College	Billings	\$1,000.00
22R015	Mullan Road Conference 2022	River and Plains Society	Fort Benton	\$1,000.00
22R016	Food for Thought--An Evening of Great Conversation	Billings Public Library Foundation	Billings	\$999.00
22R017	August Institute	Western Montana Professional Learning Collabo	Trout Creek	\$1,000.00
22R018	Sentinel Reads	Missoula County Public Schools	Missoula	\$1,000.00
22R019	Music & Mental Health Panel	North Valley Music School	Whitefish	\$675.00
22R020	Hands on Montana	Lewistown Art Center	Lewistown	\$1,000.00
22R021	Montana State Literacy Conference	Montana State Literacy Association	Lewistown	\$1,000.00
22R022	No-No Boy at Kirks Grocery	Kirks Grocery	Billings	\$1,000.00
22R023	We Burn Like This Montana Tour	We Burn Like This	Billings	\$1,000.00
				\$54,024.00

20R028 Montana's Native People: Perspectives on the Clovis Child

Regular Grant

Grant #: 20R028

Friends of the Yellowstone Gateway Museum

Mark Brammer
118 West Chinook St.
Livingston, MT 59047

mbrammer@parkcounty.org
O: 406.222.4184

Karen Reinhart

118 W. Chinook
P.O. Box 815
Livingston, Montana 59047

museum@parkcounty.org
O: 406-222-4184
M: 406-640-2729
F: 406-222-4146

FollowUp Form

Project Name*

20R028 Montana's Native People: Perspectives on the Clovis Child

Humanities Montana Grant Expenses*

Please enter the figure found in Column One of your Final Financial Report Form--Expenses from Humanities Montana Grant.

\$3,968.22

In-Kind Costs*

Please enter the figure found in Column Two of the Financial Report Form--In-Kind Costs.

\$9,397.00

Other Cash Expenses*

Please enter the figure found in Column Three of the Final Financial Report Form--Other Cash Expenses Not from Humanities Montana Grant.

\$0.00

Financial Report

Upload Final Financial Report Form*

Use the Browse button below to upload your completed Final Financial Report Form. You can download a blank form on our regular grant website page by clicking the "Final Financial Report Form" link on the right side of the page.

YGM_final_financial_report-2.xls

Project Information

Project Narrative

Please enter or upload a project narrative (no more than three pages). Your narrative should: 1. Describe your project including the dates and locations of grant events. 2. Describe the project goals and to what degree they were met. 3. Describe any ways in which the project differed from the proposal.

Upload or enter your narrative*

YGMClovisChildFinalReportNarrative.docx

1. Describe your project including the dates and locations of grant events.

Humanities Montana provided the Yellowstone Gateway Museum with funding for Phase 1 of a project to interpret the 12,600- year-old Anzick Site, a Clovis burial site located near Wilsall in northern Park County. This phase of the project included the development and presentation of a webinar series with a target audience of upper high school and tribal college students.

Nine professionals in the Humanities and Sciences who have contributed to the scholarly understanding of the Clovis Child burial each presented an overview of their work on the project, including the significance of their findings and why they chose a career in their field. The 30-45 minute presentations were designed to be aspirational and invited students to consider a career in the speaker's profession. A 15-30-minute, interactive online career discussion followed each of the presentations. These sessions encouraged questions and discussions with the speaker for the purpose of sharing details regarding the nature of the work, the educational requirements, and the personal journey of each of the professionals in their career. The presentations were recorded and archived and provided on the Yellowstone Gateway Museum's YouTube site and were made widely available to other educational portals upon request.

A follow-up, interdisciplinary question and answer session, involving seven of the series presenters provided opportunities for additional students to have online, live interactions with the career professionals. And it was a rare opportunity for viewers to see experts interact with each other. Some had worked together on the Anzick Site project.

Professionals who participated in the webinar series include: Crystal Alegria, historian, director of The Extreme History Project and contributing author of "Investigating the First Peoples: Clovis Child Burial," grade 8-12 curriculum guide; Sarah Anzick, molecular biologist and daughter of Anzick Site landowners; Jessica Bush, MT State archaeologist; Shane Doyle, educator and cultural liaison for Anzick Site Clovis Child reburial; Skye Gilham, educator and cultural liaison, Physical Anthropologist on the Montana State Burial Preservation Board; Duane Reid, Little Shell Chippewa Tribe THPO, U of M Anthropology Dept. master's student who studied the Anzick Site; Samuel Stockton White V, PhD., anthropologist and author of "The Anzick Artifacts: A High-Technology Forager Tool Assemblage" (PhD dissertation); Amanda Trum, master of Museum Studies and curator of collections, MT Historical Society; Eske Willerslev, DNA scientist, professor and Director of University of Copenhagen's Centre of Excellence GeoGenetics.

(Please see the attached table which provides webinar dates, titles, speakers and attendance figures.)

2. Describe the project goals and to what degree they were met

HM funds supported Phase 1 of this project, which addresses the issues of under-representation of Native Americans in the professions related to the Humanities and Sciences. This goal of this phase of the project was to provide opportunities for young adults--particularly tribal youth--to learn about the interdisciplinary work done by anthropologists, archaeologists, historians, museum specialists, and genetic scientists in understanding the significance of the Clovis Child burial. The plan was to present webinars featuring eight guest speakers. The target audience for these presentations was upper high school and tribal college students.

We exceeded our plan by adding a speaker series introductory short film by Shane Doyle that was filmed at the Anzick Site, one additional program, an interdisciplinary question and answer session, and we also added an additional humanities guest speaker, Skye Gilham. The presenters were engaging and interacted well with their audiences. They each described their academic and career paths; they were candid about their experiences and challenges, and they were inspiring. Participants were engaged and asked good questions; survey results showed a high level of satisfaction with the presentations. It is difficult to quantify the number of Native American students who participated as we did not ask participants to provide demographic information. However, we were able to identify email addresses that originated at tribal secondary schools

and colleges. In some cases, we were able to reasonably identify tribal surnames, and we used those two methods to very conservatively estimate tribal student participation of 15%. However, the more impactful numbers are the YouTube program views that have been watched since the initial live broadcast, and as of March 31, attendance is at 2843 total views, currently nearly ten times the number of live participants, a number that continues to increase weekly. (Note: Including the introductory film, there have been a total of 3,648 views.)

We provided an opportunity for participants to take a brief anonymous online survey after each live program. The survey consisted of five questions, which are summarized with responses in the attached table.

3. Describe any ways in which the project differed from the proposal.

We had initially planned and budgeted for tribal college students to film our presenters in a studio setting for the Zoom presentations. However, concerns for safety around Covid required that we change our format to eliminate the need for speakers to travel or for students to gather. At the same time, tribal colleges were shifting to fully online teaching. By mid 2020, Zoom presentations were quickly becoming the defacto teaching platform and most of our presenters had already had some familiarity with delivering or attending online presentations.

As the Yellowstone Gateway Museum had never presented or facilitated programs using an online format, we prepared an RFP for contracted zoom facilitation and technical support services. We had identified tribal college students to perform those services. Ultimately, the students who we had identified to perform that function were not able to perform these services due to their academic scheduling conflicts.

Ultimately, YGM Curator Karen Reinhart and Volunteer Diane Chalfant took online Zoom tutorials, learned the platform, and served as hosts and facilitators for all of the presentations. This turned out to be extremely valuable to YGM, the presenters, and the audiences. As representatives of the YGM and with the content background that we possessed, we felt that we were better able to understand the questions asked and facilitate richer discussions.

Another way in which the project differed from the proposal was in the audiences reached. We had targeted tribal high school and college students as our primary audiences. In fact, we did not initially advertise the series to any sources other than tribal colleges and high schools because we were concerned that we would have more registrants than the 500 registrants capacity of our zoom webinar subscription.

We put a significant amount of effort in marketing the program to tribal colleges and Montana high school students. Letters describing the series and inviting educators and students to attend were sent to the presidents and appropriate faculty at all eight tribal colleges in Montana. We followed up the letters with telephone calls. In some cases, the colleges had already switched to remote learning entirely as a result of Covid and we were not able to personally speak with faculty at all of the colleges. However, when we did make personal contact, the invitation was received with interest and enthusiasm.

Our webinars were presented live at 1:30pm on Tuesdays—a time that invariably conflicted with many students academic schedules and live attendance averaged just over 30 participants. As the webinars continued through Fall Semester 2020, we gradually increased our marketing of the program to broader audiences. All Montana high schools were sent emails describing the program and Facebook was used to market the program to the general public.

Please also see additions to the project in question 2.

Humanities Scholars*

Upload or list the humanists/scholars involved in your project, along with a description of their contributions. A humanities scholar is someone with a humanities degree or work experience in the humanities. You were required to have at least one.

YGMHumanities scholars.docx

7 out of 9 webinar speakers are humanities scholars: 1) Crystal Alegria, historian, director of The Extreme History Project and contributing author of "Investigating the First Peoples: Clovis Child Burial," grade 8-12 curriculum guide; 2) Jessica Bush, MT State archaeologist; 3) Shane Doyle, educator and cultural liaison for Anzick Site Clovis Child reburial; 4) Skye Gilham, Bachelor of Arts (B.A.) in Sociology with an emphasis in Criminology and a double major in Forensic Anthropology. Physical Anthropologist on the Montana State Burial Preservation Board. 5) Duane Reid, Little Shell Chippewa Tribe THPO, U of M Anthropology Dept. master's student who studied the Anzick Site; 6) Samuel Stockton White V, PhD., anthropologist and author of "The Anzick Artifacts: A High-Technology Forager Tool Assemblage" (PhD dissertation); and 7) Amanda Trum, master of Museum Studies and curator of collections, MT Historical Society.

The following individuals organized and facilitated the webinar series:

Karen Reinhart, project manager, is a native of central Montana, and has worked twenty-seven years in area museums. She worked as a National Park Service interpreter in Yellowstone National Park at Fishing Bridge Museum, and researched and developed programs about the park's cultural and natural resources. Karen worked as curator of education and outreach at the Jackson Hole Historical Society and Museum in Jackson, Wyoming, and currently, is curator at the Yellowstone Gateway Museum where she manages the museum's collections and curates exhibits that focus on stories of the people of Park County and Yellowstone National Park. Karen is the author of two books, *Old Faithful Inn: Crown Jewel of National Parks* and *Yellowstone's Rebirth by Fire, Rising from the Ashes of the 1988 Wildfires*.

Diane Chalfant retired in 2016 as a 36-year career professional with the National Park Service (NPS). She currently works in a volunteer capacity for International Conservation Corps in Peru and Colombia where she trains protected area staff in park interpretation and develops interpretive plans for parks.

Her former positions included serving as Deputy Associate Director, Interpretation & Education, in the NPS Washington Headquarters Office. Diane's portfolio included Directorate-level policy development, education partnerships, program evaluation, and leadership for the National Education Council and the government-wide America's Great Outdoors Education Workgroup. She developed the first Memorandum of Understanding between the Department of the Interior and the Department of Education and facilitated educational partnerships between the National Park Service, the Bureau of Indian Education and others.

She served as Deputy Superintendent, Grand Canyon and in the position of Chief of Interpretation in three parks, including Yellowstone and Cuyahoga Valley national parks, and Apostle Islands National Lakeshore.

Diane spent nearly ten years at Yellowstone National Park, where she worked closely with non-profit and corporate partners to develop educational programs, facilities and services for park visitors representing a global park constituency. Diane guided the planning and development of the \$12 million Canyon Visitor Education Center, and the planning and development of the \$28 million Old Faithful Visitor Education Center, a project funded primarily by private donations raised through the nonprofit partner.

As Chief of Interpretation at Cuyahoga Valley National Park, Diane oversaw the development of several major visitor education facilities including three visitor center/museums and the partner-operated Cuyahoga Valley Environmental Education Center, a 128-bed residential education facility.

Dr Shane Doyle was both a presenter and he assisted with liaison, marketing and facilitation of the webinar series. Dr. Shane Doyle is our tribal liaison and a Crow Tribal member. He holds a Doctorate in Curriculum and Instruction with 20 years of teaching experience, and studied genetics with the University of Copenhagen, Denmark in 2016. He has designed American Indian curriculum for Montana public schools, the National Park Service, and the Museum of the Rockies. He serves on many boards, including Extreme History Project, Hopa Mountain, the Montana Conservation Corps, and the Archaeological Conservancy, as well as on the Montana Arts Council culture and aesthetics committee and the Governors Parks in Focus Committee. Doyle is a widely sought speaker on northern Plains Tribal culture and public lands in Montana. He was instrumental in the repatriation of the Anzick Clovis Child near Wilsall in Park County and worked as a consultant and actor for the History Channel's "Lost Treasure of the Little Bighorn Battle." Doyle has been a singer of Northern Plains tribal style of music for 30 years.

Humanities Scholars*

Enter the number of humanities scholars involved. (Must be at least 1.)

9

Programs, Brochures, Ads, and Reviews

Create one electronic file that contains samples of any programs, brochures, ads, reviews, and/or other publicity, and upload the document in the space provided below. If not available in electronic format, please mail samples of publicity to Humanities Montana, 311 Brantly, Missoula, MT 59812.

YGM.ClovisChild.SpeakerSeries.docx

Pictures

Create one document that contains pictures of your event/program and upload below. We may ask for high definition jpegs by email if you have particularly great photos.

YGMSpeakersPanelPoster.pdf

Evaluation Results*

Provide a detailed summary of the results of all evaluations of your project.

Sample Survey Results.xlsx

We invited webinar participants to take a brief anonymous survey at the end of each presentation. Generally, only about 15-20% of the webinar participants completed the surveys. Overall satisfaction with the programs was very high and included comments of gratitude for the series and an indication that they would continue to participate in future programs. We asked individuals to indicate if they were educators or students; and learned that while we had usually had students and teachers, we also had many members of the general public from Montana as well as other states in attendance.

Please see the attached survey responses for two of the webinars, which were typical of our survey results.

Lessons Learned and Follow-up*

Answer in the space below, or upload:

1. What elements of your project worked most effectively?
2. In retrospect what would you do differently?
3. What follow-up activities do you plan or would you suggest others pursue?

YGMLessonsLearnedFollowup.docx

The Zoom platform using the Webinar function worked very well. We were able to monitor, track, and respond to questions using the Q & A function of Zoom instead of using the chat function. Participants likely felt freer to ask questions, since the Q & A function was anonymous.

Uploading archiving the entire series to Yellowstone Gateway Museum's YouTube channel was extraordinarily important in reaching audiences that could not make the live webinars. In fact, to date, 10-times more viewers have watched the series on YouTube, than those that participated live.

In retrospect, we should have experimented with offering the live webinars during the evening hours. We may have been able to reach more students and members of the general public in the evenings, rather than in the middle of the weekday.

Regarding follow-up activities, we do intend to use the information gained from the webinars as part of the content for the larger native cultures exhibit project. We also will use camera (still and video) purchased with grant to develop new media pieces related to this series for the larger exhibit project.

Audience Demographics

Attendance--Male

Approximately what percent of your audience was male ex: 40%)

43%

Attendance--Female

Approximately what percent of your audience was female? (ex: 60%).

57%

Ethnicity

What ethnicities were the members of your audience? (ex: 50% white, 25% African American, 25% Asian)

Estimates - see narrative 85% white; 15% Native American

Age

What percent of your audience was under 25, 26-60 and over 60? (ex: 30% under 25, 40% 26-60, 30% over 60)

unknown

Events and Attendance

The following questions gather event and attendance information required by the National Endowment for the Humanities.

NOTE: You might enter the same project/event and participant/attendee counts multiple times (e.g. if 100 people

attended a conference in a library, you would count them for BOTH attendees at events in libraries AND attendees of conference/symposia.

Some project/events have multiple, DIFFERENT attendee/participants counts (e.g. a historic photo exhibit in a local museum with visitor counts that also has a website of the same photos with a number of web visitors).

Television Programs/Events

Number of broadcasts

Only report broadcasts with significant humanities content (not ads or PSAs)

[Unanswered]

Total number of viewers for all broadcasts

[Unanswered]

Radio Broadcasts

Number of Radio Broadcasts

Only report broadcasts with significant humanities content (not ads or PSAs)

0

Total number of radio listeners for all broadcasts

0

Technology (Web Projects, CD-Roms, etc.)

Number of technology products

10

Total Audience for Technology Projects

Total Number of sales, website visitors, etc.

3648

Film, Slide, Photography, Video, DVD

Total Number of film showings or exhibits

10

Total Audience Film, Photography, DVD, etc.

3648

Publications

Number of publications

Books, articles, or catalogs with significant humanities content (not ads, flyers, schedules, or brochures). If you printed 500 copies of one title, enter 1 here and 500 in the next question about audience reached.

Total Audience for Publications

Total number of readers, sales

Exhibitions

Number of Exhibitions

0

Total number of exhibition attendees

0

Projects in Museums

Number of Projects in Museums

0

Total number of visitors who viewed the project(s) in a Museum(s)

0

Projects in Libraries

Number of projects in libraries

0

Total number of individuals attending/viewing projects in libraries

0

Discussion Programs

Number of discussion programs (book, film, lecture and discussion, conversations)

9

Total Audience/Participants for Discussion Programs

Total number of attendees/participants in discussion programs, e.g. if 10 people attended 5 book discussion sessions the total would be 50.

2843

Conferences, Symposia, Lectures

Number of conferences, symposia, and lectures

9

Total number of attendees, participants in conferences, symposia, and lectures

2843

Literacy Projects

Number of Literacy Projects

0

Total attendees/participants in literacy projects

0

Festivals

Number of festivals (book, film, theater, fairs, celebrations)

0

Total number of attendees/participants in festivals

0

Living History, History Theater, Chautauqua

Number of living history, history theater, chautauqua presentations

0

Total number of attendees at living history, history theater, chautauqua presentations

0

Speakers Bureau

Number of speakers bureau presentations

[Unanswered]

Total number of attendees at speakers bureau presentations

[Unanswered]

Fellowships/Research Projects

Number of fellowships/research projects

0

Total number of individuals attending presentations or receiving results of research

0

K-12 Teacher Projects

Number of K-12 teacher projects

institutes or seminars, workshops, fellowships, curricular projects, awards

0

Total number of K-12 teacher project attendees/participants/recipients

0

Student Projects

Number of student projects

history day, authors or scholars in schools, oral histories, pictorial histories

0

Total number of participants/attendees in student projects

0

Preservation & Access Projects

Number of preservation or access projects

historic buildings, photographs, dictionaries of languages

0

Total number of participants/visitors to preservation and access projects

0

Local History Projects

Number of local history projects

cultural heritage tourism, sister cities, walking tours, site presentations, cultural trips, research and local oral history projects

0

Total number of participants/attendees in local history projects

0

Feedback

Online Application Process

Please rate Humanities Montana's online application process

6-excellent

Online Final Reporting Process*

Please rate the Humanities Montana online final reporting process.

5

Humanities Montana Staff

Rate Humanities Montana staff. Were they helpful and friendly?

6-excellent

Comments to Humanities Montana

Tell us what you liked about the grant application, award, or reporting processes. We are particularly interested in how we can improve any part of the process.

THANK YOU!

Check the web links referenced above to make sure they work; got an error message when I tried the "regular grant website page".

It would be helpful if we were able to upload more than one file, especially in the "pictures" request (but realize we can create multiple-page pdfs

File Attachment Summary

Applicant File Uploads

- YGM_final_financial_report-2.xls
- YGMClovisChildFinalReportNarrative.docx
- YGMHumanities scholars.docx
- YGM.ClovisChild.SpeakerSeries.docx
- YGMSpeakersPanelPoster.pdf
- Sample Survey Results.xlsx
- YGMLessonsLearnedFollowup.docx

Humanities MONTANA

Final Financial Report Form

Please upload this form with your on-line final report. And please enter the three expense column totals as prompted in your on-line final report.

Program Title: Montana's Native People: Perspectives on the Clovis Child

For the Period: 7/1/2020

12/31/2022

Sponsoring Organization: Friends of the Yellowstone Gateway Museum

Grant Number: 20R028

Income:	Prospective	Committed	In-Kind Contributions	Cash Income
Source 1:	<input type="checkbox"/>	<input type="checkbox"/>		
Source 2:	<input type="checkbox"/>	<input type="checkbox"/>		
Source 3:	<input type="checkbox"/>	<input type="checkbox"/>		
Source 4:	<input type="checkbox"/>	<input type="checkbox"/>		
Source 5: Humanities Montana Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	XXXXXXXXXXXX	
Subtotal Incomes (must equal expense totals below)				

TOTAL Income from all sources

\$

For Humanities Montana use only:

G/L: 6010 Source:

Function: 660 Project:

Description: Regrant Payment

Amount:

Expenses:

Personnel: Staff: Karen Reinhart (156 hours @ \$30.75)
Scholars/Speakers: (9). (Shane Doyle donated an additional 8 hours)
Other: Diane Chalfant (84 hours @ \$50)

Travel & Per Diem:

Office:

Promotion/Publication:

(Promotion was via social media, emails, press releases, and phone calls.)

Facilities & Equipment:

Other Expenses (itemize):

Recording and editing services
Camera, still and video, with required accessories

Subtotal Expenses

3968.22	9397	\$	-
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Total Cost Share (In-Kind + Other Cash Expenses) \$

Humanities Montana Final Cash Summary

a. Original Grant Award from Humanities Montana	\$	4,000.00
b. Expenses from Humanities Montana Grant	\$	3,968.22
c. Amount Received to date from Humanities Montana	\$	4,000.00
d. Amount Due from Humanities Montana (line b minus line c)	\$	

Karen L. Reinhart

3/31/2022

(signature)

(date)

Certification by signing: To the best of my knowledge and belief, the above project cost figures are accurate, correct, and comply with applicable federal accounting/allowable cost regulations and other details of the project grant agreement. I also certify the sponsoring organization has accounting records documenting these figures, will retain these records for 5 years and will interpret them to auditors and other authorized examiners.

1. Describe your project including the dates and locations of grant events.

Humanities Montana provided the Yellowstone Gateway Museum with funding for Phase 1 of a project to interpret the 12,600- year-old Anzick Site, a Clovis burial site located near Wilsall in northern Park County. This phase of the project included the development and presentation of a webinar series with a target audience of upper high school and tribal college students.

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As the Yellowstone Gateway Museum had never presented or facilitated programs using an online format, we prepared an RFP for contracted zoom facilitation and technical support services. We had identified tribal college students to perform those services. Ultimately, the students who we had identified to perform that function were not able to perform these services due to their academic scheduling conflicts.

Ultimately, YGM Curator Karen Reinhart and Volunteer Diane Chalfant took online Zoom tutorials, learned the platform, and served as hosts and facilitators for all of the presentations. This turned out to be extremely valuable to YGM, the presenters, and the audiences. As representatives of the YGM and with the content background that we possessed, we felt that we were better able to understand the questions asked and facilitate richer discussions.

Another way in which the project differed from the proposal was in the audiences reached. We had targeted tribal high school and college students as our primary audiences. In fact, we did not initially advertise the series to any sources other than tribal colleges and high schools because we were concerned that we would have more registrants than the 500-registrant capacity of our zoom webinar subscription.

We put a significant amount of effort in marketing the program to tribal colleges and Montana high school students. Letters describing the series and inviting educators and students to attend were sent to the presidents and appropriate faculty at all eight tribal colleges in Montana. We followed up the letters with telephone calls. In some cases, the colleges had already switched to remote learning entirely as a result of Covid and we were not able to personally speak with faculty at all of the colleges. However, when we did make personal contact, the invitation was received with interest and enthusiasm.

Our webinars were presented live at 1:30pm on Tuesdays—a time that invariably conflicted with many students' academic schedules and live attendance averaged just over 30 participants. As the webinars continued through Fall Semester 2020, we gradually increased our marketing of the program to broader audiences. All Montana high schools were sent emails describing the program and Facebook was used to market the program to the general public.

Please also see additions to the project in question 2.

7 out of 9 webinar speakers are humanities scholars: 1) Crystal Alegria, historian, director of The Extreme History Project and contributing author of "Investigating the First Peoples: Clovis Child Burial," grade 8-12 curriculum guide; 2) Jessica Bush, MT State archaeologist; 3) Shane Doyle, educator and cultural liaison for Anzick Site Clovis Child reburial; 4) Skye Gilham, Bachelor of Arts (B.A.) in Sociology with an emphasis in Criminology and a double major in Forensic Anthropology. Physical Anthropologist on the Montana State Burial Preservation Board. 5) Duane Reid, Little Shell Chippewa Tribe THPO, U of M Anthropology Dept. master's student who studied the Anzick Site; 6) Samuel Stockton White V, PhD., anthropologist and author of "The Anzick Artifacts: A High-Technology Forager Tool Assemblage" (PhD dissertation); and 7) Amanda Trum, master of Museum Studies and curator of collections, MT Historical Society.

The following individuals organized and facilitated the webinar series:

Karen Reinhart, project manager, is a native of central Montana, and has worked twenty-seven years in area museums. She worked as a National Park Service interpreter in Yellowstone National Park at Fishing Bridge Museum, and researched and developed programs about the park's cultural and natural resources. Karen worked as curator of education and outreach at the Jackson Hole Historical Society and Museum in Jackson, Wyoming, and currently, is curator at the Yellowstone Gateway Museum where she manages the museum's collections and curates exhibits that focus on stories of the people of Park County and Yellowstone National Park. Karen is the author of two books, *Old Faithful Inn: Crown Jewel of National Parks* and *Yellowstone's Rebirth by Fire, Rising from the Ashes of the 1988 Wildfires*.

Diane Chalfant retired in 2016 as a 36-year career professional with the National Park Service (NPS). She currently works in a volunteer capacity for International Conservation Corps in Peru and Colombia where she trains protected area staff in park interpretation and develops interpretive plans for parks.

Her former positions included serving as Deputy Associate Director, Interpretation & Education, in the NPS Washington Headquarters Office. Diane's portfolio included Directorate-level policy development, education partnerships, program evaluation, and leadership for the National Education Council and the government-wide America's Great Outdoors Education Workgroup. She developed the first Memorandum of Understanding between the Department of the Interior and the Department of Education and facilitated educational partnerships between the National Park Service, the Bureau of Indian Education and others.

She served as Deputy Superintendent, Grand Canyon and in the position of Chief of Interpretation in three parks, including Yellowstone and Cuyahoga Valley national parks, and Apostle Islands National Lakeshore.

Diane spent nearly ten years at Yellowstone National Park, where she worked closely with non-profit and corporate partners to develop educational programs, facilities and services for park visitors representing a global park constituency. Diane guided the planning and development of the \$12 million Canyon Visitor Education Center, and the planning and development of the \$28 million Old Faithful Visitor Education Center, a project funded primarily by private donations raised through the nonprofit partner.

As Chief of Interpretation at Cuyahoga Valley National Park, Diane oversaw the development of several major visitor education facilities including three visitor center/museums and the partner-operated Cuyahoga Valley Environmental Education Center, a 128-bed residential education facility.

Dr Shane Doyle was both a presenter and he assisted with liaison, marketing and facilitation of the webinar series. Dr. Shane Doyle is our tribal liaison and a Crow Tribal member. He holds a Doctorate in Curriculum and Instruction with 20 years of teaching experience, and studied genetics with the University of Copenhagen, Denmark in 2016. He has designed American Indian curriculum for Montana public schools, the National Park Service, and the Museum of the Rockies. He serves on many boards, including Extreme History Project, Hopa Mountain, the Montana Conservation Corps, and the Archaeological Conservancy, as well as on the Montana Arts Council culture and aesthetics committee and the Governors Parks in Focus Committee. Doyle is a widely sought speaker on northern Plains Tribal culture and public lands in Montana. He was instrumental in the repatriation of the Anzick Clovis Child near Wilsall in Park County and worked as a consultant and actor for the History Channel's "Lost Treasure of the Little Bighorn Battle." Doyle has been a singer of Northern Plains tribal style of music for 30 years.

PRESS RELEASE

FOR IMMEDIATE RELEASE

October 16, 2020

PSA/Calendar: Yellowstone Gateway Museum is hosting a free eight-session, live career webinar series, “Montana Native Peoples: Perspectives on the Clovis Child,” Oct. 13- Dec. 1, Tuesdays at 1:30pm. Designed for students and educators but open to others interested in the 12,600-year-old Anzick Site in Park County, Montana. Registration is available at www.yellowstonegatewaymuseum.org or via links on the museum’s Facebook page. Call 406-222-4184 for more information.

+++++

Career Webinar Series Focuses on Clovis Child

The Yellowstone Gateway Museum is hosting a free eight-session live career webinar series, “Montana Native Peoples: Perspectives on the Clovis Child,” this fall. Designed to inspire high school, tribal college, and university students and educators, the museum also invites others interested in the history of Park County to register for the series. (Visit yellowstonegatewaymuseum.org/webinars-programs or watch for links on museum’s Facebook page.) The webinars explore the work of science and humanities professionals who have worked to gain an understanding of the Anzick Site in Park County, Montana, the skills necessary to become a professional in their field, and their day-to-day work. Participants will also have the opportunity to ask questions. The presentations will be uploaded to the museum’s YouTube channel soon after recording.

The “Clovis Child” refers to the 12,600 year-old Anzick Site in Park County—the oldest Clovis-era burial site in North America. Since it was first discovered in the 1960s, the site and the remains of the child buried there have been the focus of archaeological and scientific study, including DNA analysis. The child’s remains were reburied and repatriated at the site in 2014, amid much controversy centered on the need for tribal consultation prior to the study of the site, the associated artifacts, and the child’s remains.

All live webinars are held on Tuesdays, 1:30pm.

- Oct. 20: Historian Crystal Alegria and “Community History through the Lens of the Anzick Site”
- Oct. 27: Anthropologist Samuel Stockton (Stocky) White, Ph.D., “A Summary of the Anzick Site History”
- Nov. 3: Sr. Research Specialist Dr. Sarah Anzick, Rocky Mountain Labs, “North America’s Ancient Past: A Personal Journey”
- Nov. 10: Geogeneticist Eske Willerslev, “From Siberia to the Americas and Beyond: Becoming an Evolutionary Geneticist”

- Nov. 17: State Archaeologist Jessica Bush, “Archaeology, Human Remains, and the State Historic Preservation Office”
- Nov. 24: Tribal Historic Preservation Officer Duane Reid, “The Anzick Site and My Work as a Tribal Historic Preservation Officer”
- Dec. 1: Curator of Collections Amanda Trum, Montana Historical Society, “Preserving and Interpreting History: A Curatorial Perspective”
- Oct. 13’s program with Educator and Cultural Consultant Dr. Shane Doyle, “Double Helixes in Medicine Wheel Country: Sacred Circles of Life and Love” is now available on the museum’s YouTube channel.

The online webinar series is the first phase of a larger exhibit project. Because staff and volunteers could not travel to Montana reservations and meet with tribal members face-to-face due to the pandemic, the museum is offering the webinar series. Funded by a grant from Humanities Montana, the series began October 13 and continues through December 1. We are grateful to the Montana Office of Public Instruction for promoting the series and for additional support.

For more background information, search for MT Office of Public Instruction and Project Archaeology’s curriculum: Investigating the First Peoples, The Clovis Child Burial. If you have any questions, please contact Karen Reinhart at 222-4184 or [kreinhart@parkcounty.org](mailto:kreinhardt@parkcounty.org).



Reburial of Clovis Child, Anzick Site, courtesy of Dr. Shane Doyle

MT'S NATIVE PEOPLE: PERSPECTIVES ON THE CLOVIS CHILD

SPEAKERS PANEL WEBINAR

Thursday, May 13, 7:00PM

Click **here** or visit **www.yellowstonegatewaymuseum.org** to register.



Anzick Site artifacts,
courtesy of Dr. Sarah Anzick

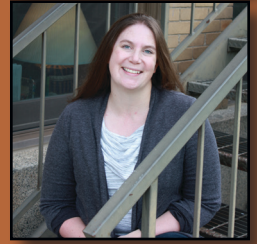
This webinar features a panel discussion among science and humanities professionals who have studied the Anzick Site, a 12,600 year-old Clovis Child burial site in Park County, Montana. Presenters will give a brief summary of their careers and their work with the site. We invite you to join in this exciting discussion as we explore the connections between different disciplines which have added to the knowledge of this amazing site.

Panelists (right, top to bottom): Crystal Alegria, historian; Sarah Anzick, molecular biologist; Jessica Bush, archaeologist; Shane Doyle and Skye Gilham, educators and cultural liaisons; Duane Reid, tribal historic preservation officer; Amanda Trum, curator of collections; and Stockton White, anthropologist.

Previous Clovis Child webinars are archived on the Yellowstone Gateway Museum's YouTube channel. This webinar will also be archived there and made available to other educational portals upon request. Contact kreinhardt@parkcounty.org or 406.222.4184 for more info.



Humanities MONTANA



Survey Report
Report

Generated: 12/8/2020 15:01

Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)
A Summary of Anzick Site Survey Details	846 1826 0428	12/8/2020 13:25	38

#	User Name	User Email	Submitted Time
1	Anonymous	Anonymous	12/8/2020 14:07
2	Anonymous	Anonymous	12/8/2020 14:03
3	Anonymous	Anonymous	12/8/2020 14:04
4	Anonymous	Anonymous	12/8/2020 14:03
5	Anonymous	Anonymous	12/8/2020 14:06

Please indicate below if you are a student, educator, or other interested party.	If an educator or student, please indicate name of school, tribal college, or university. If other, please add your affiliation or N/A.	Did speaker inspire you about a possible career in his/her profession?	Please share your most important take-away from this webinar.
other interested party	Montana Historical Society	5	I enjoy his unbiased opinion
other interested party	N/A	2	
other interested party	NA	1	A new awareness next time i am in livingston The fact that our area has been associated with early man in the Americas. Presently studying philosophy and psychology. Anthropology however is fascinating and has been considered as an option.
educator	Montana State University	1	
student	MSU	6	

Are you
planning to
attend or
watch other
webinars in
this series?

Other comments?

I enjoyed listening to Stocky
again. He is always eloquent
when teaching, often don't
know you're learning. It was
fun learning from him when

Yes, can't wait! he was here at the Society

Yes, can't wait!

Yes, can't wait! FEMA colleague of Dr White

Maybe

Thank you for interesting

Yes, can't wait! presentations!

Survey Report
Report Generated: Eske Willerslev
11/10/2020 15:07

Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)
From Siberia to the Americas and Beyond: Becoming an Evolutionary Geneticist Survey Details	846 0573 3591	11/10/2020 13:10	79

#	User Name	User Email	Submitted Time
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1	Anonymous	Anonymous	11/10/2020 14:32
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2	Anonymous	Anonymous	11/10/2020 14:29
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3	Anonymous	Anonymous	11/10/2020 14:32
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4	Anonymous	Anonymous	11/10/2020 14:30
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5	Anonymous	Anonymous	11/10/2020 14:30
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6	Anonymous	Anonymous	11/10/2020 14:31
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Please indicate below if you are a student, educator, or other interested party.	If an educator or student, please indicate name of school, tribal college, or university. If other, please add your affiliation or N/A.	Did speaker inspire you about a possible career in his/her profession?
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Other interested party	N/A	7
Educator	Montana State University - Bozeman	10

Other interested party	Museum worker and interested in the Anzick child.	3
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Other interested party	N/A	1
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Other interested party	Local Montanan and Board Member of Museum	10
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Other interested party	Media producer	10
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<p>Please share your most important take-away from this webinar. The indications from research just how many of thousand years that humans have been present and engaging other peoples on our planet.</p>	<p>Are you planning to attend or watch other webinars in this series? Other comments?</p> <p>Yes, can't wait!</p>
<p>I truly enjoyed listening to his talk, going from explorer to scientist is a long trek but both discover new things. Personally I think scientist is nicer, only because I don't like to see dead animals. If I had to hunt I'd be a vegetarian.</p>	<p>Yes, can't wait!</p> <p>Yes, can't wait!</p>
<p>How long ago the Americas were populated and the route people took to get here.</p>	<p>Yes, can't wait!</p>
<p>How similar all the world's peoples are. The unending layers of depth and mystery in the human story.</p>	<p>Yes, can't wait!</p> <p>Yes, can't wait!</p>

The Zoom platform using the Webinar function worked very well. We were able to monitor, track, and respond to questions using the Q & A function of Zoom instead of using the chat function. Participants likely felt freer to ask questions, since the Q & A function was anonymous.

Uploading archiving the entire series to Yellowstone Gateway Museum's YouTube channel was extraordinarily important in reaching audiences that could not make the live webinars. In fact, to date, 10-times more viewers have watched the series on YouTube, than those that participated live.

In retrospect, we should have experimented with offering the live webinars during the evening hours. We may have been able to reach more students and members of the general public in the evenings, rather than in the middle of the weekday.

Regarding follow-up activities, we do intend to use the information gained from the webinars as part of the content for the larger native cultures exhibit project. We also will use camera (still and video) purchased with grant to develop new media pieces related to this series for the larger exhibit project.

Humanities Montana
Finance and audit committee
March 17, 2022

Present: Eric Sanders (chair); Carla Homstad

Absent: Jamie Doggett

Staff: Randi Tanglen (executive director); Jodi Todd (accountant)

The Zoom meeting was called to order at 2pm by Eric Sanders. Eric reviewed the agenda and asked for any additions. The minutes of the January 21, 2022 committee meeting were reviewed by the committee and approved by acclimation.

The committee then reviewed the February 2022 year-to-date reports prepared by Jodi Todd. At 1/3 of the way through the fiscal year, 24% of what was budgeted for salary/payroll has been spent, and 26% for general and administration. Eric requested that the next reports include percentages in the revenue section reflecting the amount of revenue earned in relation to the amount of revenue budgeted. The committee requested to see a Profit and Loss report by class to determine if the committee would like to regularly review that document.

As reported at the last meeting, it appears that Humanities Montana is “carrying-over” a surplus of \$222,338 from the FY20 and FY21 NEH operating grants. We have until December 2024 to spend the funds, but those funds also need to be matched. At this point the committee believes it is too soon to make a recommendation on how to use the funds, but that if the carry over continues into subsequent fiscal years, a substantive amount should go toward regrants, which would also help us with our cost share.

In FY20, we drew down \$560,158 of our NEH state operating award and closed the year \$21,271 behind in cost share. In FY21, we drew down \$635,204 and were behind \$42,354. This puts us at a total of \$63,625 behind in NEH cost share. Jodi has implemented internal processes to track our cost share on a quarterly basis. Randi stated that her conversations with Lindsay Simmons at the NEH verified that we have until the end of each SO grant cycle to report cost share. Lindsay also verified that we can still draw down awarded funds without the cost share and that we can apply for the next NEH award without the full cost share fully accounted for. Eric is going to follow-up with Laura Davis from the office of the inspector general at the NEH for more information. The NEH has announced that it will offer up to a 20% cost share waiver for FY21. Randi and Jodi are currently preparing the revised budget and narrative to submit to eGMS. The waiver application is due March 31, 2022.

The committee continued its discussion of the non-board committee members. A couple of board members have expressed interest in the finance and audit committee since the last committee meeting. Board members will have the opportunity to select a preference for their committees over the summer, and new committee assignments will be announced at the fall meeting to begin new terms on January 1. Eric will promote the committee at the May board meeting before committee members select their committee preferences.

Jodi Todd reported that JCCS is almost finished with the Humanities Montana audited financials and IRS form 990. It appears that we will not have any findings or recommendations this year.

Randi reviewed the budget creation and approval process since that had come up as a question during strategic planning. During the summer (June and July) the executive director works with staff to determine programs, grants, fundraising, and operational budgetary needs as well as

revenue goals. A draft of the budget is brought to the finance and audit committee before the fall meeting for review and approval. The finance and audit committee then brings the budget to the full board for review and approval. Carla Homstad asked how the regrant budget is determined. Randi reported that in FY19, when regrant were put on pause, it appeared to her and Jodi that the NEH operating grant had been overspent by adding a major new initiative at the end of the three-year NEH granting cycle. There was no fraud or malfeasance, but Randi does have concerns about that catching up to the organization again in the upcoming three-year funding cycle.

The committee will wait until to schedule the next meeting when the audited financials and IRS form 990 are ready for review and JCCS can attend the committee meeting.

The meeting adjourned at 3:25 pm.

Humanities Montana
Finance and audit committee
April 27, 2022

Present: Eric Sanders (chair); Carla Homstad

Absent: Jamie Doggett

Staff: Randi Tanglen (executive director); Jodi Todd (accountant)

JCCS: Drew Rieker; Nathan Saravalli

Eric Sanders called the meeting to order at 11:07am. The minutes of the March 17, 2022 meeting were reviewed and approved by acclamation. Eric asked Drew Rieker and Nathan Saravalli from JCCS to give a presentation on the FY21 audited financials and IRS Form 990.

Nathan reported that JCCS offered an “unqualified” or “clean” opinion of Humanities Montana’s FY21 financial statements and federal/NEH grants compliance. All audit recommendations from previous years have been cleared. The required communication letter reported no difficulties in conducting the audit; no disagreements with management; no changes in accounting policies/practices; and no “opinion shopping”. Nathan reviewed JCCS’s three opinion letters on the financial statements, federal/NEH compliance, and internal controls, and then discussed the audited financial statements and accompanying notes. Nathan also reported on Humanities Montana’s financial position, liquidity, and revenue sourcing trends. The top three expenditure categories in FY21 were regranting (not surprising because of SHARP); employee costs; and program honoraria and travel. Eric asked if Humanities Montana was in a healthy range for administration and fundraising costs in proportion to program costs. Eric mentioned that a range of 20 – 30% of total expenditures going to administration and fundraising was accepted not-for-profit best practice and that Humanities Montana was at 28.6% for FY21 (versus 35% during FY20). Nathan felt this was an appropriate level for Humanities Montana. He also reported that Humanities Montana is more transparent about the costs of fundraising compared to other organizations.

Drew reviewed the IRS Form 990, Humanities Montana’s annual required IRS information return which is made publicly available. JCCS filed an extension with the IRS with a revised filing due date of 9/15/22, so the form can be filed after the required board review and approval at the May board meeting.

Eric asked for clarification on several points in the audited financials and IRS Form 990. Eric will forward his comments and minor edits to Drew and Nathan, and they will update both documents. Pending Eric’s revisions and updates, the committee will recommend that the board approve the 10/31/21 audited financials and the Form 990 at the May 19-21 board meeting in Bozeman. Nathan and Drew left the meeting.

The committee reviewed the March 31, 2022 year-to-date reports prepared by Jodi Todd. Jodi noted that the negative variance in the NEH carryover revenue line reflects the excess in actual NEH carryforward versus the budgeted amount, i.e., we budgeted \$135,000 for NEH carryforward from the prior fiscal year but we actually had \$222,338 available from our NEH award to carry forward to our current fiscal year, so this negative variance of \$87,338 is actually a positive thing. Eric noted that salary, benefits, and payroll taxes are on track and a bit under for this point in the current fiscal year. Randi added that she and Jodi would like to provide budget projections for the board meeting reflecting changes in revenues and expenses since the budget was approved in September. One change from the budget noted by Randi was the NSF Stanford grant which we were not able to accept because we did not foresee having

eligible expenses to invoice against the restricted award. However, it will be difficult to provide accurate projections until we receive our FY22 official notice of award from NEH.

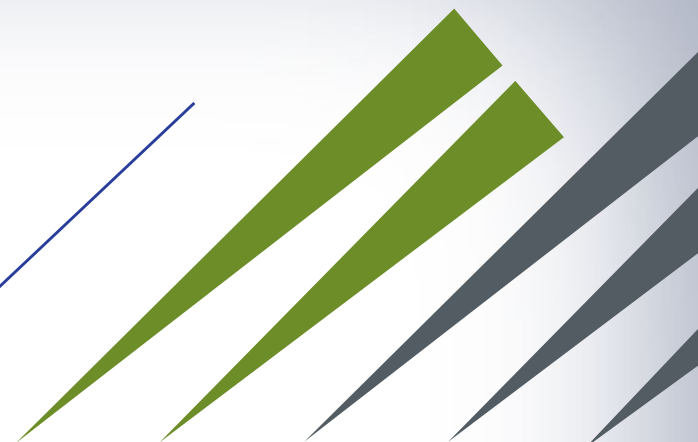
Randi and Jodi submitted an NEH cost share waiver for FY21 for \$117,200. This will address the \$63,625 we were behind in cost share at the close of FY21, as well as any cost share deficits subsequently accrued as we drew down the remainder of that year's award. Randi and Jodi did not have an update on the current NEH grant's cost share since the last committee meeting. This will be something to monitor throughout the summer and as the FY23 operational budget is created. Eric reported his phone call with NEH Inspector General Laura Davis regarding the timing of when councils report their 1:1 cost share. She is going to discuss this with the NEH Office of Grant Management but she expects that the practice of reporting cost share cumulatively will stay in effect (which is a positive thing from Humanities Montana's vantage point).

The committee reviewed items to cover at the May 19-21 board meeting in Bozeman: presentation of FY21 audited financial statements and IRS Form 990; the March 2022 year-to-date reports and budget projections (if available); and an opportunity to recruit new finance and audit committee members.

The meeting adjourned at 12:20pm.

HUMANITIES MONTANA

04.27.2022



RESULTS OF THE AUDIT

October 31, 2021



JCCS

ACCOUNTING
AUDIT
TAX
EMPLOYEE BENEFITS
SPECIALIZED SERVICES

OVERVIEW

Presentation Outline

- Intro and Summary
- Required Communications Letter
- Independent Auditors' Report
- Report on Compliance
- Report on Internal Controls
- Financial Statements and Notes
- Form 990



SUMMARY

Opinion on Financial Statements

- Unqualified or “Clean” Opinion

Opinion on Compliance

- Unqualified or “Clean” Opinion

Report to Management and Governance

- Prior year recommendations cleared



REQUIRED COMMUNICATIONS LETTER

Policies

- Adoption of ASU 2014-09

Use of Estimates

Disclosures

Misstatements

No Issues Encountered Involving:

- Difficulties performing the audit
- Disagreements with management
- Changes in accounting policies/practices
- “Opinion shopping”



Opinion on Financial Statements

Management Responsibilities

- Form and Content of the Financial Statements
- Internal Controls

Auditors' Responsibilities

- Conducting Audit in Accordance with Professional Standards
- Obtain Sufficient, Appropriate Evidence

Opinion

- Fair Presentation in All Material Respects
- Reasonable Assurance



REPORT ON COMPLIANCE (PG. 23-24)

Opinion on Compliance

Management Responsibilities

- Compliance with Direct and Material Requirements
- Internal Controls

Auditors' Responsibilities

- Conducting Audit of Compliance in Accordance with Professional Standards
- Obtain Sufficient, Appropriate Evidence

Opinion

- In Compliance, in All Material Respects
- Reasonable Assurance



REPORT ON INTERNAL CONTROL (PG. 21-22)

Internal Control

How Internal Control Is Used During the Audit

- Planning
- Assess Risk

Responsibilities of Management and Board

Current Year Findings

- None



FINANCIAL STATEMENTS AND NOTES

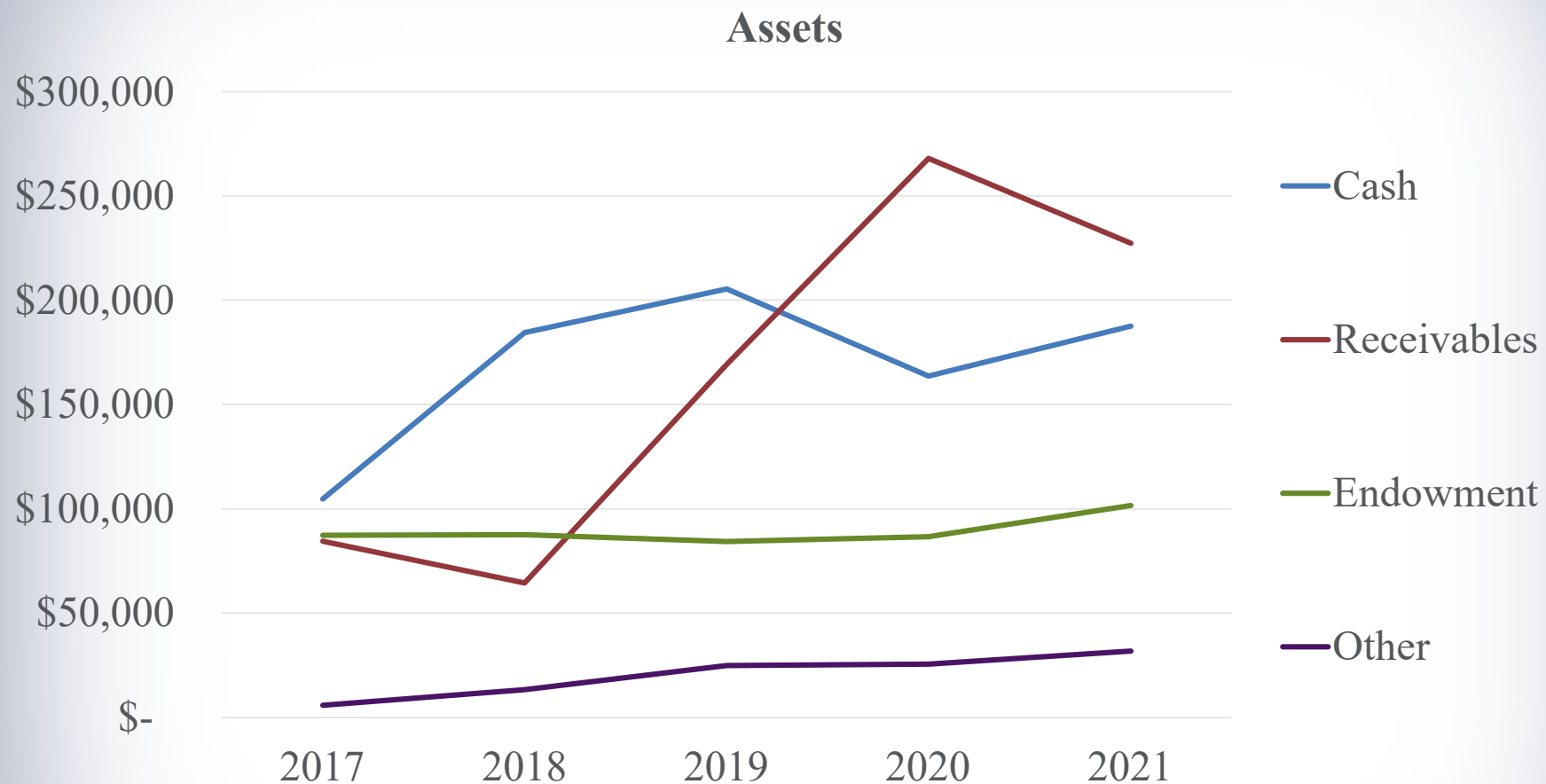
Financial Statement Supplement

Note Disclosures (pages 11-19)

- New disclosure for ASU 2014-09 (page 11)
 - Revenue from Contracts with Customers
- No other significant changes to existing disclosures

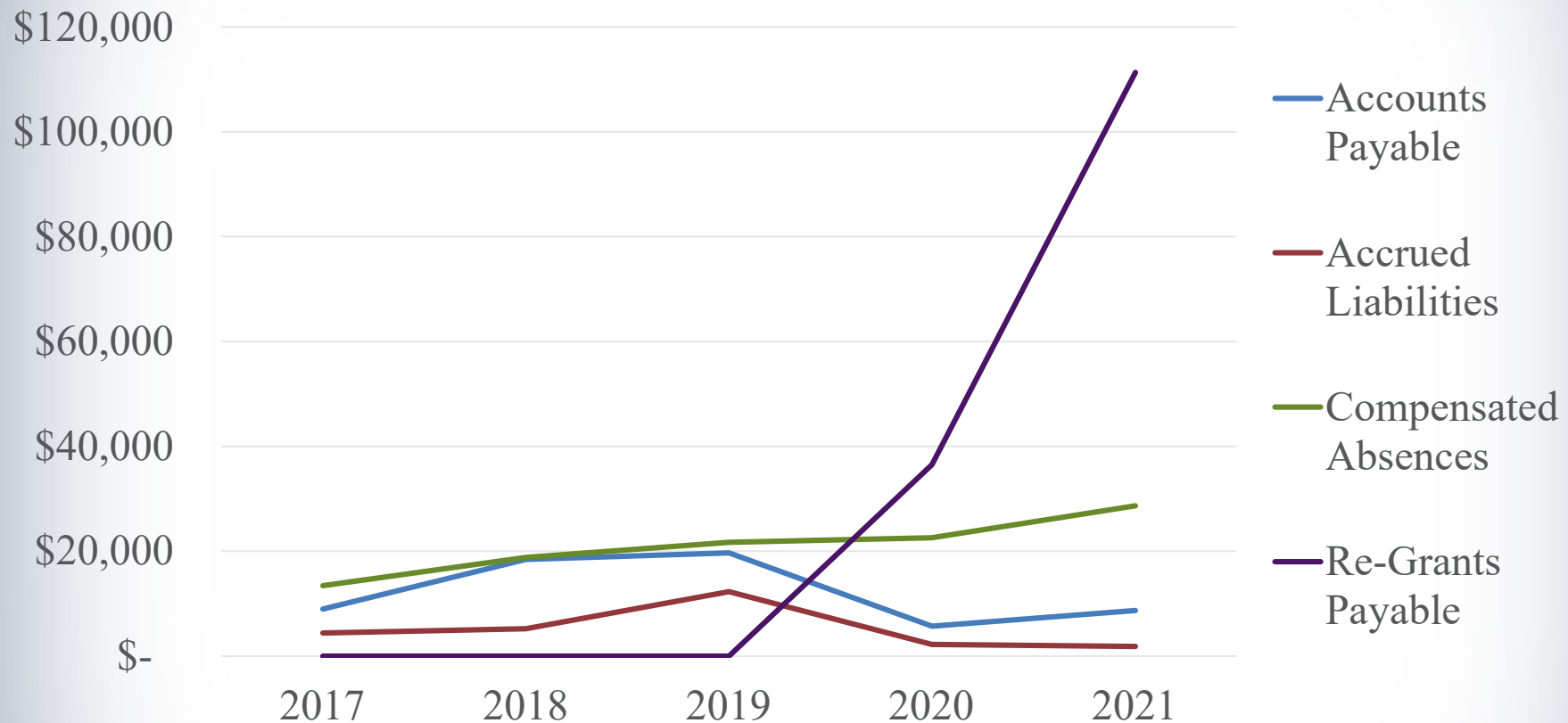


TRENDING FINANCIAL POSITION (PG. 5)



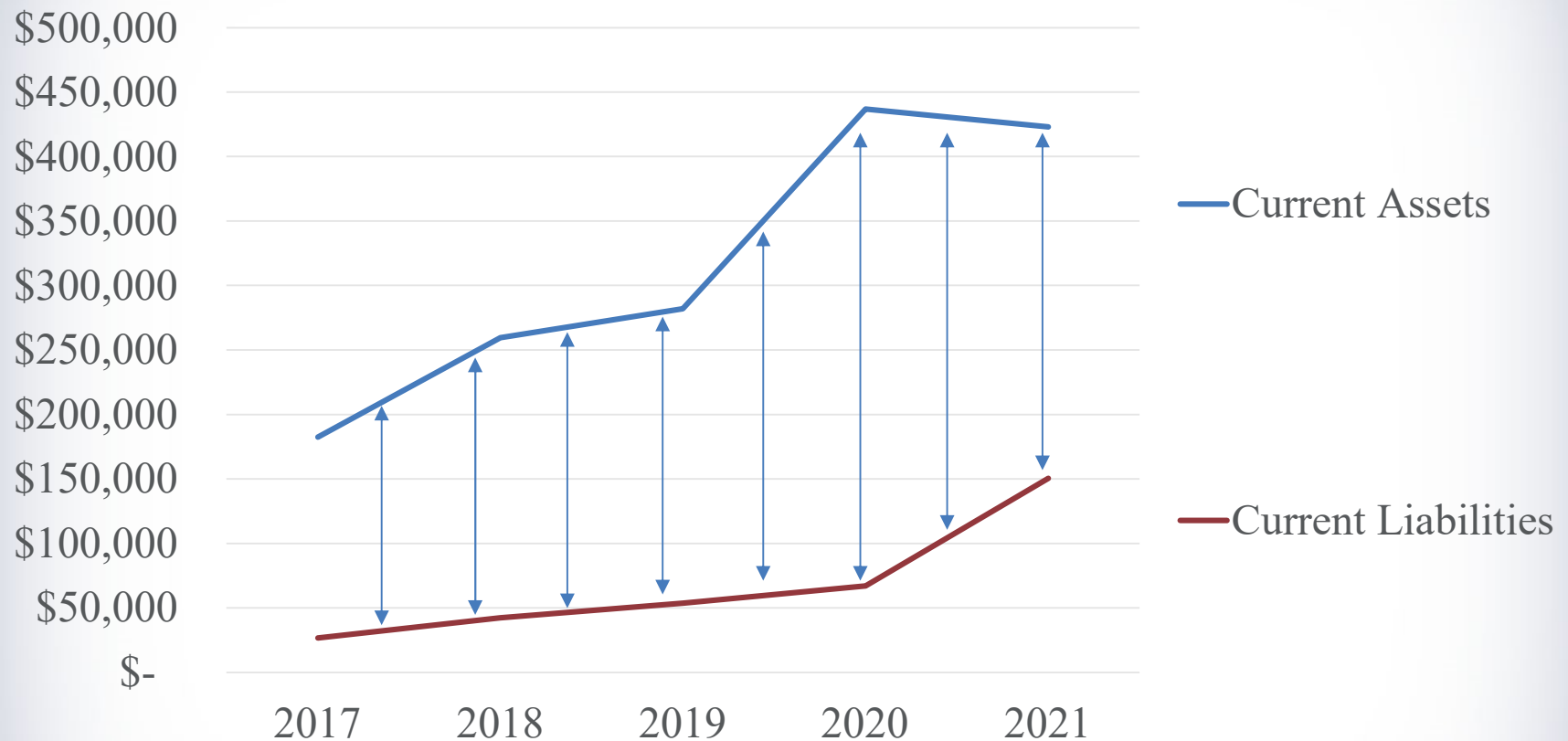
TRENDING FINANCIAL POSITION (PG. 5)

Liabilities

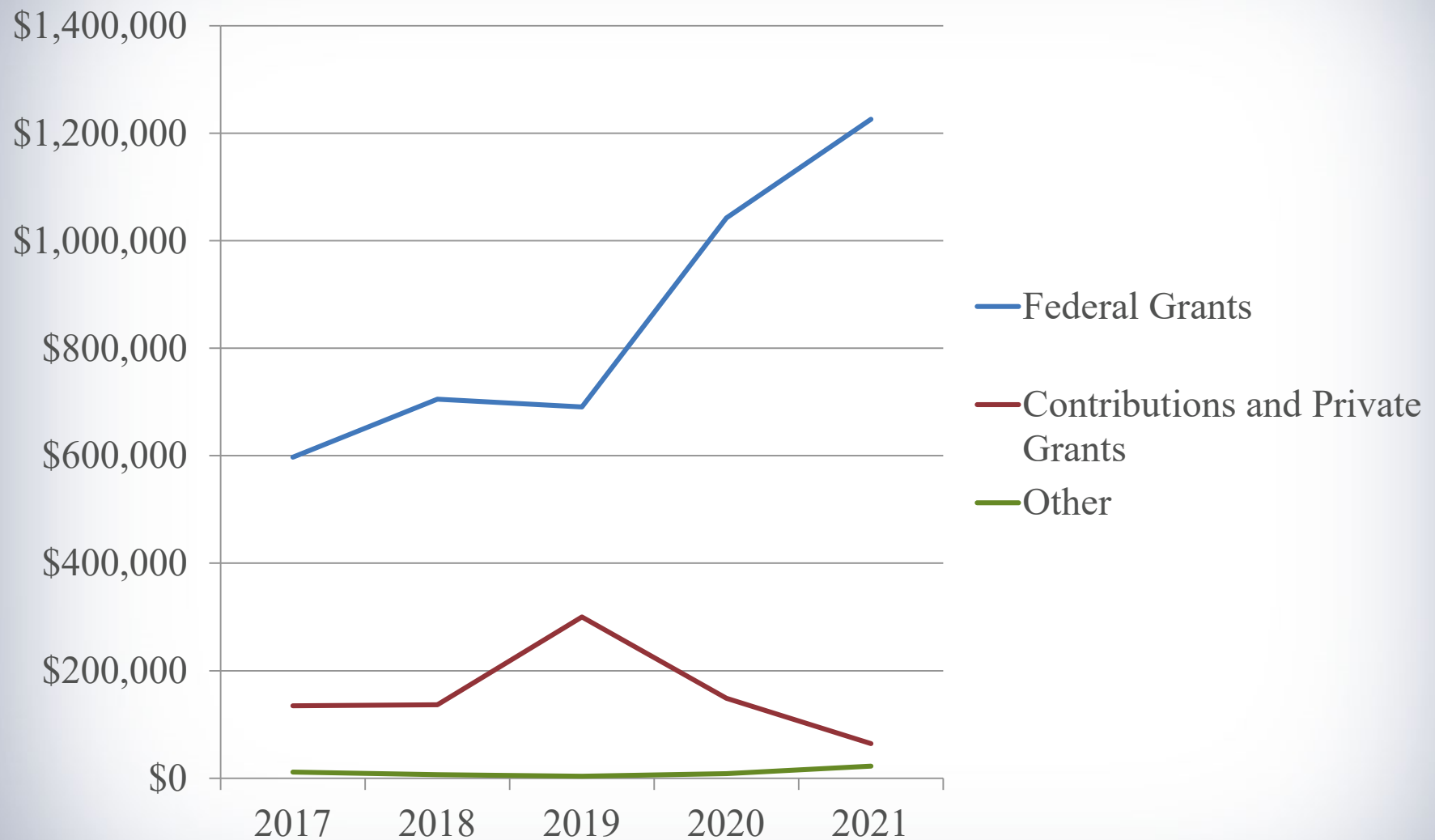


LIQUIDITY ANALYSIS (PG. 5)

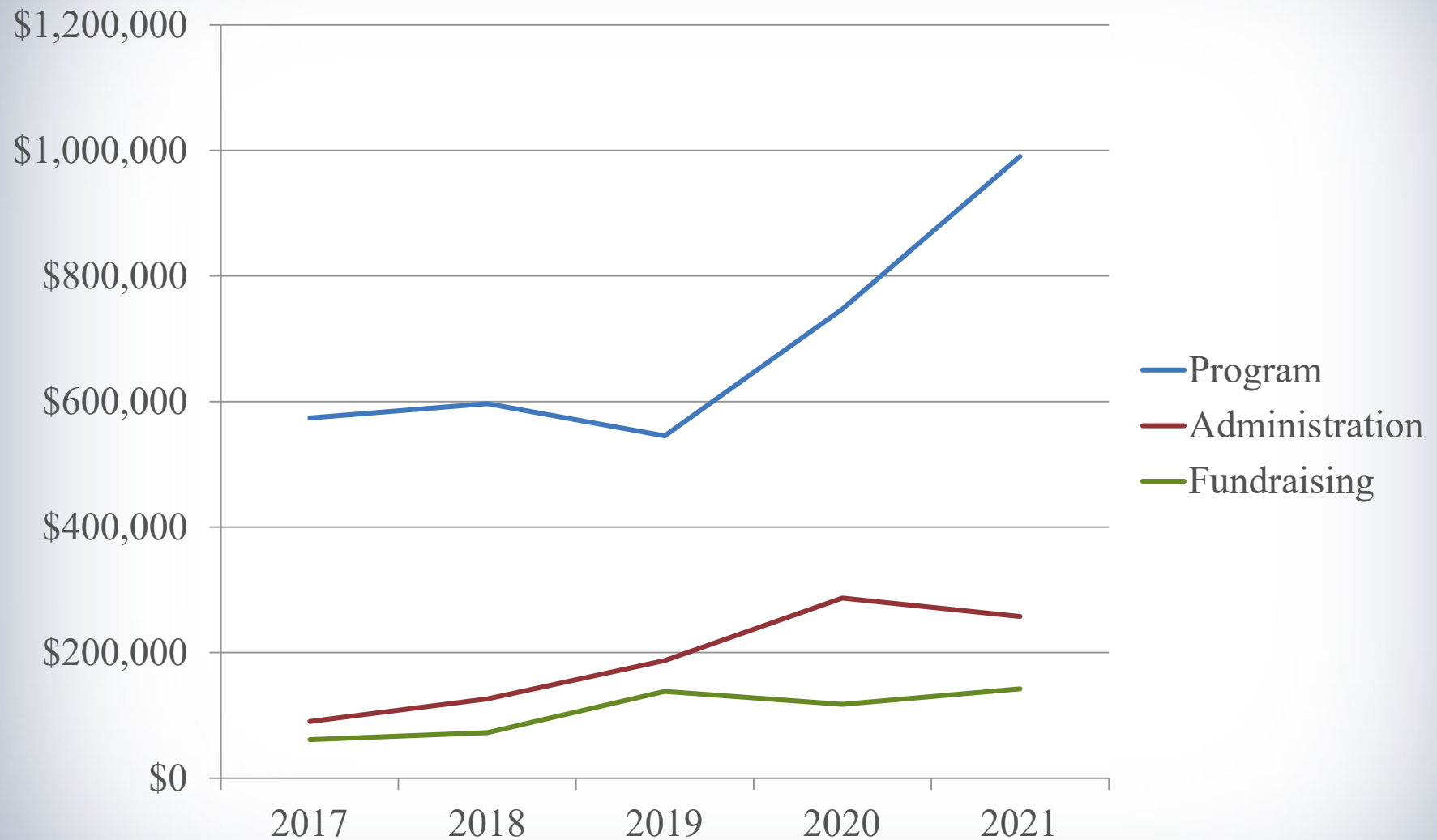
Current Assets vs. Current Liabilities



REVENUE SOURCE TRENDING (PG. 6)



FUNCTIONAL EXPENSE TRENDING (PG. 8)



EXPENDITURES (PG. 8)

Top 10 Expense Categories

1. Re-Grants: \$683k (\$536k in PY)
2. Employee Costs: \$472k (\$434k PY)
3. Program Honoraria and Travel: \$97k (\$74k PY)
4. Professional Services: \$38k (\$18k PY)
5. Dues and Subscriptions: \$19k (\$18k PY)
6. Advertising: \$15k (\$1.5k PY)
7. Supplies: \$13k (\$5k PY)
8. Rent and Administration: \$11k (9k PY)
9. Postage and Printing: \$11k (\$6k PY)
10. Website: \$9.7k (\$10k PY)



FORM 990

- Core Form 990 – pages 1-12
- Schedule A – Public Charity Status/Support
- Schedule B – Schedule of Contributors
- Schedule C – Political Campaign and Lobbying
- Schedule D – Supplemental Financial Statements
- Schedule I – Grants and Other Assistance
- Schedule O – Supplemental Information





March 10, 2022

To the Board of Directors and Management
Humanities Montana
Missoula, Montana

We have audited the financial statements of Humanities Montana for the year ended October 31, 2021, and have issued our report thereon dated March 10, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 18, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Humanities Montana are described in Note 1 to the financial statements. As described in Note 1, the Organization has adopted FASB Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers* (Topic 606). The Organization's prior policy of revenue recognition agreed to the new standard and there was no prior period effect upon implementation.

With the exception of adopting ASU 2014-09, no new accounting policies were adopted and the application of existing policies was not changed during the year ended October 31, 2021. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the allocation of functional expenses is based on actual costs incurred and estimates of time spent on each type of activity.

We have evaluated the key factors and assumptions used to develop the allocation of functional expenses in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 10, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

The intent of the following information is to communicate to you other recommendations based on our observations during the audit. Summarized below are suggestions of importance that we believe warrant your attentions.

Prior Year Recommendations:

Cost Share Reporting

During the performance of our prior year audit procedures, we noted errors in the amounts being reported by speakers or sponsors as cost share on the respective cost share forms. Generally, the errors involved the multiplication of hours by the hourly rates to calculate the total value of donated time, along with errors in adding the total value of donated time to the estimated value of donated venue space. We recommended the Organization explore ways to have the forms used to report speaker and sponsor costs share set up to calculate the value of donated time and the aggregate value of donated time and facility space.

Additionally, during our prior year testing of board cost share amounts, we noted the board did not have a documented cost share policy for the valuation of third party in-kind contributions that conformed to the requirements set forth in the Code of Federal Regulations (2 CFR 200.306). We recommended that the Organization adopt a cost share policy that documents the basis for determining the valuation of volunteer time (including board member time) in accordance with 2 CFR 200.306.

Current Year Status: During the current year, we noted the Organization explored the possibility of having the speaker sponsor cost share forms set up to automatically calculate inputs by speakers and/or sponsors. However, we noted this was not feasible. It is our understanding these forms and the cost share amounts reported are being reviewed by management for errors to ensure accurate reporting of cost share amounts. Additionally, we noted the Organization adopted a cost share policy that documents the valuation of volunteer time and it appears the cost share policy conforms with 2 CFR 200.306. We consider these recommendations to be cleared.

Financial Policies and Procedures Manual

During the prior year, we noted the Organization's Financial Policies and Procedures Manual referenced federal procurement guidelines for purchases over the small purchase threshold of \$100,000. However, the current Uniform Guidance small purchase threshold has been updated to those above the micropurchase threshold, but below the simplified acquisition threshold of \$250,000. We recommended the Organization consider updating its Financial Policies and Procedures Manual to reflect the updated procurement standards.

Current Year Status: During the current year, we noted the Organization considered our recommendation, but has not yet updated the procurement policy. Our recommendation was made from the position that we did not want the Organization to incur additional work in order to comply with the Uniform Guidance for purchases over \$100,000 when those procedures are not required to be followed at that threshold. However, as the Organization's current small purchase threshold is more conservative than the current Uniform Guidance small purchase threshold, we will no longer report this recommendation.

This information is intended solely for the use of the Board of Directors and Management of Humanities Montana and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Junkermier, Clark, Campanella, Stevens, P.C.

Missoula, Montana

Humanities Montana

Year End: October 31, 2021

Adjusting Journal Entries

Date: 11/1/2020 To 10/31/2021

Number	Date	Name	Account No	Debit	Credit
AJE-2	10/31/2021	Accumulated Amortization	1620		2,950
AJE-2	10/31/2021	Unrestricted Net Assets	3010	3,185	
AJE-2	10/31/2021	Supplies	5060		235
To rollforward net assets.					
AJE-3	10/31/2021	Accounts Payable	2100	91,320	
AJE-3	10/31/2021	Grants Payable-2013	2210		91,320
DO NOT POST - PRESENTATION PURPOSES ONLY - To reclassify regrants payable out of accounts payable.					
AJE-4	10/31/2021	Accumulated Amortization	1620		4,103
AJE-4	10/31/2021	Amortization Expense	5400	4,103	
To record current year website amortization.					
AJE-5	10/31/2021	X.1 WITHOUT DONOR RESTRICTION	X.1	34,857	
AJE-5	10/31/2021	X.2 WITH DONOR RESTRICTION	X.2		27,886
AJE-5	10/31/2021	X.3 WITH DONOR RESTRICTION - PERPETUAL	X.3		6,971
DO NOT POST - PRESENTATION PURPOSES ONLY - To agree net assets to audited financial statements.					
AJE-6	10/31/2021	Checking-FIB	1020	20,000	
AJE-6	10/31/2021	Grants Payable-2013	2210		20,000
DO NOT POST - PBC - To true up cash and AP for voiding of Crow Language Consortium check after year-end.					
				153,465	153,465
Net Income (Loss)			(79,158)		

Humanities **MONTANA**

AUDITED FINANCIAL STATEMENTS

OCTOBER 31, 2021 AND 2020

DRAFT

HUMANITIES MONTANA

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INDEPENDENT AUDITORS' REPORT

Board of Directors and Management
Humanities Montana
Missoula, Montana

Report on the Financial Statements

We have audited the accompanying financial statements of Humanities Montana (a nonprofit organization), which comprise the statements of financial position as of October 31, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Humanities Montana, as of October 31, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 10, 2022, on our consideration of Humanities Montana's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Humanities Montana's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Humanities Montana's internal control over financial reporting and compliance.

Junkermier, Clark, Campanella, Stevens, P.C.

Missoula, Montana
March 10, 2022

HUMANITIES MONTANA
STATEMENTS OF FINANCIAL POSITION
October 31, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Assets		
Current Assets		
Cash and cash equivalents	\$ 187,582	\$ 163,654
Grants receivable	227,237	267,948
Prepaid expenses	<u>8,253</u>	<u>5,295</u>
Total Current Assets	<u>423,072</u>	<u>436,897</u>
Property and Equipment		
Equipment	5,169	5,169
Works of art	2,695	2,695
Website	27,905	20,516
Less: Accumulated depreciation and amortization	<u>(12,222)</u>	<u>(8,119)</u>
Net Property and Equipment	<u>23,547</u>	<u>20,261</u>
Other Assets		
Endowment - Montana Community Foundation	<u>101,650</u>	<u>86,675</u>
Total Assets	<u><u>\$ 548,269</u></u>	<u><u>\$ 543,833</u></u>
Liabilities and Net Assets		
Current Liabilities		
Accounts payable	\$ 8,683	\$ 5,705
Accrued liabilities	1,890	2,206
Compensated absences	28,666	22,554
Re-Grants Payable	<u>111,320</u>	<u>36,500</u>
Total Current Liabilities	<u>150,559</u>	<u>66,965</u>
Net Assets		
Net assets without donor restriction	296,060	245,663
Net assets with donor restriction	<u>101,650</u>	<u>231,205</u>
Total Net Assets	<u>397,710</u>	<u>476,868</u>
Total Liabilities and Net Assets	<u><u>\$ 548,269</u></u>	<u><u>\$ 543,833</u></u>

See the independent auditors' report and the accompanying notes to the financial statements.

**HUMANITIES MONTANA
STATEMENT OF ACTIVITIES
For the Year Ended October 31, 2021**

	Without Donor Restriction	With Donor Restriction	Total
Revenues			
Federal grant revenue	\$ 1,225,962	\$ -	\$ 1,225,962
Other grant revenue	18,225	-	18,225
Contributions	46,216	-	46,216
Royalties	651	-	651
Investment income, net	755	19,949	20,704
Net assets released from restriction	<u>149,504</u>	<u>(149,504)</u>	<u>-</u>
Total Revenues	1,441,313	(129,555)	1,311,758
Expenses			
Program services	990,796	-	990,796
Administration	257,471	-	257,471
Fundraising	<u>142,649</u>	<u>-</u>	<u>142,649</u>
Total Expenses	<u>1,390,916</u>	<u>-</u>	<u>1,390,916</u>
Change in Net Assets	50,397	(129,555)	(79,158)
Beginning Net Assets	<u>245,663</u>	<u>231,205</u>	<u>476,868</u>
Ending Net Assets	<u><u>\$ 296,060</u></u>	<u><u>\$ 101,650</u></u>	<u><u>\$ 397,710</u></u>

See the independent auditors' report and the accompanying notes to the financial statements.

**HUMANITIES MONTANA
STATEMENT OF ACTIVITIES
For the Year Ended October 31, 2020**

	Without Donor Restriction	With Donor Restriction	Total
Revenues			
Federal grant revenue	\$ 979,238	\$ -	\$ 979,238
Other grant revenue	110,018	44,500	154,518
Contributions	57,219	-	57,219
Royalties	384	-	384
Investment income, net	205	7,107	7,312
Net assets released from restriction	<u>54,844</u>	<u>(54,844)</u>	<u>-</u>
Total Revenues	1,201,908	(3,237)	1,198,671
Expenses			
Program services	747,455	-	747,455
Administration	286,910	-	286,910
Fundraising	<u>117,604</u>	<u>-</u>	<u>117,604</u>
Total Expenses	<u>1,151,969</u>	<u>-</u>	<u>1,151,969</u>
Change in Net Assets	49,939	(3,237)	46,702
Beginning Net Assets	<u>195,724</u>	<u>234,442</u>	<u>430,166</u>
Ending Net Assets	<u><u>\$ 245,663</u></u>	<u><u>\$ 231,205</u></u>	<u><u>\$ 476,868</u></u>

See the independent auditors' report and the accompanying notes to the financial statements.

HUMANITIES MONTANA
STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended October 31, 2021

	Program Services	Administration	Fundraising	Total
Expenses				
Salaries and fringe benefits	\$ 162,042	\$ 190,686	\$ 118,902	\$ 471,630
Re-grants	683,382	-	-	683,382
Program honoraria and travel	94,696	812	1,117	96,625
Professional development	3,806	2,393	590	6,789
Rent and administration	3,413	5,534	2,266	11,213
Professional services	12,877	15,536	9,800	38,213
Postage and printing	5,967	2,140	2,535	10,642
Dues and subscriptions	25	18,975	39	19,039
Network and database expense	1,442	4,228	2,474	8,144
Advertising	14,260	-	824	15,084
Supplies	8,252	2,240	2,350	12,842
Telephone	21	62	96	179
Insurance	293	859	503	1,655
Miscellaneous	7	252	1,153	1,412
Board expenses	313	-	-	313
Website expenses	-	9,651	-	9,651
Amortization expense	-	4,103	-	4,103
Total Expenses	\$ 990,796	\$ 257,471	\$ 142,649	\$ 1,390,916

See the independent auditors' report and the accompanying notes to the financial statements.

HUMANITIES MONTANA
STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended October 31, 2020

	Program Services	Administration	Fundraising	Total
Expenses				
Salaries and fringe benefits	\$ 115,890	\$ 214,424	\$ 103,412	\$ 433,726
Re-grants	535,961	-	-	535,961
Program honoraria and travel	69,862	2,821	1,242	73,925
Professional development	3,670	11,692	277	15,639
Rent and administration	2,062	3,749	3,155	8,966
Professional services	4,000	13,397	600	17,997
Postage and printing	1,313	2,387	2,009	5,709
Dues and subscriptions	-	17,188	400	17,588
Network and database expense	2,436	4,425	3,726	10,587
Advertising	830	537	130	1,497
Supplies	2,549	1,934	832	5,315
Telephone	241	438	368	1,047
Insurance	384	698	587	1,669
Miscellaneous	12	185	866	1,063
Board expenses	8,245	75	-	8,320
Website expenses	-	10,010	-	10,010
Amortization expense	-	2,950	-	2,950
Total Expenses	\$ 747,455	\$ 286,910	\$ 117,604	\$ 1,151,969

See the independent auditors' report and the accompanying notes to the financial statements.

HUMANITIES MONTANA
STATEMENTS OF CASH FLOWS
For the Years Ended October 31, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Cash Flows From Operating Activities:		
Change in Net Assets	\$ (79,158)	\$ 46,702
Adjustments to Reconcile Change in Net Assets to Net Cash from Operating Activities:		
Amortization Expense	4,103	2,950
(Increase) Decrease in:		
Grants Receivable	40,711	(98,730)
Prepaid Expenses	(2,958)	2,159
Endowment - Montana Community Foundation	(14,975)	(2,263)
Increase (Decrease) in:		
Accounts Payable	2,978	(14,009)
Accrued Liabilities	(316)	(10,125)
Compensated Absences	6,112	834
Re-Grants Payable	<u>74,820</u>	<u>36,500</u>
Cash Flows From Operating Activities	<u>31,317</u>	<u>(35,982)</u>
Cash Flows From Investing Activities:		
Purchases of Capital Assets	<u>(7,389)</u>	<u>(5,766)</u>
Net Change in Cash and Cash Equivalents	23,928	(41,748)
Cash and Cash Equivalents Beginning of the Year	<u>163,654</u>	<u>205,402</u>
Cash and Cash Equivalents End of the Year	<u><u>\$ 187,582</u></u>	<u><u>\$ 163,654</u></u>

See the independent auditors' report and the accompanying notes to the financial statements.

HUMANITIES MONTANA
NOTES TO FINANCIAL STATEMENTS
October 31, 2021 and 2020

1. Significant Accounting Policies

Organization - Humanities Montana (the "Organization") is a non-profit corporation incorporated in 1972 under the laws of the State of Montana. The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Humanities Montana is located in Missoula, Montana and was formed at the invitation of the National Endowment for the Humanities to encourage and promote, through grants or other arrangements with non-profit groups, education in and public understanding and appreciation of the humanities in Montana. This is accomplished through providing services and grants in support of public programs in history, literature, philosophy, and other disciplines of the humanities. The educational and cultural programs sponsored by the Organization encourage Montanans to reflect on humanity's creative achievements, to conserve cultural diversity, and foster appreciation of culture.

The Board of Directors is composed of both public representatives and representatives of the humanities institutions and disciplines in the State of Montana. The Governor of the State of Montana appoints up to four members of the Board of Directors.

Basis of Accounting - Humanities Montana uses the accrual basis of accounting and, accordingly, the financial statements reflect all significant receivables, payables, and other liabilities. Revenues are recognized when earned and expenses are recorded when services are rendered and the liability is incurred. The Organization measures financial instruments at fair value. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Investments are recorded at quoted active market prices at the reporting date for identical assets (Level 1).

Adoption of ASU 2014-09 - During the year ended October 31, 2021, the Organization adopted FASB Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers* (Topic 606), as management believes the standard improves the usefulness and understandability of the Organization's financial reporting. The Organization's policy of revenue recognition agreed to the new standard and there was no prior period effect upon implementation.

Classification of Net Assets - The financial statement presentation follows the recommendations of Financial Accounting Standards Board Accounting Standards Codification 958, *Not-for-Profit Entities* (FASB ASC 958). Under FASB ASC 958, the Organization is required to report information regarding its financial position and activities according to the two following classes of net assets:

Net assets without donor restrictions represent net amounts that have been earned and expended according to contract restrictions and net amounts from generally unrestricted activities. Grants and donor-restricted contributions received in a fiscal year whose restrictions were met in the same fiscal year are reported as net assets without donor restriction. Net assets without donor restrictions include cash and fixed assets that are contractually designated for operations.

Net assets with donor restrictions represent resources restricted by donors as to purpose or by passage of time, or resources whose use by the Organization is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Organization.

HUMANITIES MONTANA
NOTES TO FINANCIAL STATEMENTS
October 31, 2021 and 2020

1. Significant Accounting Policies (Continued)

Cash and Cash Equivalents and Investments - For purposes of the Statement of Cash Flows, the Organization considers cash in banks, cash on hand, and highly liquid investments with an initial maturity of three months or less to be cash equivalents. Cash deposits at financial institutions are insured by the Federal Deposit Insurance Corporation (FDIC). At times during the year, cash balances may be in excess of the FDIC insured limit. Management does not consider this to be a significant risk.

Vacation and Sick Leave - The Organization records a liability for 100 percent of accumulated vacation benefits and 25 percent of accumulated sick leave benefits plus related taxes. After a six-month probationary period, the Organization pays terminated employees the full amount of accumulated vacation up to 240 hours and 25 percent of all accumulated sick leave.

Revenue and Revenue Recognition - The Organization recognizes contributions when cash, securities, or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

The Organization historically has no material revenue from contracts with customers. A majority of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as unearned revenue in the statement of financial position.

Contributed service revenue is recognized when donated services create or enhance non-financial assets or when they require specialized skills provided by people possessing those skills that would typically be purchased if not provided by donation. Contributed goods are recognized at their estimated fair value at the date of contribution.

The Organization received contributions of volunteer time, matching project funds, and miscellaneous items with an estimated value of \$531,704 and \$327,174 during the years ended October 31, 2021 and 2020, respectively, that have not been recorded in these financial statements because they do not meet the requirements for recognition under accounting principles generally accepted in the United States of America.

Investments - The Organization's investments are held and managed by the Montana Community Foundation. Investment balances are stated at fair value based on quoted prices in active markets for identical assets (Level 1). Interest, dividends, and realized and unrealized gains and losses are included in investment income. The composition of investments within this account are determined solely by the Montana Community Foundation. As such, the cost basis of these investments is not available.

Fixed Assets - The Organization capitalizes equipment with an acquisition cost of \$5,000 or more per unit and an estimated useful life of at least three years. Property and equipment is stated at cost and depreciated on a straight-line basis over the estimated useful life of the assets. Works of art are stated at cost and are not depreciated, because the salvage value is expected to be in excess of cost.

Concentration of Risk - The Organization has a concentration of risk related to its revenue sources. The Organization received approximately 93% and 82% of its total revenue from the National Endowment for the Humanities grant during the years ended October 31, 2021 and 2020, respectively. A substantial change in the level of funding could have a significant impact on the operations of the Organization.

HUMANITIES MONTANA
NOTES TO FINANCIAL STATEMENTS
October 31, 2021 and 2020

1. Significant Accounting Policies (Continued)

Income Taxes - Humanities Montana is a 501(c)(3) organization and is exempt from Federal and state income taxes. A provision for income taxes has not been recorded, because the Organization had no business income unrelated to its exempt activities during the years ended October 31, 2021 and 2020.

Advertising Costs - The Organization expenses the costs of advertising as incurred. Total advertising expense was \$15,084 and \$1,497 during the years ended October 31, 2021 and 2020, respectively.

Use of Estimates - The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues, and expenses. Actual results could differ from those estimates.

Paycheck Protection Program

During the year ended October 31, 2020, the Organization received loan funds under the Paycheck Protection Program ("PPP") administered by the U.S. Small Business Administration under the Coronavirus, Aid, Relief, and Economic Security Act (CARES Act). The Organization elected to account for the PPP loan proceeds as a conditional contribution in accordance with FASB ASC 958-605. The Organization recognized \$63,000 as other grant revenue in the statement of activities based on qualifying expenditures incurred for the year ended October 31, 2020. The Organization received formal notification of forgiveness of the entire loan amount and accrued interest in December of 2020.

Management of Liquid Resources - The Organization is substantially supported by federal granting agencies. Additional funding is obtained from contributions and donations. For donations and grants received with donor restrictions, the Organization must maintain adequate resources to meet those responsibilities to donors. Thus, some of the Organization's financial assets may not be available for general expenditure within one year of the date of the statement of financial position. The Organization manages its liquidity to make financial assets without donor restrictions available for general expenditures, liabilities, and other obligations as they come due.

Functional Allocation of Expenses - The costs of providing program and supporting services have been summarized on a functional basis in the statement of activities and the statement of functional expenses. Certain administrative and other costs have been allocated among the programs based on specific identification or based on estimates of the expenses incurred. The primary activity groups and their related purposes are summarized as follows:

Program Service - Expenses which are associated with the Organization's objectives and purpose.

Administrative Expenses - Expenses which allow the Organization to operate and provide services to program services, but are not directly attributable to the provision of program services.

Fundraising Expenses - Provides for time and materials related to appeals to donors and creation of public awareness and support for the Organization's mission.

These expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated on the table on the following page include:

HUMANITIES MONTANA
NOTES TO FINANCIAL STATEMENTS
October 31, 2021 and 2020

1. Significant Accounting Policies (Continued)

Functional Allocation of Expenses (Continued)

Expense	Method of Allocation
Salaries and fringe benefits	Time and effort, purpose
Program honoraria and travel	Purpose
Professional development	Time and effort
Rent and administration	Time and effort
Professional services	Time and effort, purpose
Postage and printing	Time and effort
Dues and subscriptions	Purpose
Network and database expense	Time and effort
Advertising	Purpose
Supplies	Time and effort
Telephone	Time and effort
Insurance	Time and effort
Board expenses	Purpose

2. Financial Assets

The following table reflects the Organization's financial assets as of the statement of financial position date, reduced by amounts that are not available for general use due to contractual or donor imposed restrictions within one year of the statement of financial position date:

	<u>2021</u>	<u>2020</u>
Financial Assets, at Year End:		
Cash	\$ 187,582	\$ 163,654
Receivables	227,237	267,948
Beneficial Interest in Perpetual Trust	<u>101,650</u>	<u>86,675</u>
Total Financial Assets	516,469	518,277
Less Financial Assets Unavailable for General Expenditures Within One Year Due to:		
Beneficial interest in Perpetual Trust	<u>(101,650)</u>	<u>(86,675)</u>
Financial Assets Available to Meet Cash Needs for General Expenditures Within One Year	<u>\$ 414,819</u>	<u>\$ 431,602</u>

3. Grants Receivable

Grants receivable represent the balance of grant funds earned but not yet received in cash. The Organization uses the allowance method to determine uncollectible grants receivable. Management estimates the allowance for uncollectible grants receivable to be zero at October 31, 2021 and 2020. Of the grants receivable, the amount expected to be collected within one year of the balance sheet date at October 31, 2021 and 2020 is \$227,237 and \$267,948, respectively. The long term portion of grants receivable at October 31, 2021 and 2020 is zero. A discount for the long-term portion of grants receivable has not been included because the present value approximates the future value.

HUMANITIES MONTANA
NOTES TO FINANCIAL STATEMENTS
October 31, 2021 and 2020

4. Endowment

The Organization has an endowment held at the Montana Community Foundation (MCF). The endowment consists of cash, fixed income investments, and equities that are fully managed by the MCF. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law

The Board of Directors and management of the Organization have interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as net assets with donor restrictions (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund
- (2) The purposes of the Organization and the donor-restricted endowment fund
- (3) General economic conditions
- (4) The possible effect of inflation and deflation
- (5) The expected total return from income and the appreciation of investments
- (6) Other resources of the Organization
- (7) The investment policies of the Organization

Changes in endowment net assets for the years ended October 31, 2021 and 2020 are as follows:

	Without Donor Restriction	With Donor Restriction	Total
Endowment Net Assets, October 31, 2019	\$ -	\$ 84,412	\$ 84,412
Investment Return			
Investment Income, Net	-	108	108
Net Appreciation, Realized and Unrealized	-	5,967	5,967
Reclassification Adjustment	3,812	(3,812)	-
Appropriations for Expenditure	<u>(3,812)</u>	<u>-</u>	<u>(3,812)</u>
Endowment Net Assets, October 31, 2020	-	86,675	86,675
Investment Return			
Investment Loss, Net	-	(108)	(108)
Net Appreciation, Realized and Unrealized	-	18,875	18,875
Reclassification Adjustment	3,792	(3,792)	-
Appropriations for Expenditure	<u>(3,792)</u>	<u>-</u>	<u>(3,792)</u>
Endowment Net Assets, October 31, 2021	<u>\$ -</u>	<u>\$ 101,650</u>	<u>\$ 101,650</u>

The portion of endowment net assets whose use is restricted either by explicit donor stipulation or by UPMIFA that neither expires by the passage of time nor can be fulfilled or otherwise removed by actions of the Organization at October 31, 2021 and 2020 was \$55,911.

HUMANITIES MONTANA
NOTES TO FINANCIAL STATEMENTS
October 31, 2021 and 2020

4. Endowment (Continued)

The portion of endowment net assets whose use was restricted by time was \$45,739 and \$30,794 at October 31, 2021 and 2020, respectively.

Funds with Deficiencies

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires the Organization to retain as a fund of perpetual duration. In accordance with GAAP, deficiencies of this nature are reported as assets with donor restriction. There were no such deficiencies as of October 31, 2021 and 2020.

Return Objectives and Risk Parameters

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Under this policy, the endowment assets are invested in a manner intended to produce results consistent with a balanced bond and equity portfolio.

Strategies Employed for Achieving Objectives

The endowment assets are managed at the discretion of the MCF. To satisfy the Organization's long-term rate-of-return objectives, the MCF relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The MCF targets a diversified asset allocation to achieve its long-term return objectives within prudent risk constraints.

Spending Policy and How the Investment Objectives Relate to Spending Policy

The Organization's policy is to not make any significant withdrawals from the endowment until the corpus reaches \$100,000. In establishing this policy, the Organization considered the long-term expected return on its endowment. Accordingly, over the long term, the Organization expects the current spending policy to allow its endowment to grow. This is consistent with the Organization's objective to maintain the purchasing power of the endowment assets held in perpetuity or for a specified term as well as to provide additional real growth through new gifts and investment return.

5. Endowed Perpetual Trust

The Organization has been named a beneficiary of a perpetual trust held by the Montana Community Foundation (MCF), which was created by donation. Under the agreement set forth by the MCF, the Organization does not have variance power over the trust and, therefore, has not recorded it in the financial statements. The Organization receives distributions from the trust's annual income under a reasonable structure as set forth by the MCF. Income received annually from the trust is reported in the statement of activities as an increase in net assets without donor restriction. Distributions received from the endowed perpetual trust during the years ended October 31, 2021 and 2020 were \$740 and \$744, respectively. The balance of the trust at October 31, 2021 and 2020 is \$19,847 and \$16,923, respectively.

6. Leases

The Organization classifies its leases as either operating or capital leases. Currently all leases are operating leases. The Organization leases office space in Missoula, Montana on an annual lease.

HUMANITIES MONTANA
NOTES TO FINANCIAL STATEMENTS
October 31, 2021 and 2020

7. Re-Grants

Re-grant expense is recognized when the funds to be re-granted are obligated. Funds are considered obligated on the date that re-grant award documents are mailed to the recipient. A corresponding re-grant payable is recorded until which time the funds are disbursed to the recipients. Re-grants which are not claimed revert to the Organization as program income and must be expensed under the same terms as the original grant award.

8. Risk Management

The Organization faces a number of risks including (a) loss or damage to property, (b) general liability, (c) workers compensation, and (d) employee medical insurance. Commercial insurance policies are purchased for loss or damage to property, general liability, and employee medical insurance.

9. Employee Benefits

The Organization participates in the Teachers Insurance and Annuity Association College Retirement Equities Fund (Plan) to provide retirement benefits for eligible employees. The Plan is a Section 403(b) defined contribution retirement plan. Plan contributions are invested, at the direction of the participant, in one or more of the funding vehicles available under the plan.

Employees are eligible to make elective deferrals on the first of the month following employment and can contribute up to the maximum amount allowed by law. Employees are eligible for employer match up to 10 percent of the employee's salary. For the years ending October 31, 2021 and 2020, the Organization contributed \$29,565 and \$22,155 in matching contributions, respectively.

10. Net Assets Without Donor Restriction

Net assets without donor restriction are as follows at October 31:

	<u>2021</u>	<u>2020</u>
Invested in property and equipment, net	\$ 23,547	\$ 20,261
Undesignated	<u>272,513</u>	<u>225,402</u>
Total net assets without donor restriction	<u>\$ 296,060</u>	<u>\$ 245,663</u>

HUMANITIES MONTANA
NOTES TO FINANCIAL STATEMENTS
October 31, 2021 and 2020

11. Net Assets With Donor Restriction

Net assets with donor restriction are as follows at October 31

	<u>2021</u>	<u>2020</u>
Time restriction for uncollected grants receivable	\$ -	\$ 144,500
Endowment earnings in excess of corpus	45,739	30,794
Donor restricted endowment	<u>55,911</u>	<u>55,911</u>
 Total net assets with donor restriction	 <u>\$ 101,650</u>	 <u>\$ 231,205</u>

The table above presents the composition of net assets with donor restrictions. As of October 31, 2021 and 2020, \$45,739 and \$175,294, respectively, is restricted by donors by the passage of time. Additionally, as of October 31, 2021 and 2020, \$55,911 is restricted in perpetuity by donors.

12. Subsequent Events

Management has evaluated subsequent events through March 10, 2022, the date on which the financial statements were available to be issued.

HUMANITIES MONTANA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended October 31, 2021

FEDERAL SOURCE <i>PASS THROUGH SOURCE</i> PROGRAM NAME	ASSISTANCE LISTING NUMBER	TOTAL FEDERAL EXPENDITURES	PASSED THROUGH TO SUBRECIPIENTS
National Endowment for the Humanities (NEH) <i>Direct Award</i> General Support Grants to State Humanities Councils			
Grant No. SO-253148-17	45.129	\$ 808	\$ -
Grant No. SO-268603-20	45.129	651,897	133,187
Grant No. ZSO-283148-21	45.129	<u>573,257</u>	<u>531,195</u>
Total National Endowment for the Humanities		<u>1,225,962</u>	<u>664,382</u>
TOTAL FEDERAL EXPENDITURES		<u><u>\$ 1,225,962</u></u>	<u><u>\$ 664,382</u></u>

See accompanying notes to the schedule of expenditures of federal awards.

HUMANITIES MONTANA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended October 31, 2021

1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal financial assistance of Humanities Montana for the year ended October 31, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Humanities Montana, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Humanities Montana.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting except that reported expenditures include website costs capitalized as assets and not reported as expenses in the financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance and/or OMB Circular A-122, *Cost Principles for Non-profit Organizations*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Indirect Cost Rate

Humanities Montana did not elect to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

4. Programs

Humanities Montana receives a significant portion of funding from the National Endowment for the Humanities (NEH). The primary program for the year ended October 31, 2021, was the National Endowment for the Humanities comprised of ALN 45.129.

5. Re-Grants (Subrecipients)

The Organization provided re-grant awards to subrecipients based on the program guidelines. The total amount provided to subrecipients and included in the Schedule for the year ended October 31, 2021 is as follows:

National Endowment for the Humanities ALN 45.129	\$ 664,382
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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors and Management
Humanities Montana
Missoula, Montana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Humanities Montana (a nonprofit organization), which comprise the statement of financial position as of October 31, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 10, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Humanities Montana's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Humanities Montana's internal control. Accordingly, we do not express an opinion on the effectiveness of Humanities Montana's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Humanities Montana's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Junkermier, Clark, Campanella, Stevens, P.C.

Missoula, Montana
March 10, 2022



JCCS

ACCOUNTING
AUDIT
TAX
EMPLOYEE BENEFITS
SPECIALIZED SERVICES

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors and Management
Humanities Montana
Missoula, Montana

Report on Compliance for Each Major Federal Program

We have audited Humanities Montana's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Humanities Montana's major federal programs for the year ended October 31, 2021. Humanities Montana's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Humanities Montana's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Humanities Montana's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Humanities Montana's compliance.

Opinion on Each Major Program

In our opinion, Humanities Montana complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended October 31, 2021.

Report on Internal Control Over Compliance

Management of Humanities Montana is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Humanities Montana's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Humanities Montana's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Junkermier, Clark, Campanella, Stevens, P.C.

Missoula, Montana
March 10, 2022

HUMANITIES MONTANA
SCHEDULE OF FINDINGS, QUESTIONED COSTS, AND RECOMMENDATIONS
For the Year Ended October 31, 2021

I. Summary of Auditors' Results

1. The independent auditors' report expresses an unmodified opinion on whether the financial statements of Humanities Montana were prepared in accordance with U.S. GAAP.
2. No significant deficiencies or material weaknesses relating to the audit of the financial statements are reported in the Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of Humanities Montana, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No significant deficiencies or material weaknesses in internal control over major federal award programs disclosed during the audit are reported in the Independent Auditors' Report on Compliance For Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance.
5. The independent auditors' report on compliance for the major federal award programs for Humanities Montana expresses an unmodified opinion on the major federal program.
6. There are no audit findings that are required to be reported in accordance with 2 CFR Section 200.516(a).
7. The program tested as a major program was the following: National Endowment for the Humanities - Promotion of the Humanities Federal State Partnership, ALN 45.129.
8. The threshold for distinguishing Type A and B programs was \$750,000 in expenditures.
9. Humanities Montana was not determined to be a low-risk auditee.

II. Findings - Financial Statements Audit

No matters were reported.

III. Findings and Questioned Costs - Major Federal Award Programs

No matters were reported.

IV. Status of Prior Year Findings

No matters were reported.

**Application for Automatic Extension of Time To File an
Exempt Organization Return**

OMB No. 1545-0047

► **File a separate application for each return.**► **Go to www.irs.gov/Form8868 for the latest information.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Type or print	Name of exempt organization or other filer, see instructions. HUMANITIES MONTANA	Taxpayer identification number (TIN) 23-7357909
	Number, street, and room or suite no. If a P.O. box, see instructions. 311 BRANTLY HALL, UNIV OF MONTANA	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. MISSOULA, MT 59812	

Enter the Return Code for the return that this application is for (file a separate application for each return) **01**

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

HUMANITIES MONTANA

- The books are in the care of ► **311 BRANTLY HALL - MISSOULA, MT 59812**

Telephone No. ► **406-243-6022**

Fax No. ►

- If the organization does not have an office or place of business in the United States, check this box ☐
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) ☐. If this is for the whole group, check this box ☐. If it is for part of the group, check this box ☐ and attach a list with the names and TINs of all members the extension is for.

- 1** I request an automatic 6-month extension of time until **SEPTEMBER 15, 2022**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:
- ☐ calendar year _____ or
- ☒ tax year beginning **NOV 1, 2020**, and ending **OCT 31, 2021**.

- 2** If the tax year entered in line 1 is for less than 12 months, check reason: ☐ Initial return ☐ Final return
- ☐ Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

Form **990**Department of the Treasury
Internal Revenue Service**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2020Open to Public
Inspection**A** For the 2020 calendar year, or tax year beginning **NOV 1, 2020** and ending **OCT 31, 2021**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization HUMANITIES MONTANA		D Employer identification number 23-7357909
	Doing business as		E Telephone number 406-243-6022
	Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	G Gross receipts \$ 1,292,883.
	311 BRANTLY HALL, UNIV OF MONTANA		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	City or town, state or province, country, and ZIP or foreign postal code MISSOULA, MT 59812		H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. See instructions
F Name and address of principal officer: RANDI TANGLEN 311 BRANTLY HALL, UNIVERSITY OF MT, MISSOULA			H(c) Group exemption number ▶
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
J Website: ▶ WWW.HUMANITIESMONTANA.ORG			
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶			L Year of formation: 1972 M State of legal domicile: MT

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: HUMANITIES MONTANA SERVES COMMUNITIES THROUGH STORIES AND CONVERSATION. WE OFFER EXPERIENCES		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	20
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	20
	5 Total number of individuals employed in calendar year 2020 (Part V, line 2a)	5	8
	6 Total number of volunteers (estimate if necessary)	6	24
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year 1,190,975.	Current Year 1,290,403.
	9 Program service revenue (Part VIII, line 2g)	0.	0.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	1,728.	2,480.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	0.	0.
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,192,703.	1,292,883.
	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	535,961.	683,382.
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
Expenses	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	433,726.	471,630.
	16a Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 142,649.		
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	182,282.	235,904.
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	1,151,969.	1,390,916.
	19 Revenue less expenses. Subtract line 18 from line 12	40,734.	-98,033.
	Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year 543,833.
21 Total liabilities (Part X, line 26)		66,965.	150,559.
22 Net assets or fund balances. Subtract line 21 from line 20		476,868.	397,710.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date	
	▶ RANDI TANGLEN, EXECUTIVE DIRECTOR Type or print name and title			
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check if self-employed <input type="checkbox"/> PTIN
	DREW RIEKER, CPA/ABV			P01372762
	Firm's name ▶ JUNKERMIER, CLARK, CAMPANELLA, STEVENS PC	Firm's EIN ▶ 81-0348775		
	Firm's address ▶ P.O. BOX 16237 MISSOULA, MT 59808		Phone no. 406-549-4148	

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:

HUMANITIES MONTANA SERVES COMMUNITIES THROUGH STORIES AND CONVERSATION. WE OFFER EXPERIENCES THAT NURTURE IMAGINATION AND IDEAS BY SPEAKING TO MONTANANS' DIVERSE HISTORY, LITERATURE, AND PHILOSOPHY.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code:) (Expenses \$ **990,796.** including grants of \$ **683,382.**) (Revenue \$)

HUMANITIES MONTANA PROVIDES GRANTS TO SUPPORT HUMANITIES PROGRAMS, EXHIBITS, FILMS, AND RESEARCH FELLOWSHIPS. IN 2021 HUMANITIES MONTANA AWARDED SUSTAINING THE HUMANITIES THROUGH THE AMERICAN RESCUE PLAN (SHARP) GRANTS THROUGH THE NATIONAL ENDOWMENT FOR THE HUMANITIES (NEH) TO 52 CULTURAL ORGANIZATIONS THROUGHOUT THE STATE. HUMANITIES MONTANA ALSO OFFERS PROGRAMS SUCH AS MONTANA CONVERSATIONS, SPEAKERS IN SCHOOLS, THE DEMOCRACY PROJECT, AND GATHER ROUND HUMANITIES TOOLKITS.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4c** (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4d** Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **990,796.**

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	1 X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?	2 X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>	3	X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	4 X	
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>	5	X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	6	X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>	7	X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>	8	X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	9	X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? <i>If "Yes," complete Schedule D, Part V</i>	10 X	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	11a X	
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	11b X	
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	11c	X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	11d	X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	11e	X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	11f	X
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	12a X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	12b	X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	13	X
14a Did the organization maintain an office, employees, or agents outside of the United States?	14a	X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	14b	X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>	15	X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>	16	X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>	17	X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	18	X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>	19	X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>	20a	X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b	
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	21 X	

Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	22	X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J	23	X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a	24a	X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c	
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d	
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I	25a	X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	25b	X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part II	26	X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? If "Yes," complete Schedule L, Part III	27	X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions, for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If "Yes," complete Schedule L, Part IV	28a	X
b A family member of any individual described in line 28a? If "Yes," complete Schedule L, Part IV	28b	X
c A 35% controlled entity of one or more individuals and/or organizations described in lines 28a or 28b? If "Yes," complete Schedule L, Part IV	28c	X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	29	X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M	30	X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I	31	X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II	32	X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I	33	X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1	34	X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a	X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2	35b	
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2	36	X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI	37	X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?	38	X

Note: All Form 990 filers are required to complete Schedule O

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
1a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a	33
b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b	0
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c	X

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

		Yes	No
2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a 8		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note: If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	2b	X	
3a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a		X
b If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b		
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		X
b If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
c If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
7 Organizations that may receive deductible contributions under section 170(c).			
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a		X
b If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b		
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		X
d If "Yes," indicate the number of Forms 8282 filed during the year	7d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g		
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h		
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8		
9 Sponsoring organizations maintaining donor advised funds.			
a Did the sponsoring organization make any taxable distributions under section 4966?	9a		
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b		
10 Section 501(c)(7) organizations. Enter:			
a Initiation fees and capital contributions included on Part VIII, line 12	10a		
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b		
11 Section 501(c)(12) organizations. Enter:			
a Gross income from members or shareholders	11a		
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b		
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a		
b If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b		
13 Section 501(c)(29) qualified nonprofit health insurance issuers.			
a Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a		
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b		
c Enter the amount of reserves on hand	13c		
14a Did the organization receive any payments for indoor tanning services during the tax year?	14a		X
b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b		
15 Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	15		X
16 Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16		X

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

☒**Section A. Governing Body and Management**

	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year 1a 20 If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.		
b Enter the number of voting members included on line 1a, above, who are independent 1b 20		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		<input checked="" type="checkbox"/>
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?		<input checked="" type="checkbox"/>
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		<input checked="" type="checkbox"/>
5 Did the organization become aware during the year of a significant diversion of the organization's assets?		<input checked="" type="checkbox"/>
6 Did the organization have members or stockholders?		<input checked="" type="checkbox"/>
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		<input checked="" type="checkbox"/>
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		<input checked="" type="checkbox"/>
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body?	<input checked="" type="checkbox"/>	
b Each committee with authority to act on behalf of the governing body?	<input checked="" type="checkbox"/>	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O		<input checked="" type="checkbox"/>

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates?		<input checked="" type="checkbox"/>
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	<input checked="" type="checkbox"/>	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a Did the organization have a written conflict of interest policy? If "No," go to line 13	<input checked="" type="checkbox"/>	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	<input checked="" type="checkbox"/>	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	<input checked="" type="checkbox"/>	
13 Did the organization have a written whistleblower policy?	<input checked="" type="checkbox"/>	
14 Did the organization have a written document retention and destruction policy?	<input checked="" type="checkbox"/>	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	<input checked="" type="checkbox"/>	
b Other officers or key employees of the organization	<input checked="" type="checkbox"/>	
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		<input checked="" type="checkbox"/>
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ► **NONE**

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☒ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records ►
HUMANITIES MONTANA - 406-243-6022
311 BRANTLY HALL, MISSOULA, MT 59812

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- See instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) CHRIS HOPKINS CHAIR	1.00	X		X				0.	0.	0.
(2) CARLA HOMSTAD VICE CHAIR	1.00	X		X				0.	0.	0.
(3) CAROLINE BITZ BOARD	1.00	X						0.	0.	0.
(4) GLORY BLUE EARTH-HIGHLEY BOARD	1.00	X						0.	0.	0.
(5) CAROL BRADLEY BOARD	1.00	X						0.	0.	0.
(6) APRIL CHARLO BOARD	1.00	X						0.	0.	0.
(7) JENNIFER CORNING BOARD	1.00	X						0.	0.	0.
(8) DAVID DIETRICH BOARD	1.00	X						0.	0.	0.
(9) JAMIE DOGGETT BOARD	1.00	X						0.	0.	0.
(10) JESSICA FLINT BOARD	1.00	X						0.	0.	0.
(11) JEANETTE FREGULIA BOARD	1.00	X						0.	0.	0.
(12) DEBBIE GARLAND BOARD	1.00	X						0.	0.	0.
(13) LYNDIA GRANDE BOARD	1.00	X						0.	0.	0.
(14) RAMEY GROWING THUNDER BOARD	1.00	X						0.	0.	0.
(15) SUSAN HUGHES BOARD	1.00	X						0.	0.	0.
(16) ASHBY KINCH BOARD	1.00	X						0.	0.	0.
(17) LATHIE POOLE BOARD	1.00	X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(18) AARON PARRETT BOARD	1.00	X						0.	0.	0.
(19) LAURA MITCHELL ROSS BOARD	1.00	X						0.	0.	0.
(20) ERIC SANDERS BOARD	1.00	X						0.	0.	0.
(21) AARON PRUITT BOARD (FORMER)	1.00	X						0.	0.	0.
(22) ALDEN BIG MAN, JR. BOARD (FORMER)	1.00	X						0.	0.	0.
(23) CARMEN MCSPADDEN BOARD (FORMER)	1.00	X						0.	0.	0.
(24) DAVID IRION BOARD (FORMER)	1.00	X						0.	0.	0.
(25) MANDY SMOKER BROADDUS BOARD (FORMER)	1.00	X						0.	0.	0.
(26) RANDI TANGLEN EXECUTIVE DIRECTOR	40.00			X				88,592.	0.	20,913.
1b Subtotal								88,592.	0.	20,913.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								88,592.	0.	20,913.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

Part VIII Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	1,225,962.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	64,441.				
	g Noncash contributions included in lines 1a-1f	1g	\$				
	h Total. Add lines 1a-1f						
Program Service Revenue			Business Code				
	2 a						
	b						
	c						
	d						
	e						
	f All other program service revenue						
	g Total. Add lines 2a-2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)			2,480.			2,480.
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	6a	(i) Real (ii) Personal				
	b Less: rental expenses	6b					
	c Rental income or (loss)	6c					
	d Net rental income or (loss)						
	7 a Gross amount from sales of assets other than inventory	7a	(i) Securities (ii) Other				
	b Less: cost or other basis and sales expenses	7b					
	c Gain or (loss)	7c					
	d Net gain or (loss)						
	8 a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	8a					
	b Less: direct expenses	8b					
	c Net income or (loss) from fundraising events						
	9 a Gross income from gaming activities. See Part IV, line 19	9a					
	b Less: direct expenses	9b					
	c Net income or (loss) from gaming activities						
	10 a Gross sales of inventory, less returns and allowances	10a					
b Less: cost of goods sold	10b						
c Net income or (loss) from sales of inventory							
Miscellaneous Revenue			Business Code				
	11 a						
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d						
12 Total revenue. See instructions				1,292,883.	0.	0.	2,480.

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.				
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...	683,382.	683,382.		
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	88,207.	30,306.	35,664.	22,237.
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	322,658.	110,858.	130,455.	81,345.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	29,566.	10,158.	11,954.	7,454.
9 Other employee benefits				
10 Payroll taxes	31,199.	10,719.	12,614.	7,866.
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	38,213.	12,877.	15,536.	9,800.
12 Advertising and promotion	15,084.	14,260.		824.
13 Office expenses	23,663.	14,240.	4,442.	4,981.
14 Information technology	8,144.	1,442.	4,228.	2,474.
15 Royalties				
16 Occupancy	11,213.	3,413.	5,534.	2,266.
17 Travel	96,625.	94,570.	839.	1,216.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials ...				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	4,103.		4,103.	
23 Insurance	1,655.	293.	859.	503.
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a DUES & SUBSCRIPTIONS	19,039.	25.	18,975.	39.
b WEBSITE EXPENSES	9,651.		9,651.	
c PROFESSIONAL DEVELOPMEN	6,789.	3,933.	2,365.	491.
d MISCELLANEOUS	1,412.	7.	252.	1,153.
e All other expenses	313.	313.		
25 Total functional expenses. Add lines 1 through 24e	1,390,916.	990,796.	257,471.	142,649.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ if following SOP 98-2 (ASC 958-720)

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	59,036.	1	78,420.
	2 Savings and temporary cash investments	104,618.	2	109,162.
	3 Pledges and grants receivable, net	267,948.	3	227,237.
	4 Accounts receivable, net		4	
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	5,295.	9	8,253.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	35,769.		
	b Less: accumulated depreciation	12,222.		
		20,261.	10c	23,547.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11	86,675.	12	101,650.
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
15 Other assets. See Part IV, line 11		15		
16 Total assets. Add lines 1 through 15 (must equal line 33)	543,833.	16	548,269.	
Liabilities	17 Accounts payable and accrued expenses	30,465.	17	39,239.
	18 Grants payable	36,500.	18	111,320.
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	66,965.	26	150,559.
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27 Net assets without donor restrictions	245,663.	27	296,060.
	28 Net assets with donor restrictions	231,205.	28	101,650.
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
	32 Total net assets or fund balances	476,868.	32	397,710.
33 Total liabilities and net assets/fund balances	543,833.	33	548,269.	

Form 990 (2020)

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	1,292,883.
2	Total expenses (must equal Part IX, column (A), line 25)	2	1,390,916.
3	Revenue less expenses. Subtract line 2 from line 1	3	-98,033.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	476,868.
5	Net unrealized gains (losses) on investments	5	18,875.
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	397,710.

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	2a	X
b Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	2b	X
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	2c	X
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? _____	3a	X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits _____	3b	X

Form 990 (2020)

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2020

**Open to Public
Inspection**

Name of the organization

HUMANITIES MONTANA

Employer identification number

23-7357909

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: _____
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____
- 10 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
- a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
- b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
- c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
- d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
- e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations _____

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	731,955.	841,555.	990,967.	1,190,975.	1,290,403.	5,045,855.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	731,955.	841,555.	990,967.	1,190,975.	1,290,403.	5,045,855.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						98,848.
6 Public support. Subtract line 5 from line 4.						4,947,007.

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
7 Amounts from line 4	731,955.	841,555.	990,967.	1,190,975.	1,290,403.	5,045,855.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	2,622.	2,533.	2,380.	1,728.	2,480.	11,743.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						5,057,598.
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2020 (line 6, column (f), divided by line 11, column (f))	14	97.81 %
15 Public support percentage from 2019 Schedule A, Part II, line 14	15	95.96 %
16a 33 1/3% support test - 2020. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
b 33 1/3% support test - 2019. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2020. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2019. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Schedule A (Form 990 or 990-EZ) 2020

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

15 Public support percentage for 2020 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2019 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2020 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2019 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2020. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2019. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in lines 11b and 11c below, the governing body of a supported organization?		
11a		
b A family member of a person described in line 11a above?		
11b		
c A 35% controlled entity of a person described in line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI .		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
1		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
1		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
2		
3 By reason of the relationship described in line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		
3		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).			
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.			
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.			
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).			
2 Activities Test. Answer lines 2a and 2b below.			
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.		Yes	No
2a			
b Did the activities described in line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.			
2b			
3 Parent of Supported Organizations. Answer lines 3a and 3b below.			
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No" provide details in Part VI .			
3a			
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.			
3b			

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). See instructions.
All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	1	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	3	
4 Amounts paid to acquire exempt-use assets	4	
5 Qualified set-aside amounts (prior IRS approval required - <i>provide details in Part VI</i>)	5	
6 Other distributions (<i>describe in Part VI</i>). See instructions.	6	
7 Total annual distributions. Add lines 1 through 6.	7	
8 Distributions to attentive supported organizations to which the organization is responsive (<i>provide details in Part VI</i>). See instructions.	8	
9 Distributable amount for 2020 from Section C, line 6	9	
10 Line 8 amount divided by line 9 amount	10	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2020	(iii) Distributable Amount for 2020
1 Distributable amount for 2020 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2020 (reasonable cause required - <i>explain in Part VI</i>). See instructions.			
3 Excess distributions carryover, if any, to 2020			
a From 2015			
b From 2016			
c From 2017			
d From 2018			
e From 2019			
f Total of lines 3a through 3e			
g Applied to underdistributions of prior years			
h Applied to 2020 distributable amount			
i Carryover from 2015 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4 Distributions for 2020 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2020 distributable amount			
c Remainder. Subtract lines 4a and 4b from line 4.			
5 Remaining underdistributions for years prior to 2020, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, <i>explain in Part VI</i> . See instructions.			
6 Remaining underdistributions for 2020. Subtract lines 3h and 4b from line 1. For result greater than zero, <i>explain in Part VI</i> . See instructions.			
7 Excess distributions carryover to 2021. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2016			
b Excess from 2017			
c Excess from 2018			
d Excess from 2019			
e Excess from 2020			

Schedule A (Form 990 or 990-EZ) 2020

Part VI

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information.
(See instructions.)

2020

***** Not Open to Public Inspection *****

023171 04-01-20

Schedule B(Form 990, 990-EZ,
or 990-PF)Department of the Treasury
Internal Revenue Service**Schedule of Contributors**

- ▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020

Name of the organization

HUMANITIES MONTANA

Employer identification number

23-7357909

Organization type (check one):

Filers of:**Section:**

Form 990 or 990-EZ

☒ 501(c)(3) (enter number) organization☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☐ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- ☒ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization

Employer identification number

HUMANITIES MONTANA**23-7357909****Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	NATIONAL ENDOWMENT FOR THE HUMANITIES 400 7TH STREET SW WASHINGTON, DC 20506	\$ 1,225,962.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Employer identification number

23-7357909

Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

[illegible]

Name of organization

Employer identification number

HUMANITIES MONTANA**23-7357909**

Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this info. once.) ▶ \$ _____

Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee

SCHEDULE C
(Form 990 or 990-EZ)

Political Campaign and Lobbying Activities

OMB No. 1545-0047

2020

**Open to Public
Inspection**

Department of the Treasury
Internal Revenue Service

For Organizations Exempt From Income Tax Under section 501(c) and section 527

▶ **Complete if the organization is described below.** ▶ **Attach to Form 990 or Form 990-EZ.**

▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

If the organization answered "Yes," on Form 990, Part IV, line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then

- Section 501(c)(3) organizations: Complete Parts I-A and B. Do not complete Part I-C.
- Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and C below. Do not complete Part I-B.
- Section 527 organizations: Complete Part I-A only.

If the organization answered "Yes," on Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

If the organization answered "Yes," on Form 990, Part IV, line 5 (Proxy Tax) (See separate instructions) or Form 990-EZ, Part V, line 35c (Proxy Tax) (See separate instructions), then

- Section 501(c)(4), (5), or (6) organizations: Complete Part III.

Name of organization

HUMANITIES MONTANA

Employer identification number

23-7357909

Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.

1 Provide a description of the organization's direct and indirect political campaign activities in Part IV.

2 Political campaign activity expenditures ▶ \$ **1,161.**

3 Volunteer hours for political campaign activities

Part I-B Complete if the organization is exempt under section 501(c)(3).

1 Enter the amount of any excise tax incurred by the organization under section 4955 ▶ \$

2 Enter the amount of any excise tax incurred by organization managers under section 4955 ▶ \$

3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? ☐ Yes ☐ No

4a Was a correction made? ☐ Yes ☐ No

b If "Yes," describe in Part IV.

Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).

1 Enter the amount directly expended by the filing organization for section 527 exempt function activities ▶ \$

2 Enter the amount of the filing organization's funds contributed to other organizations for section 527
exempt function activities ▶ \$

3 Total exempt function expenditures. Add lines 1 and 2. Enter here and on Form 1120-POL,
line 17b ▶ \$

4 Did the filing organization file **Form 1120-POL** for this year? ☐ Yes ☐ No

5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments. For each organization listed, enter the amount paid from the filing organization's funds. Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC). If additional space is needed, provide information in Part IV.

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds. If none, enter -0-.	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization. If none, enter -0-.

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule C (Form 990 or 990-EZ) 2020

LHA

Part II-A Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

A Check ☐ if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures).

B Check ☐ if the filing organization checked box A and "limited control" provisions apply.

Limits on Lobbying Expenditures (The term "expenditures" means amounts paid or incurred.)		(a) Filing organization's totals	(b) Affiliated group totals												
1a Total lobbying expenditures to influence public opinion (grassroots lobbying)															
b Total lobbying expenditures to influence a legislative body (direct lobbying)															
c Total lobbying expenditures (add lines 1a and 1b)															
d Other exempt purpose expenditures															
e Total exempt purpose expenditures (add lines 1c and 1d)															
f Lobbying nontaxable amount. Enter the amount from the following table in both columns.															
<table border="1"> <thead> <tr> <th>If the amount on line 1e, column (a) or (b) is:</th> <th>The lobbying nontaxable amount is:</th> </tr> </thead> <tbody> <tr> <td>Not over \$500,000</td> <td>20% of the amount on line 1e.</td> </tr> <tr> <td>Over \$500,000 but not over \$1,000,000</td> <td>\$100,000 plus 15% of the excess over \$500,000.</td> </tr> <tr> <td>Over \$1,000,000 but not over \$1,500,000</td> <td>\$175,000 plus 10% of the excess over \$1,000,000.</td> </tr> <tr> <td>Over \$1,500,000 but not over \$17,000,000</td> <td>\$225,000 plus 5% of the excess over \$1,500,000.</td> </tr> <tr> <td>Over \$17,000,000</td> <td>\$1,000,000.</td> </tr> </tbody> </table>	If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:	Not over \$500,000	20% of the amount on line 1e.	Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.	Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.	Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.	Over \$17,000,000	\$1,000,000.			
If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:														
Not over \$500,000	20% of the amount on line 1e.														
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.														
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.														
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.														
Over \$17,000,000	\$1,000,000.														
g Grassroots nontaxable amount (enter 25% of line 1f)															
h Subtract line 1g from line 1a. If zero or less, enter -0-															
i Subtract line 1f from line 1c. If zero or less, enter -0-															
j If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year?		<input type="checkbox"/> Yes	<input type="checkbox"/> No												

4-Year Averaging Period Under Section 501(h)

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below.)

See the separate instructions for lines 2a through 2f.)

Lobbying Expenditures During 4-Year Averaging Period					
Calendar year (or fiscal year beginning in)	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) Total
2a Lobbying nontaxable amount					
b Lobbying ceiling amount (150% of line 2a, column(e))					
c Total lobbying expenditures					
d Grassroots nontaxable amount					
e Grassroots ceiling amount (150% of line 2d, column (e))					
f Grassroots lobbying expenditures					

Schedule C (Form 990 or 990-EZ) 2020

Part II-B Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).

For each "Yes" response on lines 1a through 1i below, provide in Part IV a detailed description of the lobbying activity.

	(a)		(b)
	Yes	No	Amount
1 During the year, did the filing organization attempt to influence foreign, national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:			
a Volunteers?		X	
b Paid staff or management (include compensation in expenses reported on lines 1c through 1i)?	X		
c Media advertisements?		X	
d Mailings to members, legislators, or the public?		X	
e Publications, or published or broadcast statements?		X	
f Grants to other organizations for lobbying purposes?		X	
g Direct contact with legislators, their staffs, government officials, or a legislative body?	X		
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?	X		1,161.
i Other activities?		X	
j Total. Add lines 1c through 1i			1,161.
2a Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?		X	
b If "Yes," enter the amount of any tax incurred under section 4912			
c If "Yes," enter the amount of any tax incurred by organization managers under section 4912			
d If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?			

Part III-A Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).

	Yes	No
1 Were substantially all (90% or more) dues received nondeductible by members?	1	
2 Did the organization make only in-house lobbying expenditures of \$2,000 or less?	2	
3 Did the organization agree to carry over lobbying and political campaign activity expenditures from the prior year?	3	

Part III-B Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No" OR (b) Part III-A, line 3, is answered "Yes."

1 Dues, assessments and similar amounts from members	1	
2 Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid).		
a Current year	2a	
b Carryover from last year	2b	
c Total	2c	
3 Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues	3	
4 If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditure next year?	4	
5 Taxable amount of lobbying and political expenditures (See instructions)	5	

Part IV Supplemental Information

Provide the descriptions required for Part I-A, line 1; Part I-B, line 4; Part I-C, line 5; Part II-A (affiliated group list); Part II-A, lines 1 and 2 (See instructions); and Part II-B, line 1. Also, complete this part for any additional information.

PART II-B, LINE 1, LOBBYING ACTIVITIES:

EACH YEAR HUMANITIES MONTANA STAFF AND BOARD MEMBERS TRAVEL TO

WASHINGTON, D.C., FOR "HUMANITIES ON THE HILL." THE FEDERATION OF STATE

HUMANITIES COUNCILS BRINGS REPRESENTATIVES FROM THE STATE HUMANITIES

COUNCILS TOGETHER IN D.C. TO MAKE LEGISLATORS AWARE OF THE PUBLIC GOOD

OF THE HUMANITIES IN LOCAL COMMUNITIES AND PROMOTE THE CONTINUED

Part IV Supplemental Information *(continued)*

FUNDING OF THE HUMANITIES. IN 2021 "HUMANITIES ON THE HILL" WAS A
VIRTUAL EVENT AND DID NOT REQUIRE TRAVEL.

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**
▶ **Attach to Form 990.**

▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2020

**Open to Public
Inspection**

Name of the organization

HUMANITIES MONTANA

Employer identification number

23-7357909

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
☐ Preservation of land for public use (for example, recreation or education) ☐ Preservation of a historically important land area
☐ Protection of natural habitat ☐ Preservation of a certified historic structure
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1

▶ \$

(ii) Assets included in Form 990, Part X

▶ \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1

▶ \$

b Assets included in Form 990, Part X

▶ \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

- a ☐ Public exhibition
 b ☐ Scholarly research
 c ☐ Preservation for future generations
 d ☐ Loan or exchange program
 e ☐ Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets

to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance	1c
d Additions during the year	1d
e Distributions during the year	1e
f Ending balance	1f

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	86,675.	84,412.	87,523.	87,315.	83,124.
b Contributions					
c Net investment earnings, gains, and losses	19,949.	7,107.	1,718.	5,115.	9,026.
d Grants or scholarships					
e Other expenditures for facilities and programs	3,792.	3,812.	3,794.	3,812.	3,798.
f Administrative expenses	1,182.	1,032.	1,035.	1,095.	1,037.
g End of year balance	101,650.	86,675.	84,412.	87,523.	87,315.

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment ☒ 45.0200 %
 b Permanent endowment ☒ 54.9800 %
 c Term endowment ☐ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) Unrelated organizations
 (ii) Related organizations

	Yes	No
3a(i)	X	
3a(ii)		X
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? ☐

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment		5,169.	5,169.	0.
e Other		30,600.	7,053.	23,547.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				23,547.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A) BENEFICIAL INTEREST IN MT		
(B) COMMUNITY FOUNDATION		
(C) ENDOWMENT	101,650.	END-OF-YEAR MARKET VALUE
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶	101,650.	

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII... ☐

Part XI	Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.
----------------	--

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	1,311,758.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	18,875.
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	18,875.
3	Subtract line 2e from line 1	3	1,292,883.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	1,292,883.

Part XII	Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.
-----------------	--

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	1,390,916.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	0.
3	Subtract line 2e from line 1	3	1,390,916.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	1,390,916.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

**SCHEDULE I
(Form 990)**

Department of the Treasury
Internal Revenue Service

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**

Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.

▶ Attach to Form 990.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020

**Open to Public
Inspection**

Name of the organization

HUMANITIES MONTANA

Employer identification number

23-7357909

Part I General Information on Grants and Assistance

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☒ **Yes** ☐ **No**

2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
A VOICE - ART VISION & OUTREACH IN COMMUNITY EDUCATION - PO BOX 832 - PABLO, MT 59855-0832	20-4646085	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
ALPINE ARTISANS, INC PO BOX 841 SEELEY LAKE, MT 59868	81-0490239	501(C)(3)	11,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
ARTS MISSOULA - MISSOULA CULTURAL COUNCIL - PO BOX 7662 - MISSOULA, MT 59807	81-0391373	501(C)(3)	35,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
BIG SANDY CULTURAL FUND 533 3RD AVENUE BIG SANDY, MT 59520	47-2533855	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
BIG SKY FILM INSTITUTE 216 W. MAIN ST. MISSOULA, MT 59802	20-1937230	501(C)(3)	17,500.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
BILLINGS PUBLIC LIBRARY 510 N. BROADWAY BILLINGS, MT 59101	81-6001237	CITY OF BILLINGS	MT 10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table **48.**

3 Enter total number of other organizations listed in the line 1 table **4.**

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I (Form 990) 2020

Part II Continuation of Grants and Other Assistance to Domestic Organizations and Domestic Governments (Schedule I (Form 990), Part II.)

(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
BOYS & GIRLS CLUB OF LODGE GRASS 123 TAFT AVENUE LODGE GRASS, MT 59050	83-2513497	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
BOZEMAN ART MUSEUM 2612 W. MAIN ST. STE. B BOZEMAN, MT 59718	80-0784826	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
BUTTE AMERICA FOUNDATION PO BOX 394 BUTTE, MT 59703	46-3324082	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
CARBON COUNTY HISTORICAL SOCIETY & MUSEUM - PO BOX 0881 - RED LODGE, MT 59068	81-0386302	501(C)(3)	14,231.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
CARTER COUNTY GEOLOGICAL SOCIETY PO BOX 445 EKALAKA, MT 59324	81-6012684	501(C)(3)	19,620.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
CASCADE COUNTY HISTORICAL SOCIETY 422 2 STREET SOUTH GREAT FALLA, MT 59404	81-0362958	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
CENTER POLE 3391 GARRYOWEN ROAD GARRYOWEN, MT 59031	20-8780215	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
CROW LANGUAGE CONSORTIUM 2620 N. WALNUT STREET, STE. 400 BLOOMINGTON, IN 47404	46-3872219	501(C)(3)	38,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
EXPRESS TO SPEAK, INC. PO BOX 2742 MISSOULA, MT 59806-2742	47-4284411	501(C)(3)	8,250.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS

Schedule I (Form 990)

Part II Continuation of Grants and Other Assistance to Domestic Organizations and Domestic Governments (Schedule I (Form 990), Part II.)

(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
FREE VERSE - MISSOULA WRITING COLLABORATIVE - PO BOX 8746 - MISSOULA, MT 59807-9237	81-0505084	501(C)(3)	13,775.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
FRIENDS OF THE BUTTE ARCHIVES 17 W QUARTZ STREET BUTTE, MT 59701	81-0524089	501(C)(3)	7,500.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
FRIENDS OF THE YELLOWSTONE GATEWAY MUSEUM - PO BOX 815 - LIVINGSTON, MT 59047	81-0525873	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
FRIENDS OF TWO RIVERS, INC. PO BOX 376 MILLTOWN, MT 59851	33-1030665	501(C)(3)	6,500.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
GLACIER COUNTY HISTORICAL SOCIETY PO BOX 576 CUTBANK, MT 59427	81-0390555	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
HUNTLEY PROJECT MUSEUM 770 RAIL ROAD HIGHWAY HUNTLEY, MT 59037	23-7409998	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
IMAGINEIF LIBRARY FOUNDATION 44 2ND AVE WEST SUITE 104 KALISPELL, MT 59901	81-0460195	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
INTERNATIONAL TRADITIONAL GAMES SOCIETY - PO BOX 535 - GREAT FALLS, MT 59403	81-0521240	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
LEARNING WITH MEANING, INC. 301 E MAIN STREET MISSOULA, MT 59802	47-2846496	501(C)(3)	20,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS

Schedule I (Form 990)

Part II Continuation of Grants and Other Assistance to Domestic Organizations and Domestic Governments (Schedule I (Form 990), Part II.)

(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
LEWIS & CLARK FOUNDATION 401 GIANT SPRINGS ROAD GREAT FALLS, MT 59405	81-0471734	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
LEWISTOWN ART CENTER 323 MAIN STREET LEWISTOWN, MT 59457	81-0330277	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
MERLIN MEDIATION, COUNSELING & CONSULT, INC. - PO BOX 2034 - HELENA, MT 59624	47-1479303	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
MINT FILM MT 119 N. 29TH STREET BILLINGS, MT 59101	83-0998010	501(C)(3)	6,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
MISSOULA ART MUSEUM 335 NORTH PATTEE STREET MISSOULA, MT 59802	81-0496898	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
MISSOULA WRITING COLLABORATIVE PO BOX 9237 MISSOULA, MT 59807-9237	81-0505084	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
MITCHIF HERITAGE KEEPERS 3215 RIMROCK ROAD BILLINGS, MT 59102	32-0546526	501(C)(3)	14,500.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
MONDAK HERITAGE CENTER 120 3RD AVE SE SIDNEY, MT 59270	23-7191806	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
MONTANA HISTORY FOUNDATION 1750 N. WASHINGTON STREET HELENA, MT 59601	81-0435459	501(C)(3)	5,600.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS

Schedule I (Form 990)

Part II Continuation of Grants and Other Assistance to Domestic Organizations and Domestic Governments (Schedule I (Form 990), Part II.)

(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
MONTANA PLAYWRIGHTS NETWORK PMB 2052 1 JACKSON CREEK ROAD CLANCY, MT 59634	81-5020636	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
MONTANA STATE PARKS FOUNDATION 400 W. BROADWAY STREET SUITE 101-42 MISSOULA, MT 59802	47-3829371	501(C)(3)	7,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
MONTANA STATE UNIVERSITY OFFICE OF SPONOSRED PROGRAMS PO BOX 175470 - BOZEMAN, MT 59717-2470	81-6010045	MT UNIVERSITY SYSTEM	8,300.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
NORTHWEST MONTANA HISTORICAL SOCIETY, INC. - 124 2ND AVENUE EAST - KALISPELL, MT 59901	81-0439232	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
PARADISE ELEMENTARY SCHOOL PRESERVATION COMMITTEE - PO BOX 162 - PARADISE, MT 59856	47-1975683	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
PERMA RED, LLC 2605 VALLEY VIEW DRIVE MISSOULA, MT 59806	83-2292973		14,250.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
RANGE RIDERS 435 LP ANDERSON ROAD MILES CITY, MT 59301	81-0255838	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
RAVALLI COUNTY MUSEUM 306 BEDFORD HAMILTON, MT 59840	81-0370013	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
ROCKY MOUNTAIN MUSEUM OF MILITARY HISTORY - PO BOX 7263 - MISSOULA, MT 59807-7263	36-3661294	501(C)(3)	9,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS

Schedule I (Form 990)

Part II Continuation of Grants and Other Assistance to Domestic Organizations and Domestic Governments (Schedule I (Form 990), Part II.)

(a) Name and address of organization or government	(b) EIN	(c) IRC section if applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
SCHOOLHOUSE HISTORY & ART CENTER PO BOX 430 COLSTRIP, MT 59323	36-3575420	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
STILLWATER COUNTY LIBRARY PO BOX 266 COLUMBUS, MT 59019	81-6001432	STILLWATER CNTY, MT	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
STILLWATER HISTORICAL SOCIETY PO BOX 162 COLUMBUS, MT 59019	81-0417011	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
THE EXTREME HISTORY PROJECT PO BOX 5019 BOZEMAN, MT 59717-5019	45-1647303	501(C)(3)	17,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
TRAVELERS REST PRESERVATION AND HERITAGE ASSOCIATION - PO BOX 995 - LOLO, MT 59847	81-0541891	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
UNIVERSITY OF MONTANA-OSP 32 CAMPUS DRIVE, 4104 MISSOULA, MT 59812-4104	81-6001713	501(C)(3)	5,887.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
WILD ROSE CENTER HC 42 BOX 515 BUSBY, MT 59016	82-2678706	501(C)(3)	10,000.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
CHIEF DULL KNIFE COLLEGE WOODENLEGS LIBRARY - 1 COLLEGE DRIVE - LAME DEER, MT 59043	81-0351900	501(C)(3)	18,300.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS
WORLD AFFAIRS COUNCIL OF MONTANA PO BOX 16595 MISSOULA, MT 59808	81-0533460	501(C)(3)	14,500.	0.			GENERAL OPERATING SUPPORT/SHARP REGRANTS

Schedule I (Form 990)

[illegible]

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Part III

Grants and Other Assistance to Domestic Individuals. Complete if the organization answered "Yes" on Form 990, Part IV, line 22.
Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance

Part IV

Supplemental Information. Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

PART I, LINE 2:

THE MONITORING OF SUBRECIPIENTS IS PERFORMED THROUGH THE REGRANT PROCESS
WHEN THE FINAL REPORT IS DUE FROM THE REGRANTEE. FOR THE FINAL REPORT, THE
REGRANTEE MUST DETAIL THE RESULTS OF THE PROJECT AND INCLUDE A PROJECT
EXPENSE REPORT SHOWING HOW EACH DOLLAR WAS SPENT, THE IN-KIND MATCH FROM
THE GRANTEE, AND ANY FUNDS THE GRANTEE EXPENDED THAT WERE IN EXCESS OF THE
GRANT AMOUNT.

UPON APPLICATION ALL REGRANT APPLICANTS ARE REQUIRED TO AGREE TO

Part IV Supplemental Information

CERTIFICATIONS UPON SUBMISSION OF REGRANT APPLICATIONS. THE CERTIFICATION TAKES THE FORM OF A LETTER FROM THE APPLICANT AGREEING TO THE CERTIFICATIONS AND TERMS OF THE GRANT. CERTIFICATIONS CONTAIN NOTIFICATIONS OF THE REQUIREMENTS TO FOLLOW THE APPLICABLE COST CIRCULARS AT THE OUTSET OF THE GRANT, WHICH IS SUFFICIENT FOR THE SUBRECIPIENT TO COMPLY WITH THE FEDERAL STATUTES, REGULATIONS, AND THE TERMS AND CONDITIONS OF THE RESPECTIVE GRANT.

THE ORGANIZATION MAINTAINS EMAILS AND OTHER CORRESPONDENCE DISCUSSING PROJECT STATUS, QUESTIONS OF THE SUBRECIPIENT, AND OTHER ISSUES THAT MAY HAVE COME UP DURING PROJECT, FINAL CLOSE OUT REPORTS AND BUDGETS OF THE PROGRAM, WHICH IS THE LAST STEP TO CLOSE A REGRANT. ADDITIONALLY THE ORGANIZATION MAINTAINS DETAILED CHECKLISTS CONTAINED IN EACH GRANT FILE THAT HAS PROGRESS STEPS FOR EACH GRANT FROM INITIAL APPLICATION TO THE FINAL REPORTING AND CLOSE-OUT OF THE GRANT.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020

Open to Public
Inspection

Name of the organization

HUMANITIES MONTANA

Employer identification number

23-7357909

FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

THAT NURTURE IMAGINATION AND IDEAS BY SPEAKING TO MONTANANS' DIVERSE
HISTORY, LITERATURE, AND PHILOSOPHY.

FORM 990, PART VI, SECTION B, LINE 11B:

THE GOVERNING BODY IS PROVIDED A COPY OF THE DRAFT FORM 990 FOR REVIEW.

THE CONTRACT ACCOUNTANT AND EXECUTIVE DIRECTOR PERFORM AN IN DEPTH REVIEW
OF THE FORM 990 PRIOR TO FILING.

FORM 990, PART VI, SECTION B, LINE 12C:

EMPLOYEES AND TRUSTEES MUST DISCLOSE ANY CONFLICTS OF INTEREST OR POTENTIAL
CONFLICTS OF INTEREST ON A DISCLOSURE FORM. IT IS THE RESPONSIBILITY OF
THE EXECUTIVE DIRECTOR TO REVIEW CONFLICTS OF INTEREST AND WORK WITH
EMPLOYEES TO ELIMINATE OR MINIMIZE THE CONFLICTS OF INTEREST.

FORM 990, PART VI, SECTION B, LINE 15:

COMPENSATION IS DETERMINED BY PERFORMANCE OBJECTIVES BEING MET, PERIODIC
SURVEYS OF LIKE AGENCIES IN THE ORGANIZATION'S INDUSTRY, ANNUAL COST OF
LIVING INCREASE AND AVAILABILITY OF FUNDS.

FORM 990, PART VI, SECTION C, LINE 19:

FORM 990 IS AVAILABLE THROUGH GUIDESTAR. GOVERNING DOCUMENTS ARE AVAILABLE
ON THE ORGANIZATION'S WEBSITE AND UPON REQUEST.

Humanities MONTANA				FY22 Actual	Budget Remaining	Percentage of Budget Spent
		2021 Actual	2022 Budget	3/28/2022	3/28/2022	3/28/2022
Revenue						
	NEH State Operating Grant	512,663	717,500	32,252	685,248	4%
	Carry over from FY 20 to FY 21 and FY 21 to FY 22	140,042	135,000	222,338	(87,338)	165%
	NEH A More Perfect Union	5,000	50,000	25,364	24,636	51%
	SHARP	573,257	45,238	34,666	10,572	77%
	Engelhard Foundation Carry Over	41,731	140,000	11,075	128,925	8%
	Informed Citizen Grant Carry Over	3,401	14,947	11,367	3,580	76%
	Other Grant Support	4,725			-	
	NSF Stanford Group		30,000		30,000	0%
	Why It Matters FY 21 carryover	42,742				
Other Revenue						
	Board meeting expense donation		15,000		15,000	0%
	Montana Conversations Copay	2,925	4,000	975	3,025	24%
	Montana Conversations Expense Donations	301	4,000		4,000	0%
	Academy of American Poets	8,500				
	Academy of American Poets Carry Over			1,200		
	Montana Cultural Trust		5,000		5,000	0%
	Other Grant Revenue		20,000		20,000	0%
	Unrestricted Donations	32,596	35,000	20,735	14,265	59%
	Restricted Donations	10,330	25,000	1,000	24,000	4%
	Interest & Misc. Earnings	22,602	7,000	4,261	2,739	61%
	Total Revenue	1,400,815	1,247,685	365,233	883,652	
Expenses						
	Salary, Benefits and Payroll Taxes	404,618	475,755	139,215	336,540	29%
	General and Administration	75,706	130,123	49,250	80,873	38%
	Racial Equity Audit/Strategic Planning		5,000		5,000	0%
	Board Expense	1,172	30,000	56	29,944	0%
	Outreach	840	5,000	357	4,643	7%
	Fundraising	12,414	20,000	3,141	16,859	16%
	50th anniversary		20,000		20,000	0%
	Lobbying/Humanities on the Hill	224	6,000	200	5,800	3%
	Governor's Humanities Awards	12,916			-	
	Regrants	115,800	130,000	33,250	96,750	26%
	Montana Conversations	35,036	50,000	14,297	35,703	29%
	Speakers in the Schools	44,877	60,000	17,784	42,216	30%
	Hometown Humanities	996	25,500	3,596	21,904	14%
	Journalism/Informed Citizen	3,401	14,888	11,367	3,521	76%
	Center for the Book (LAL, NatBkFest)	11		41		
	Montana Center for the Book Prize		5,000		5,000	0%
	Gather Round	989			-	
	Big Sky Reads	2,000	5,000	2,500	2,500	50%
	National Book Festival		2,000		2,000	0%
	American Academy of Poets		4,250	1,200	3,050	28%
SHARP						
	SHARP Administration	34,117		6,021	(6,021)	
	SHARP Programs	7,945	21,775	8,645	13,130	40%
	SHARP Regrants	531,195		20,000		
	NEH A More Perfect Union	17,501	46,250	25,364	20,886	55%
	NSF Stanford Group		10,000		10,000	0%
	Democracy Project	41,731	93,000	11,075	81,925	12%
	Why It Matters	42,742			-	
	State of Montana Award # 113130	2,000				
	Succession Planning	2,000	2,000		2,000	0%
	Total Expenses	1,390,231	1,161,541	347,359	832,223	
	Net	10,584	86,144	17,874	51,429	

Humanities Montana

Profit & Loss

November 2021 through March 2022

	Nov '21 - Mar 22
Ordinary Income/Expense	
Income	
4603 · Unrealized Gain/Loss	1,633.13
4015 · Co-Pay Income	975.00
4600 · Interest and Dividends-Non Fed	335.04
4602 · Realized Gain/Loss	1,517.85
4700 · Misc Income	
4710 · Endowment Distributions	774.75
Total 4700 · Misc Income	774.75
4701 · Federal Grant Income	314,620.14
4730 · Donations-Unrestricted	20,734.91
4735 · Donations-Restricted	1,000.00
Total Income	341,590.82
Gross Profit	341,590.82
Expense	
50000 · Salary and Benefits	
5010 · Payroll Expenses	127,461.04
5020 · Payroll Taxes	10,769.31
5021 · Work Comp Premiums	1,032.52
5022 · Health Insurance Premiums	18,317.07
5025 · Retirement Plan Expense	9,821.77
Total 50000 · Salary and Benefits	167,401.71
60000 · General and Administrative Exp	
5055 · Employee Insurance Admin Fees	90.00
5033 · Travel-Other	
5031 · Travel-Staff	801.79
5033 · Travel-Other - Other	2,696.36
Total 5033 · Travel-Other	3,498.15
5034 · Meals/Food	328.67
5225 · Website Expense	5,650.00
5112 · Copies/Printing Expense	2,130.44
5217 · Endowment Expense	320.72
5190 · Federation Dues	13,796.00
5218 · Advertising	207.00
5090 · Books and Materials	2,455.00
5180 · Dues and Subscriptions	1,308.06
5170 · Insurance	913.75
5151 · Professional Development	924.20
5152 · Professional Meetings Staff	200.00
5150 · Professional Services	26,557.35
5144 · Database Expense	1,377.98
5143 · Network Expense	4,848.00
5026 · Campus Parking Decal	-58.27
5096 · Bank and Credit Card Fees	520.94
5080 · Postage	658.08
5060 · Supplies	6,883.75
5050 · Rent and Administration	24.47
5015 · Work Study	172.94
Total 60000 · General and Administrative Exp	72,807.23
5155 · Award Expense	12,500.00
5160 · Honoraria Expense	
5161 · Stipend	500.00
5160 · Honoraria Expense - Other	29,400.00
Total 5160 · Honoraria Expense	29,900.00

Humanities Montana
Profit & Loss
 November 2021 through March 2022

	Nov '21 - Mar 22
6010 · Regrants Awarded	64,750.00
Total Expense	347,358.94
Net Ordinary Income	-5,768.12
Net Income	-5,768.12

Humanities Montana

Balance Sheet

As of March 31, 2022

	Mar 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1020 · Checking-FIB	121,001.43
1021 · FIB Savings	113,909.04
Total Checking/Savings	234,910.47
Other Current Assets	
1310 · Grants Receivable	199,217.70
1650 · Endowment Funds-MCF	100,836.29
Total Other Current Assets	300,053.99
Total Current Assets	534,964.46
Fixed Assets	
1625 · Website	27,905.00
1600 · Furniture and Equipment	7,863.88
1610 · Accumulated Depreciation	-5,168.88
Total Fixed Assets	30,600.00
TOTAL ASSETS	565,564.46
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	19,693.99
Total Accounts Payable	19,693.99
Credit Cards	
2345 · MC - Randi Tanglen - 0631	364.17
2330 · MC - Sara Stout - 3488	312.95
2320 · MC-Kim Anderson-4473	461.79
Total Credit Cards	1,138.91
Other Current Liabilities	
2120 · Payroll Liabilities	3,880.36
2142 · Health Insurance Payable	-2,699.18
2155 · Vacation/Sick Payable	28,665.61
2400 · Deferred Revenue	115,889.91
Total Other Current Liabilities	145,736.70
Total Current Liabilities	166,569.60
Total Liabilities	166,569.60
Equity	
3010 · Unrestricted Net Assets	337,940.24
3020 · Perm. Restricted Net Assets	48,940.00
3040 · Temp. Restricted Net Assets	17,882.74
Net Income	-5,768.12
Total Equity	398,994.86
TOTAL LIABILITIES & EQUITY	565,564.46

Programs Report May 2022

Gather Round

We have officially launched our Gather Round year three humanities toolkit and applications have begun to come in! As you may recall, the text for this year's toolkit is *Living Nations, Living Words*, a poetry anthology issued by the Library of Congress and edited by U.S. Poet Laureate Joy Harjo. The anthology features work by 47 Native Nations poets, expanded by an interactive [ArcGIS Story Map](#) and a newly developed Library of Congress audio collection. We are promoting the program by sending out six weekly DIY Humanities emails which feature a thought piece from Sam, a micro essay from an environmental humanist, and quotes and images from the kits. In addition, because of our additional funding from the A More Perfect Union grant from NEH, we will make available two virtual discussion programs, one lead by anthology contributor (and past HM board member) M.L. Smoker and the other by Montana Book Award winner and Montana Conversation presenter Chris La Tray. In early July we will partner with [The Freeflow Institute](#) to offer two outdoor humanities experiences led by Lailani Upham and Chris La Tray. Each outdoor workshop will be open to between 15-20 participants who will receive a toolkit.

Democracy Project

Year One of The Democracy Project is beginning to wrap up. In late April the Whitehall teens held their public event showcasing what they have learned about the Holocaust and its relevance today. Even though the event took place the evening of a snow storm, attendance was great and we're very grateful to board member Caroline Bitz for representing HM. I hope Caroline will give a brief report during our meeting. Missoula (air quality) and Billings (food insecurity) will host events next month.

Jenny Bevill has been promoting the program to libraries around the state. Earlier this month we held a workshop with the Montana State Library to promote the program. Jenny's created an interest form and we're hoping to expand the number of sites in the fall.

Hometown Humanities

On Thursday, April 28 I held an informal brainstorming session at the Lewistown Public Library. People came and went during the two-hour event but there was a total of about 20 participants, including business owners, the new Chamber of Commerce director, the directors of the arts center and library, and teachers, and lots of great conversation and ideas. I have sent notes of that meeting to the participants and will share a corrected version to the full Lewistown mailing list before another in person visit with the new program manager. Our year in Lewistown will run through next spring. And we've already booked over a dozen programs in the library, the American Prairie Reserve, and classrooms.

Center for the Book

Lots going on at the Montana Center for the Book in addition to Gather Round! I hope you've all visited our new [Poets Laureate pages](#)—we feature Mark Gibbons our current poet laureate who is creating a new video series of interviews with Montana poets and also past poets laureate ML Smoker and Melissa Kwasny and their American Academy of Poets project.

Each year, as the Montana Center for the Book, we're asked to choose a young adult or children's book to represent our state at the National Book Festival (held every year by the Library of Congress). Our selection for 2022 is *Thunderous* by M.L.Smoker and Natalie

Peeterse. The book will be featured in the states' pavilion at the National Book Festival September 3, 2022.

So far in 2022 we have funded eight Big Sky Reads reading and discussion groups, including several new groups in Columbus, Thompson Falls, and Dillon. We also just received word that there is a new possible funding source for Center for the Book activities, the John Cole and Nancy Gwinn Fund through the Library of Congress which will provide grants of up to \$5,000 for Center of the Book programs. I can imagine that either Big Sky Reads or the Center for the Book Prize, if it were revived, would be good candidates for this grant.

Montana Conversations/Speakers in the Schools

So far in 2022 we have approved 53 Montana Conversations programs and 78 Speakers in the Schools bookings (often involving multiple classrooms). For context that's 12 more SIS bookings than in all of 2021, and we will definitely surpass 2021 MC bookings by the end of the year as well. In addition, we've funded 18 hour-long video interviews with the Poet Laureate Mark Gibbons and other poets across the state.

In June I hope to be working with a new program manager to recontract our Montana Conversation and Speakers in the Schools presenters. This year, for the first time, each presenter will receive a Humanities Montana outreach kit, created by Sam Dwyer. I'll be sure to bring one to the board meeting to share with you.

Informed Citizen

The final piece of our second Informed Citizen grant from the Federation of State Humanities Councils will be support for Year Two of the University of Montana's High School Journalism Camp which will take place in July. We look forward to hosting at least one public presentation for the teens and general public during the camp, which will be expanded this year to include an additional day.

Trusteeship Committee

Meeting Minutes

02/22/2022

Humanities Montana serves communities through stories and conversation. We offer experiences that nurture imagination and ideas by speaking to Montanans' diverse history, literature, and philosophy.

Attending: Laura Mitchell Ross (chair), April Charlo, David Dietrich, Debbie Garland, and Lathie Poole. Randi Tanglen and Sara Stout represented staff. Absent: none. The Zoom meeting began at 12:05 p.m. and concluded at 1:10 p.m.

1. Review minutes

No corrections to January 2021 meeting minutes. Meeting minutes unanimously accepted.

2. Committee on Philanthropy

Laura asked Sara to review the plans for the Committee on Philanthropy from the document submitted to the committee ahead of the meeting.

Sara reviewed the plans for the future committee including addressing the issues of goals, name change, and timeline as requested by the Trusteeship committee during the January committee meeting. The committee has been rebranded as "Humanities Montana Ambassadors" with the goal of building and strengthening relationships in our diverse and geographically vast state. The committee members engaged in a discussion of the materials and supported the timeline presented for the Humanities Montana Ambassadors committee to move forward. The Trusteeship committee will identify possible Ambassadors over the summer and begin recruitment in the fall.

There was a discussion about how the plan will fit into strategic planning. Dave and Lathie will act as spokespeople for the Trusteeship committee's goals for the ambassador program.

3. Other business

Randi provided an update on board of director terms. On December 31, 2022, Carol Bradley's, Jamie Doggett's, Jeanette Fregulia's, Lynda Grande's, Ashby Kinch's, and Eric Sanders's board of director terms will expire but all six have the option to renew. Also on December 31, 2022, Caroline Bitz's, April Charlo's, Debbie Garland's, and Laura Mitchell Ross's board terms will expire and are not eligible for renewal.

Randi reminded the committee of prior board approval for Ray Ekness to join the board when the next position becomes available. The board of directors will have three open seats at the end of 2022 if those eligible choose to renew their terms.

The committee discussed a summer timeline to begin board recruitment work in preparation for the fall board meeting. The committee discussed how the board matrix will factor into the recruitment process and the role of the Equity Audit committee concerning how the Trusteeship committee will use the tool for recruitment.

Sara asked the committee to review and sign Humanities Montana's Conflict of Interest and Board Participation document sent to them in an email.

Laura Mitchell Ross (chair) adjourned the meeting at 1:10 p.m.

*The Trusteeship Committee shall consist of directors and a chair nominated by the board chair and appointed by a resolution of the board. This committee shall recommend board chair and vice chair and election of new

directors to the board. The Committee shall provide oversight of Humanities Montana's development activities. It shall also guide fundraising endeavors by the board of directors, including setting giving goals, training directors on fundraising best practices, and encouraging outreach to potential donors to Humanities Montana.

Trusteeship Committee

Meeting Minutes

04/26/2022

Humanities Montana serves communities through stories and conversation. We offer experiences that nurture imagination and ideas by speaking to Montanans' diverse history, literature, and philosophy.

Attending: Laura Mitchell Ross (chair), Debbie Garland, Lathie Poole, and David Dietrich. Randi Tanglen and Sara Stout represented staff. The Zoom meeting began at 12:06 p.m. and concluded at 1:09 p.m. **Absent:** April Charlo

1. Review minutes

No corrections to February 2022 meeting minutes. Meeting minutes unanimously accepted.

2. Board recruitment

The committee discussed eligibility and requirements for reappointment for board members Carol Bradley, Lynda Grande, Ashby Kinch, Jamie Doggett, Eric Sanders, and Jeanette Fregulia whose terms expire on December 31, 2022.

Randi shared the process outlined in the Humanities Montana bylaws for seeking reappointment: Directors seeking reappointment must submit a letter expressing their desire to continue serving and summarizing their contributions to Humanities Montana to be considered for renewal by the full board.

The committee concluded board members who intend to seek reappointment should submit a letter to the Trusteeship committee ahead of the September board meeting.

Laura observed multiple board of directors have term dates ending in 2022 and 2024 but not 2023. In the past, board recruitment included attention to staggering board terms to prevent significant board membership turn-over in one year. Committee members discussed a past practice of extending terms as a method to address board terms and consideration for the number of board member appointments in 2023. The committee agreed board term end dates should continue to be monitored.

Committee members discussed four seats which will open when Caroline Bitz, Laura Mitchell Ross, April Charlo, and Debbie Garland conclude their terms at the end of 2022. Prior board approval for Ray Ekness to join the board when the next position becomes available will leave three seats open for recruitment.

Humanities Montana will issue a public call for board member nominations over the summer with assistance from current board members. The committee discussed the past practice of board members initiating conversations with potential candidates before introducing them to Randi for more details about participation and the application process. The committee would like to have a mid-August deadline for applications in order to provide the time needed to review and make recommendations for the September board meeting.

The committee discussed updates for the self-identifying board matrix tool used by the Trusteeship committee during board recruitment. The committee decided to remove the percentages assigned to the categories since they are aspirational goals. Laura led a discussion about the board matrix as a tool for self-examination and a reminder of identified areas of importance during recruitment. The committee also decided to remove the definition of "diversity" listed on the matrix.

Montana Community Foundation update

Randi provided the committee with an overview of Humanities Montana's relationship with the Montana

Community Foundation (MCF) over the past two years. MCF staff met with the Trusteeship and Finance Committees during the fall of 2020 to review the Humanities Montana's two funds housed with MCF. MCF has continued to provide resources to Humanities Montana to assist in further developing materials for planned gifts as well as making connections fitting the organization's development goals. MCF is also available to work with donors interested in the Montana Endowment Tax Credit as well as assist with planned giving.

Randi provided a review of two quarterly statements sent to the Trusteeship committee ahead of the meeting. She highlighted the starting and ending balances for 2021 as well as the income payments received by Humanities Montana from the endowment funds. Randi reminded the committee the MCF statements are reviewed quarterly by Eric Sanders from Finance and Audit committee and invited board members to request access to the MFC portal to review the details.

The committee discussed issues with endowment funds such as not having access to the principle and the fees associated with the management of the funds.

3. Development Update

Sara provided the committee with updates on development initiatives. Humanities Montana is partnering with MSU Extension and Dr. Marsha Goetting to host a virtual event in May, "Why Estate Planning Matters" with Dr. Marsha. The event has 45 registrants including tribal affiliates, Scott Family Foundation, other cultural institutions, and many atypical Humanities Montana program attendees. Sara is currently scheduling meetings with individuals whose priorities align with the organization and may be a good fit for support through bequests.

Sara is also working on Kim Anderson's retirement celebration hosted in Missoula on June 22nd. Donors have requested information regarding gifts in honor of Kim and are directed to opportunity grants. Caroline Bitz and Debbie Garland are arranging a celebration for Kim during the board meeting dinner on Friday, May 20th.

Humanities Montana will launch the 2021 digital Annual Report in May. Randi and Sara are meeting donors for in-person meetings and virtually. The Albertson's Foundation denied the Humanities Montana grant application for Speakers in the Schools. Sara is working with the foundation office to receive feedback on the materials submitted as the application can be re-submitted for future funding.

The Humanities Montana 50th Anniversary Golden Letters are receiving media attention. The January letter written by Jerry Fetzer was in the *Missoulian* in April. Staff anticipates additional letters will appear in Lee Enterprises publications over the course of the year.

4. Other business

None

Laura Mitchell Ross (chair) adjourned the meeting at 1:09 p.m.

*The Trusteeship Committee shall consist of directors and a chair nominated by the board chair and appointed by a resolution of the board. This committee shall recommend board chair and vice chair and election of new directors to the board. The Committee shall provide oversight of Humanities Montana's development activities. It shall also guide fundraising endeavors by the board of directors, including setting giving goals, training directors on fundraising best practices, and encouraging outreach to potential donors to Humanities Montana.

Humanities MONTANA

Member	Accounting/Legal	Education/Academic	Government Affairs/Advocacy	Fundraising/Development	Non-Profit Governance	Rural	Diversity
Caroline Bitz (2022)							
Carol Bradley (2022)							
April Charlo (2022)							
Jennifer Corning (2024)							
David Dietrich (2024)							
Jamie Doggett (2022)							
Glory Blue Earth* (2024)							
Jeanette Fregulia (2022)							
Jessica Flint* (2024)							
Debbie Garland (2022)							
Lynda Grande (2022)							
Ramey Growing Thunder (2024)							
Carla Homstad (2024)							
Susan Hughes* (2024)							
Ashby Kinch (2022)							
Lathie Poole* (2024)							
Laura Mitchell Ross (2022)							
Eric Sanders (2022)							
Francine Spang-Willis (2024)							
Esther Beth Sullivan (2024)							

- Years following board member names indicate term expiry year
- Names underlined are renewable terms
- * Indicates Governor's appointees
- Consideration for geographical representation
- Consideration for age diversity

Humanities Montana prioritizes, supports, and invests in diversity, equity, and inclusion for board member recruitment, board member selection, and board member leadership.

Development Director Summary

A [spring 2022 report](#) from *The Chronicle of Philanthropy* and the Association of Fundraising Professionals defines the current development environment as uncertain: “A raft of troubling economic developments — stubborn inflation, a bear market for stocks, and sagging consumer confidence — have clouded the environment for nonprofits just as they were looking ahead to a brighter year as the Covid pandemic wanes.”

Michael Nilsen, vice president of marketing, communications, and public policy at the Association of Fundraising Professionals, said “It’s certainly going to be a challenging time and not what we were hoping for coming out of the pandemic.”

The report notes the historic high of annualized inflation (8.3% in April, the highest since December 1981) can erode the value of individual donations. Facing higher prices for essential purchases, ordinary givers are unlikely to increase contributions enough to compensate for lowered purchasing power.

In May 2021, we expected a period of broad philanthropic growth for nonprofits as the economy rebounded after the Covid Pandemic. Like many nonprofits, Humanities Montana experienced significant growth in year-end revenue grossing 33% over previous year to date (average inflation rate was as 4.7%.)

Inflation brings new opportunities for nonprofits and Humanities Montana has spent the last several quarters preparing for different types of donations that help donors alleviate tax burdens. While we’re experiencing a period of considerable uncertainty, we may be able to seize on the volatility by reminding supporters that donating long-term appreciated stock to HM may enable them to take a tax deduction and potentially eliminate tax consequences. And for older donors, contributing their appreciated IRA assets can be very advantageous.

Humanities Montana is experiencing growth in number of individual donors as well as donation amounts as depicted in the chart below.

Engagement Activities

1. [Annual Report](#)

- Email announcement (see Fig. 1) sent to 3,215 subscribers
- 3-part social media announcement highlighting areas of the report
- Report is also highlighted on website homepage and June newsletter
- Donation feature will provide better donor trends



Fig. 1: 2021 Annual Report cover

2. “Why Estate Planning Matters with Dr. Marsha”

- Opens conversations about planned giving with prospective donors
- 60+ registrants including family foundations, cultural institutions, uncommon HM attendees (see Fig. 2)
- Upholds vision to facilitate conversations about pressing issues and support other cultural organizations with resources
- Strengthens relationship with MSU Extension office which reaches 56 counties and 7 reservations
- Created legacy giving materials outlining giving options and bequest letter of intent added to website donation page
- Communications include (see Fig 2): email invitation; social media; 2 monthly newsletters; post-event email with resources and recording
- Introduction by HM Board Director, Caroline Bitz

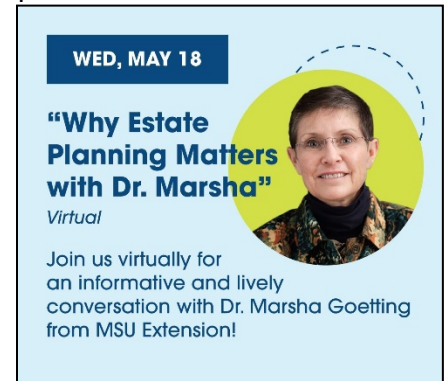


Fig 2: Annual report email announcement design



3. Kim Anderson Retirement Celebration

- Opportunity to connect with supporters in honor of Kim
- Generated donor conversations regarding gifts in honor of Kim's work
- Major gift
- Save the Date and RSVP email to area supporters
- May newsletter feature
- June 22 at 4 p.m. Prescott House, University of Montana, 32 Campus Drive, Missoula MT 59812

Donor Engagement

1. Diversifying revenue: planned giving conversations with long-time donors; introduction to BNSF Foundation; unsuccessful Albertson's application but opportunity to apply again
2. Randi and Sara continue to meet with donors in-person and virtually
3. 50th Anniversary letters printed in Lee Enterprises publications: Jerry Fetz in the Missoulian on April 24th and Kathleen's Ralph's in the Montana Standard April 27.
4. Continuing engagement with new pandemic donors with the goal of maintaining above-average retention rate

Next Steps:

1. Summer in-person donor meetings
2. Continuing to pursue grant opportunities
3. Committee on Philanthropy development
4. Rebuild of HM donor pages on website
5. GHA planning

Giving options tailored to your unique situation — choose the one that's right for you.

CASH

A simple and common way to make a gift is by check or credit card to benefit Humanities Montana. Donations of cash are deductible if you itemize in the year of contribution.

BEQUESTS

You can designate a gift or portion of your estate to Humanities Montana, and in some cases receive a substantial reduction in federal gift and estate taxes.

STOCKS, BONDS, AND MUTUAL FUNDS

Many gifts of appreciated securities such as stocks, bonds, and mutual funds provide a charitable deduction for the full fair market value of the donated asset. If you have owned them longer than one year, you will pay no capital gains tax on the transaction, and you can deduct the full fair market value.

BANK ACCOUNTS AND CDS

Name Humanities Montana as the payable-on-death beneficiary of your bank accounts or certificates of deposit. You own the assets for your lifetime and have them available for your use. Upon your death, the assets pass directly to Humanities Montana, without going through probate.

LIFE INSURANCE¹

Rather than cancel policies you no longer need, consider naming Humanities Montana as the beneficiary.

RETIREMENT PLAN ASSETS

Your most efficient estate planning option may be leaving all or a portion of your retirement plan to Humanities Montana, because tax laws often subject these assets to income and estate taxes upon your death. At the same time, you can pass more tax-favored assets to your family. Many techniques can be used to avoid income taxes of up to 39.6%. An IRA charitable rollover is one such option that is a great choice for people age 70½ or older.

REAL ESTATE

This is a simple donation if you own property that is not mortgaged, has appreciated in value, and you no longer need or use. Donating it to Humanities Montana is an effective way to benefit the charitable organization while deducting the fair market value of the gift and eliminating all capital gains taxes. Plus, you have removed that asset from your taxable estate.

Contact Us

(406) 243-6022

info@humanitiesmontana.org

CHARITABLE GIFT ANNUITY¹

Also known as a CGA, this simple option enables you to make a gift to Humanities Montana now, get immediate tax benefits, and ensure you or a loved one receive a fixed annual income for life. The older you are, the higher your annuity rate. For donors who do not wish to receive income payments, a deferred charitable gift annuity, otherwise known as a DGA, is a popular option that provides the maximum tax advantage for the gift.

CHARITABLE REMAINDER TRUST¹

You can place cash or property in a trust that pays annual fixed or variable income to you (or another named beneficiary) for life or a period of time not to exceed 20 years. Income tax benefits are available for the year you establish the trust. At the end of the trust's term, the remaining assets transfer to Humanities Montana.

CHARITABLE LEAD TRUST¹

This type of charitable trust pays income to one or more charitable organizations, typically for a period of years, after which the remaining trust assets pass to family members.

RETAINED LIFE ESTATE¹

You can transfer the deed of your personal residence or farm to Humanities Montana now and retain the right to live in and use the property for your lifetime. You will receive a current charitable deduction in an amount that is based on your life expectancy and the value of the property.

BARGAIN SALE

In this scenario, you agree to sell property to Humanities Montana at less than its fair market value, with the difference between the sale price and the fair market value being your charitable deduction. The net result is not if often more favorable than selling the property at fair market value and making a charitable contribution from the capital gain.



FAIR MARKET VALUE

The price a willing buyer and a willing seller can agree on.



BENEFICIARY

An individual or organization designated to receive benefits or funds under a will or other contract, such as an insurance policy, trust, or retirement plan.



PROBATE

The court process for determining the validity of a deceased person's will and distributing his or her assets.



CAPITAL GAIN

The increase in value of an asset, such as stock or real estate, since its purchase.

Contact Us

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¹Gift may qualify for Montana Endowment Tax Credit. Humanities Montana's Endowment fund is with Montana Community Foundation.

*The information in this publication is not intended as legal or tax advice. For legal or tax advice, please consult your attorney and/or tax professional.

1. As evidence of my/our desire to provide a legacy of support to Humanities Montana, I/we hereby inform Humanities Montana that I/we have made a provision for a gift to the Organization in my/our estate plans.

Name

Address

City

State

Zip

Phone

Fax

Email

2. It is my/our intent to leave a legacy to Humanities Montana through my/our:

☐ Will

☐ Retirement Plan Assets

☐ Life Insurance Policy

☐ Living Trust

☐ Charitable Remainder Trust

☐ Other

3. I/we wish to inform Humanities Montana, for long-term planning purposes, that as of this date, the intended value of my/our gift is: \$

4. Purpose (Please indicate the manner in which you wish your gift to be used).

☐ Unrestricted, for the greatest needs of Humanities Montana, OR

☐ For the specific purpose of:

5. Please enroll me/us in Humanities Montana's 1972 Society under the following conditions:

☐ Feel free to publish my/our name(s) among your lists of 1972 Society members as a motivation for others to leave a future gift to benefit Humanities Montana. (The amount of your gift is not published.)

☐ Please list my/our names internally to the Organization only (no outside publication).

☐ Do not list my/our names either internally or externally (anonymous gift).

6. Signature(s) (This is not a legally binding contract, but merely an expression of the donor's current intent. Donors are encouraged to seek legal and financial planning advice prior to making charitable gifts. Humanities Montana does not provide legal, financial or tax advice.)

Date

Donor(s) Signature(s)

Date

Donor(s) Signature(s)

Humanities Montana
Strategic Planning Process committee
February 11, 2022

Present: Jennifer Corning (co-chair); David Dietrich (co-chair); Jamie Doggett; Jeanette Fregulia; Carla Homstad; Jessica Flint; Lathie Poole; Eric Sanders

Staff: Randi Tanglen (executive director)

Consultant: Ned Cooney (Echo Ventures, Inc.)

The Zoom meeting was called to order at 11:33pm. The committee reviewed the meeting agenda and minutes of the January 14, 2022 committee meeting. Eric Sanders moved to approve the minutes and Jennifer Corning seconded. The motion passed unanimously.

Ned Cooney outlined the options for a series of five ninety-minutes strategic planning sessions for the full board. After a lengthy discussion of advantages and disadvantages for various times of day and the pros and cons of surveying the full board, the committee came to consensus. The strategic planning sessions for the full board will be held every other Friday from 12pm-1:30pm beginning March 4 through the end of the April. Ned needs to finalize a couple of dates, then the board will be notified of the final dates and times.

Ned led the committee through a discuss of the NEH site visit report recommendations with the purpose of formulating the recommendations into strategic questions:

1. Continue to cultivate private funding sources to advance self-sustainability
2. Focus on building stronger and more expansive core programs, rather than diluting capacity with too many initiatives
3. Build Humanities Montana's brand and reputation through aggressive marketing and promotion
4. Update succession plans for leadership and key staff positions
5. Cultivate and foster formal relationships and reporting/meeting opportunities with the governor, Montana legislature, and congressional members
6. Continue to prioritize youth, Tribal, and rural audiences in order to balance program appeal and impact across urban and rural areas

Recommendations 1 and 4 are already in progress. Recommendations 2 and 6 are related and will be at the heart of strategic planning discussions. Jessica Flint recommended adding Tribal Nations to recommendation 5. Other topics to be considered by the board during strategic planning will be the post-pandemic configuration of what Humanities Montana looks like and the role of events such as the Governor's Humanities Awards. Ned will formulate the question and circulate to David, Jennifer, and Randi and then to the board before the first session on March 4.

Staff will make the following information available to the board during the strategic planning process:

1. Percentages of grants going to various audiences
2. Percentages of programs going to various local communities (rural vs. “urban”), schools, other breakdowns
3. Input from Kim about history – what has not worked, what we should keep doing/do less of
4. Financial trends last 5 years (NEH funding, private funding – individual vs. corporate)
5. Mix of program expense vs. grants given out (\$ spent and %) last 6-10 years, including analysis of 2019 “pause” year
6. Grants requested (# and \$ amounts) vs. awarded (# and \$ amounts), average, minimum, and maximum amount
7. Survey results from SHARP and CARES grantees from last two years
8. Revenue sources/ mix of public and private funding
9. Chart of similar Humanities Councils (\$800,000) and how many core programs they run

The other agenda items such as the format of the plan and the process to identify unfinished items from the last strategic plan will be discussed by email before the March 4 strategic planning session.

The meeting adjourned at 12:45pm.

Humanities Montana

Strategic planning process committee

May 4, 2022

Present: David Dietrich (co-chair); Jennifer Corning (co-chair); Jessica Flint; Jeanette Fregulia; Carla Homstad; Lathie Poole

Absent: Eric Sanders; Jamie Doggett

Staff: Randi Tanglen (executive director)

Consultant: Ned Cooney (Echo Ventures Consulting)

The meeting was called to order at 3:02pm. Ned Cooney asked if co-chairs David Dietrich and Jennifer Corning had any comments to begin the meeting. They did not and asked Ned to proceed. Ned reviewed the strategic planning process to this point. The three-year strategic plan will begin January 1, 2023 and run through the end of 2025. The strategic planning sessions with the full board between March 4 and April 22 surfaced several areas of strategic decision making that have needed to be addressed such as the balance of programs and grantmaking.

Ned has compiled the feedback provided by the board at those sessions into a list of “Suggested Actions” that were distributed before the April 22 strategic planning session. The “Suggested Actions” document also includes a few lingering questions that will need to be addressed as the strategic plan is developed over the summer.

Ned proposed a timeline and next steps for completing the strategic plan:

May board meeting: Suggested Actions from Ned, proposed framework outline, and summer timeline presented to board

May-August: Randi and Ned develop strategic framework with goals; Randi and staff develop implementation/operational plan for year 1 of the strategic plan; board committees meet as needed to provide input and feedback

September board meeting: Strategic plan with year 1 operational plan presented to board for review and approval

There were no questions about the timeline. Randi presented a working draft of a strategic framework with four pillars to organize the actions and recommendations from Ned. The four pillars are:

- Re-energize grantmaking
- Realign programs
- Refine outreach and development
- Enrich organizational and board culture

Each platform will have goals and strategy in three areas:

- Process
- Racial equity audit
- Resources

Randi asked the committee for feedback on the framework outline. David asked about the timeline for the racial equity audit goals to ensure they can be incorporated into the strategic plan. As co-chair of the racial equity audit review committee, Jeanette Fregulia responded that

the committee is meeting with facilitators from EmpowerMT on May 11 and will have an update and a timeline for the board at the May board meeting.

In response to questions about committee input, Randi clarified that decisions regarding the questions raised during the strategic planning sessions regarding programs and grants do not have to be made before the strategic plan is finalized. The “process” goals would set timelines within the next three years to decide, for example, which programs to keep, which to pause and evaluate, and which to let go of. Jennifer asked if committee chairs could provide input and feedback into the strategic framework before it is presented to the board at the September board meeting. Randi suggested that the executive committee, which includes all committee chairs, could meet to review the strategic plan draft over the summer. David suggested that when the executive committee meets to review the strategic plan that other board members would be welcome to attend the meeting. Carla Homstad added that feedback from the board is good, but that the strategic plan could not be “written by committee.”

Jeanette expressed concerns that too much board input might spill into operations and management. Ned clarified that the board should provide oversight and set the overall direction of the strategic plan and that staff will focus on the implementation. Carla added that there will be pieces of the strategic plan that are specific to the board that the board will need to decide and manage.

Ned asked for comments from members who hadn’t spoken during the meeting. Lathie Poole said the plan for next steps seems measured and sensible, and Jessica Flint added that she didn’t have any questions or concerns. The committee members thanked Ned for his guidance and leadership throughout the strategic planning process.

The meeting concluded at 3:50pm.

Questions and Possible Actions about Programs and Tribal Partnerships from discussion in virtual sessions

From session discussion and chat:

1. Assessing HM's mix of Programs: Process suggestions
 - a. Run all 13 existing/recently concluded programs through the Strategy Screen developed by staff in 2021
 - b. Use 2019 program analysis matrix/ dashboard from Kim
 - c. Consider whether HM should be the main driver of any given effort, or if other organizations can take the lead
 - d. Staff recommendations and "candid comments" could be formulated by Executive Director with all staff about continuing, modifying, or reconsidering existing programs, events, and other efforts; those recommendations would go to Program Committee and/ or Executive Committee and/or the Chair and ultimately to the full board
 - e. Board/ Committee discussions in revisiting the program mix should include consideration of these questions:
 - How do we measure program "impact," "success," and return on investment?
 - Where are our resources most effective? Would we be more effective if focused on fewer programs/ activities including with our communications and fundraising?
 - Can we find clear, memorable ways for board members and staff to easily, succinctly articulate what we do and why it matters?
 - Should external funding opportunities determine programming direction?
 - When we have a new possible program/ effort being offered by an outside funding source, what should we consider before saying yes? (e.g. Democracy Project did not create a new staff position, but obligated existing staff/ contractors to new outcomes)
 - What is the role of board in accepting major gifts for new programs (e.g. Democracy Project)? [Strategy Screen might be helpful here]
 - Staff capacity—current and future
 - Breadth of reach vs. depth of interaction/impact of our Programs
 - Board role in making decisions about new program initiatives: Programs have been staff-driven (in terms of adding new program initiatives)
 - How to respond to one-time funding from NEH and Federation of State Humanities Councils, or private funding sources, for new programs
 - What is the staff capacity and effort needed for each "small" program or activity, individual and cumulatively? If staff time and expenses are minimal, but there are identifiable benefits, let's not just cut for the sake of cutting
 - From all our efforts over the last 50 years, what has endured? What has been supported or continued in the community beyond HM's direct involvement?

2. Partnerships with Tribes/ Native American governments, organizations and communities: Articulate HM's strategy, desired results/ outcomes and options for outreach, partnership and/or direct support through (for example):
 - a. Programs
 - b. Grants
 - c. Role as a facilitator assisting with securing non-HM funding directly, knowledge of best practices, networking with other people, and other resources
 - d. Assistance with applying for HM grants
 - e. Partnerships with Tribal Colleges
 - f. Capacity building at a community level, helping people and organizations connect
 - g. Help with development of humanities content and cultural programming, providing direct assistance and "seed funds" (smaller grants) to provide a "boost" for a larger project to secure more funding and exposure
 - h. Help elevate stories and humanities content across Montana
 - i. Dedicate staff time or specific job position or other resources as funding allows
 - j. Regranting (such as in the Tribal Partnerships approach funded privately in the late 2010s): consider whether a regranting/ pass-through role is really the best for HM to do vs. going direct to the Native-led/ focused organizations doing the work. Questions to resolve include:
 - Why would private funders give to us rather than directly to organizations?
 - Is this model the best form of outreach and relationship-building with Native-led organizations?
3. State and Federal Governments: Articulate your goals/ desired outcomes of relationships with State (see notes from April 8 session) and Federal governments, once strategic plan is completed and goals are clear
4. Audience Prioritization: Staff will formulate recommendations for audience prioritization with input from April 8 session and Racial Equity audit, with considerations about how to reach underserved audiences, institutions and communities with HM Grants and Programs.
5. Democracy Project considerations:
 - a. We are in the final year of the grant that came from Engelhard Foundation; Are we going to seek funding for future years of Democracy Project?
 - b. Could we find enough funding to add staff capacity?
 - c. Are there other organizations who could/should take the lead on this?
6. Consider if we have a role as an "incubator" of projects that eventually could stand alone or could be taken on by other organizations (example: MT Festival of the Book)

7. Consider the idea of a “clearinghouse” of innovative ideas and best practices across rural and/or Native communities

DRAFT: Strategic framework

May 2022

(Goals in grey boxes to be developed over summer 2022)

Re-energize Grantmaking

Desired outcomes: Grow grantmaking resources and capacity to support Montana's humanities infrastructure.

- *Process goals:* (based on strategic planning sessions, "Suggested Actions," and input from board committees)
- *Racial equity audit goals:* (based on committee report)
- *Resource strategy:* (based on strategic planning sessions, "Suggested Actions," and input from board committees)

Realign Programs

Desired outcomes: Evaluate and streamline current programs; create capacity for stronger impact and opportunities for innovation.

- *Process goals:* (based on strategic planning sessions, "Suggested Actions," and input from board committees)
- *Racial equity audit goals:* (based on committee report)
- *Resource strategy:* (based on strategic planning sessions, "Suggested Actions," and input from board committees)

Refine Outreach and Development

Desired outcomes: Consciously align outreach and development initiatives; strategically increase visibility to enhance grantmaking, programming, and fundraising opportunities.

- *Process goals:* (based on strategic planning sessions, "Suggested Actions," and input from board committees)
- *Racial equity audit goals:* (based on committee report)
- *Resource strategy:* (based on strategic planning sessions, "Suggested Actions," and input from board committees)

Enrich Organizational and Board Culture

Desired outcomes: Create policies and procedures to "live our mission" within the organization; build internal accountability for the goals of this strategic plan.

- *Process goals:* (based on strategic planning sessions, "Suggested Actions," and input from board committees)
- *Racial equity audit goals:* (based on committee report)
- *Resource strategy:* (based on strategic planning sessions, "Suggested Actions," and input from board committees)

The logo for Humanities MONTANA is located on the right side of the page. It consists of the word "Humanities" in a dark blue serif font, with "MONTANA" in a bold, yellow-green sans-serif font below it. The text is centered within a white circle that has a yellow-green border.

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Racial equity audit review committee (ad hoc)

March 21, 2022

Present: April Charlo (co-chair); Jeanette Fregulia (co-chair); Carol Bradley; Jennifer Corning; David Dietrich (ex officio); Lynda Grande; Carla Homstad (ex officio); Lathie Poole; Esther Beth Sullivan

Staff: Randi Tanglen (executive director)

The meeting was called to order at 12 pm. Jeanette Fregulia and April Charlo addressed the purpose for hiring a facilitator for the racial equity audit review committee. Jeanette explained that after the tensions at the last board meeting when the racial equity audit was discussed it seemed appropriate to have an outside facilitator to bring structure and fairness to the committee's discussions. April said that a facilitator would allow her to take part in the committee as a full participant, not as a facilitator.

Jennifer Corning asked what the budget was. Randi said that with the amount that had been budgeted and not spent on both the racial equity and strategic planning processes, there was around \$2,000-\$3,000 available in the budget passed by the board. Lathie Poole asked about the role of the facilitator with the committee and the product to be produced. Jeanette explained that would be the decision of the committee once the facilitator was selected.

The committee was presented with three facilitator options representing a variety of communities, experiences, approaches, and price points (attached to minutes):

EmpowerMT, Missoula: \$200/hour

Judge Gregory Todd, Billings: \$200/hour

Halliday & Associates, Helena: \$6,000 for the full process

The committee addressed the advantages and disadvantages of each option. It was determined that Halliday & Associates was outside the budget with a process that was more in-depth than needed. Other discussion points included facilitator timeline and availability as well as level of familiarity with the organization and nonprofit facilitation. There was a concern that the facilitator should have the skills to navigate conversations around race.

Esther Beth Sullivan recommended presenting the full board with a first and second ranking.

Lynda Grande moved to recommend Judge Todd as the facilitator of the racial equity audit review committee; Lathie Poole seconded. After discussion a vote was called. Four committee members voted in favor of the motion and three committee members voted against the motion.

The motion will be brought to the full board at a special meeting of the board on Wednesday, March 23 at 5 pm. The board will also have the opportunity to consider EmpowerMT as the second choice. In the meantime, David Dietrich offered to arrange an opportunity for the committee co-chairs and members to meet with Judge Todd.

The meeting adjourned at 12:54 pm.