

BOARD OF TRUSTEES PARTICIPATION PLANNING

2023

Humanities Montana serves communities through stories and conversation. We offer experiences that nurture imagination and ideas by speaking to Montanans' diverse history, literature, and philosophy.

This document is an annual planning resource for trustees. The goal is to help HM and trustees plan for 2023 involvement in a way that takes advantage of each trustee's skill set and accommodates individual schedules as trustees work to further the mission of Humanities Montana.

In addition to having a strong commitment to the organization's mission and making a personally significant charitable contribution, trustees of Humanities Montana are expected to:

1. Participate in setting policy and ensuring fiscal stability and accountability by attending at least two of the organization's three annual board meetings.
2. Assist Humanities Montana in establishing and nurturing donor relationships.
3. Proactively represent Humanities Montana in the community.

I. BOARD MEETING PARTICIPATION (Trustees are expected to attend at least 2/3 of scheduled meetings.)

The Humanities Montana board meets three times a year. There is an expectation that trustees will engage in committee work between board meetings. The board typically meets once in the winter, spring, and fall with 2023 dates to be announced.

II. FUNDRAISING / AMBASSADORIAL

Humanities Montana is working to cultivate a broad, sustainable base of financial support for the organization. We encourage 100% board giving on an annual basis with the understanding that each board member's personal level of philanthropic giving may differ. We also ask for your assistance in building and nurturing current and future donor relationships.

III. PROGRAM REPRESENTATION

Trustees are asked to represent Humanities Montana at two events sponsored or presented by Humanities Montana. Events are posted on the [Humanities Montana calendar](#). Trustee participation in HM events is critical to our goal of gaining enhanced recognition for HM and for ensuring our investments in community programs are used effectively. In 2023 I would be willing to support Humanities Montana by: (please choose at least two):

- ___ Attending an in-person or virtual Humanities Montana hosted program or event (events calendar available on Humanities Montana website)
- ___ Representing Humanities Montana at a grant-funded event
- ___ Sharing information about Humanities Montana programs with cultural institutions in my area
- ___ Promoting a Humanities Montana initiative within my network (Example: share a social media post about an upcoming event)

IV. LEADERSHIP OPPORTUNITIES

A. GOVERNMENT OUTREACH

HM trustees are encouraged to participate in government engagement on behalf of the organization. This outreach could include written or in-person communication with national, state, and tribal leaders.

B. NATIONAL OUTREACH:

In addition, HM trustees are encouraged to attend two nationally oriented events in support of Humanities Montana and state humanities councils. If you have interest in attending either of these events, please indicate that below.

___ **Humanities on the Hill***
March 7-9, 2023
(Advocacy visits to members of Congress)

___ **National Humanities Conference***
October 25-29, 2023 in Indianapolis, Indiana
(National gathering of state humanities councils' board and staff members)

**Please note that in the past trustees have donated their travel expenses to attend these events. The NEH usually provides a scholarship (one per state humanities council) to encourage new trustees to attend this event. If you are interested in the scholarship, please contact the executive director for additional information.*

Thank you for all you do in support of Humanities Montana's mission!

Name (please print): _____ **Date:** _____

Signature:
