

## **Governance Committee Minutes**

Wednesday, Jan 31, 2024, from 1:00 to 1:30, via Zoom

Attendees: Mary Hernandez, Committee Chair; Carol Bradley, Jeremy Carl, and Clark Whitehorn

Absent: Dave Dietrich (on vacation)

Staff: Jill Baker, Executive Director

Chairperson Mary Hernandez welcomed everyone and called the meeting to order at 1:00 pm.

Discussions:

### **Preparation for Feb Board Meeting**

Mary introduced the work ahead of the Governance Committee in 2024 including the final approval of Committee Charters/Job Descriptions and any resulting updates in the Bylaws. There is time set aside on the upcoming board meeting agenda for each committee to review their draft charters while the board is all together face to face. The draft charters are currently found in the board portal under the Ad-Hoc Governance Committee.

### **Strategic Priorities for 2024**

Additional strategic priorities for the committee are to lead a mini-evaluation after each board meeting. This will allow the board to gather input and feedback from directors to better understand what is working well and where there is room for improvement. Some questions may include: What did you learn? Are you happy with how we spent our time together? Etc.

Additionally, she and Jill will work together to draft an annual board evaluation as well as board self-evaluation tools, and develop a Board Governance Calendar to share with directors, and assist with recruitment through better demonstrating the time commitment required as a board member for HM.

### **Scheduling 2024 Committee Meetings**

The committee decided to set dates for upcoming meetings with the option of scheduling additional meetings as needed. The next scheduled meetings are: Wednesday, May 15 at Noon, and Wednesday, August 28<sup>th</sup> at 10:30 am.

Mary adjourned the meeting at 1:30 pm. JB